







**Waterford Public Schools** 

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#### Family and Consumer Sciences Curriculum Revision Committee

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#### Waterford Public Schools Family and Consumer Sciences

#### **Mission Statement**

According to the State Frameworks, Family and Consumer Sciences is an educational discipline based on the family and on the relationship between work and family. The mission of the Family and Consumer Science program is to empower individuals to effectively manage emerging life issues by applying skills, analyzing options, and strengthening interpersonal competencies through an interrelated curriculum.

Participation in the program enables students to develop skills to manage their own personal, family, and career lives, and to develop insights into the interaction within families and the relationship of work and family. Family and Consumer Sciences Education applies academic learning to hands-on application and should be an integral part of the education to adulthood.

#### Goals

The goal of Family and Consumer Sciences education is to prepare students for family life, work life, and careers in Family and Consumer Sciences by providing opportunities to develop the knowledge, skills, attitudes, and behaviors needed for this endeavor.

- Strengthening the well being of individuals and families across the lifespan
- Becoming responsible citizens and leaders in family, community, and work settings
- Promoting optimal nutrition and wellness across the lifespan
- Managing resources to meet the material needs of individuals and families
- Balancing personal, home, family, and work lives
- Using critical and creative thinking skills to address problems in diverse family, community and work environments
- Successful life management, employment, and career development
- Functioning effectively as providers and consumers of goods and services
- Appreciating human worth and accepting responsibility for one's actions and success in family and work life.

#### National and Connecticut Performance Standards and Competencies Content Area: Nutrition, Food Production, and Services

- A. Family and Consumer Sciences Skills: Develop a common core of skills related to Family and Consumer Sciences Education.
  - 1. Demonstrate employability skills in community & workplace settings.
  - 2. Identify the benefits of individual and family participation in community activities.
  - 3. Demonstrate an understanding of management processes of individual and family resources related to food production, nutrition, and hospitality.
  - 4. Analyze the relationship of the environment to family and consumer resources as related to food production, nutrition and hospitality.
  - 5. Identify policies that support consumer rights & responsibilities as related to food production, nutrition and hospitality.
  - 6. Describe the impact of technology on individual and family resources as related to food production, nutrition and hospitality.
  - 7. Describe the interrelationships between the economic system and consumer actions as related to food production, nutrition and hospitality.
  - 8. Demonstrate the management of financial resources and analyze how individuals and families manage resources to meet goals relating to food production, nutrition and hospitality.
  - 9. Identify factors that impact consumer advocacy related to food production, nutrition and hospitality.
- B. Nutrition and Wellness Practices: Analyze factors that influence nutrition and wellness practices across the lifespan.
  - 1. Compare the impact of psychological, cultural, and social influences on food choices and other nutrition practices.
  - 2. Recognize the impact of global and local events and conditions on food choices and practices.
- C. Nutritional Needs: Evaluate the nutritional needs of individuals and families in relation to health and wellness across the lifespan.
  - 1. Assess the effect of nutrients on health, appearance, and peak performance.
  - 2. Research the relationship of nutrition and wellness to individual and family health throughout the lifespan addressing the diversity of people, culture, and religions.
  - 3. Assess the impact of food and diet fads, food addictions, and eating disorders on wellness.
  - 4. Appraise sources of food and nutrition information, including food labels, related to health and wellness.
- D. Acquisition, Handling & Use of Foods: Demonstrate the ability to acquire, handle and use foods to meet nutrition and wellness needs of individuals and families across the life span.
  - 1. Apply various dietary guidelines in planning to meet nutrition and wellness needs.
  - 2. Demonstrate ability to select, store, prepare, and serve nutritious and aesthetically pleasing foods.
  - 3. Assess principles to maximize nutrient retention in prepared foods.
  - 4. Critiques the selection of foods to promote a healthy life style.
  - 5. Categorize foods into exchange groups and plan menus, applying the exchange system to meet various nutrient needs.

#### National and Connecticut Performance Standards and Competencies Content Area: Nutrition, Food Production, and Services

- E. Food Safety: Evaluate factors that affect food safety, from production through consumption.
  - 1. Determine conditions and practices that promote safe food handling and inspection.
  - 2. Identify safety and sanitation practices throughout the food chain.
  - 3. Describe food borne illness as a health issue for individuals and families.
- F. Science and Technology: Evaluate the impact of science and technology on food consumption, safety, and other issues.
  - 1. Describe the impact of technological advances on selection, preparation, and home storage of food.
- G. Career Paths: Analyze career paths within the hospitality, food production and services, food science, dietetics and nutrition industries.
  - 1. Determine the roles and functions of individuals engaged in hospitality, food production and services, food science, dietetics, and nutrition careers.
  - 2. Identify opportunities for employment and entrepreneurial endeavors.
  - 3. Examine education and training requirements and opportunities for career paths in hospitality, food production and services, food science, dietetics, and nutrition.
- H. Safety, Security & Environmental Issues: Demonstrate procedures applied to safety, security and environmental issues.
  - 1. Demonstrate ability to ensure safety.
  - 2. Examine utilization of resources and ways to conserve them.
- I. Service: Apply concepts of service to meet customer expectations.
  - 1. Practice service methods.
  - 2. Determine the relationship between an employee's actions and customer satisfaction.
  - 3. Employ strategies for resolving complaints.
- J. Food Safety & Sanitation: Demonstrate food safety and sanitation procedures.
  - 1. Identify pathogens found in food and their role in causing illness.
  - 2. Employ food service management safety/sanitation program procedures.
  - 3. Practice good personal hygiene/health procedures, and report symptoms of illness.
  - 4. Demonstrate proper receiving and storage of both raw and prepared foods.
  - 5. Demonstrate food handling and preparation techniques that prevent cross contamination between raw, cooked and ready-to-eat foods and between animal or fish sources and other food products.
  - 6. Examine current types and proper uses of cleaning materials and sanitizers.
  - 7. Demonstrate waste disposal and recycling methods.
- K. Food Production Equipment: Demonstrate selecting, using and maintaining food production equipment.
  - 1. Operate tools and equipment following safety procedures.
  - 2. Maintain tools and equipment following safety procedures.
  - 3. Demonstrate procedures for cleaning and sanitizing equipment.
  - 4. Demonstrate procedures for storage of equipment and tools.
- L. Planning Menu Items: Demonstrate planning menu items based on standardized recipes to meet customer needs.
  - 1. Apply menu-planning principles to develop and modify menus.
  - 2. Examine food and equipment needed for menus.
  - 3. Prepare menu layout and design.
  - 4. Monitor recipe/formula proportions and modifications for food.

#### National and Connecticut Performance Standards and Competencies Content Area: Nutrition, Food Production, and Services

- M. Food preparation: Demonstrate preparation for all menu categories to produce a variety of food products.
  - 1. Demonstrate skills in knife, tool and equipment handling.
  - 2. Demonstrate a variety of cooking methods including roasting, baking, broiling, smoking, grilling, sautéing, frying, deep frying, braising, stewing, poaching, steaming, woking, convection, microwaving, and other emerging technologies.
  - 3. Apply the fundamentals of time and temperature to cooking, cooling, and reheating of a variety of foods.
  - 4. Prepare various meats, seafood, and poultry.
  - 5. Prepare various stocks, soups and sauces.
  - 6. Prepare various fruits, vegetables, starches and farinaceous items.
  - 7. Prepare various salads, dressings, marinades, and seasonings.
  - 8. Prepare sandwiches, canapés, and appetizers.
  - 9. Prepare baked goods and desserts.
  - 10. Prepare breakfast meats, eggs, cereals and batter products.
  - 11. Demonstrate food presentations techniques.
  - 12. Describe the purpose and various uses of convenience food items.
  - 13. Monitor recipe/formula proportions and modifications for food production.
- N. Food Service Management Functions: Demonstrate implementation of food service management functions.
  - 1. Apply accounting principles in planning food products.
  - 2. Implement marketing plan for food sales.
- O. Internal and External Customer Service: Demonstrate the concept of internal and external customer service.
  - 1. Demonstrate quality services.
  - 2. Examine the relationship between employees and customer satisfaction.
  - 3. Apply strategies for resolving complaints.
  - 4. Demonstrate sensitivity to diversity and individuals with special needs.

#### National and Connecticut Performance Standards and Competencies Content Area: Early Childhood Education and Services

- A. Family and Consumer Sciences Skills: Develop a common core of skills related to Family and Consumer Sciences Education.
  - 1. Analyze strategies to manage multiple individual, family, career and community roles and responsibilities.
  - 2. Demonstrate an understanding of management of individual and family resources related child development, parenting education, and early childhood education and services.
  - 3. Describe the impact of technology on individual and family resources as related to child development, parenting education, and early childhood education and services.
  - 4. Identify factors that impact consumer advocacy related to child development, parenting education, and early childhood education and services.
  - 5. Identify and demonstrate communication skills that contribute to positive relationships.
  - 6. Describe the roles of teamwork and leadership skills in the family, workplace, and community.
- B. Principles of Human Growth & Development: Analyze principles of human growth and development during childhood.
  - 1. Explain physical, emotional, social, and intellectual development.
  - 2. Describe interrelationships among physical, emotional, social, and intellectual aspects of human growth and development during childhood.
  - 3. Apply elements of human growth and development.
- C. Factors Affecting Human Growth & Development: Analyze conditions that influence human growth and development during childhood.
  - 1. Investigate the impact of heredity and environment on human growth and development during childhood.
  - 2. Explain society's influence on the behavior of caregivers and family members resulting in the impact of changing economic conditions on parenting practices.
  - 3. Describe the effects of gender, ethnicity, and culture on individual development during childhood.
  - 4. Describe the effects of life events during childhood on individual's physical and emotional development.
- D. Strategies for Promoting Growth & Development: Analyze strengths that promote growth and development during childhood.
  - 1. Explain the role of nurturance on the growth and development of children.
  - 2. Explain the role of communication on the growth and development of children.
  - 3. Explain the role of support systems in meeting the growth and development needs of children.
- E. Roles and Responsibilities of Parenting: Analyze the roles and responsibilities of parenting.
  - 1. Examine parenting roles across the life span.
  - 2. Describe the expectations and responsibilities of the family unit.
  - 3. Predict consequences of parenting practices to the individual, family, and society.
  - 4. Identify various societal conditions that impact parenting across the life span.
  - 5. Compare and contrast cultural differences in roles and responsibilities of parenting.
- F. Parenting Practices: Evaluate parenting practices that maximize human growth and development.
  - 1. Select nurturing practices that support human growth and development.
  - 2. Apply communication strategies that promote positive self-esteem in children.
  - 3. Analyze common practices and emerging research about discipline on human growth and development.

#### National and Connecticut Performance Standards and Competencies Content Area: Early Childhood Education and Services

- 4. Assess the possible impacts of abuse and neglect on children and families and determine methods of prevention.
- 5. Determine criteria for selecting care and services for children.
- G. External Support Systems: Evaluate external support systems that provide services for parents.
  - 1. Identify community resources and services available for families.
  - 2. Describe community resources that provide opportunities related to parent education.
  - 3. Identify the benefits of individual and family participation in community activities.
- H. Pre-Parenting Factors: Analyze physical and emotional factors related to beginning the parenting process.
  - Identify biological processes related to prenatal development, birth, and health of child, mother and father.
  - 2. Recognize biological and environmental factors that affect the health of the child and parents.
  - 3. Consider the emotional factors of prenatal development and birth in relation to the health of the parents and child.
  - 4. Identify alternatives to biological parenthood.
  - 5. Describe legal and ethical technological advances from conception to birth.
- I. Career Paths: Analyze career paths within early childhood, education and childhood services and related fields.
  - 1. Identify personality traits of an individual well suited to careers working in early childhood.
  - 2. Determine the roles and functions of individuals engaged in early childhood, education, child-care services and related fields.
  - 3. Identify opportunities of employment and entrepreneurial endeavors.
  - 4. Identify education and training requirements and opportunities for career paths in early childhood education, child-care services and related fields.
  - 5. Describe the economic impacts of early childhood education, child-care services occupations and related fields.
  - 6. Demonstrate employability skills in community and workplace settings.
- J. Developmentally Appropriate Practices: Analyze developmentally appropriate practices to plan for early childhood, education and childcare services.
  - 1. Explain child development theories and their implications for educational and childcare practices.
  - 2. Determine a variety of assessment methods to observe and interpret children's growth and development.
  - 3. Identify various cultural and environmental influences when assessing children's development.
  - 4. Recognize the major exceptionalities in IDEA and how they affect the classroom environment.
  - 5. Determine and demonstrate strategies that promote children's growth and development.
- K. Integration of Curriculum: Demonstrate integration of curriculum and instruction to meet children's developmental needs and interests.
  - 1. Identify a variety of curriculum and instructional models.
  - 2. Plan learning activities in all curriculum areas that meet the developmental needs and learning styles of children.
  - 3. Identify and develop an integrated curriculum that incorporates a child's language, learning styles, home experiences, and cultural values.

#### National and Connecticut Performance Standards and Competencies Content Area: Early Childhood Education and Services

- 4. Identify and develop a variety of teaching methods to meet individual needs of children.
- 5. Describe possible arrangements of learning centers that provide for children's exploration, discovery, and development.
- 6. Determine and demonstrate methods to establish activities, routines, and transitions.
- L. Safe & Healthy Learning Environment: Plan a safe and healthy learning environment for children.
  - Describe methods to manage physical space to maintain a safe and healthy learning environment.
  - 2. Apply safe and healthy practices that comply with local regulations.
  - 3. Implement strategies to teach children health, safety, and sanitation habits.
  - 4. Plan for the nutritional needs of children.
  - 5. Describe the process for recognizing and reporting suspected child abuse and neglect.
  - 6. Identify basic health practices and disease prevention procedures for workers and children regarding childhood illness and communicable diseases.
  - 7. Identify and plan security and emergency procedures.
- M. Positive Collaborative Relationships: Demonstrate techniques for positive collaborative relationships with children.
  - 1. Establish developmentally appropriate guidelines for behavior.
  - 2. Demonstrate problem-solving skills with children.
  - 3. Identify interpersonal skills that promote positive and productive relationships with children.
  - 4. Describe strategies for constructive and supportive interactions between children and families.
  - 5. Determine methods for communicating information to parents.
- N. Professional Practices & Standards: Demonstrate professional practices and standards related to working with children.
  - 1. Identify various opportunities for continuing training and education.
  - 2. Describe the importance of demonstrating enthusiasm, initiative, ethical behavior and commitment to program goals and improvements.
  - 3. Identify established professional organizations that are supportive of careers in early childhood development.

## Clark Lane Middle School Course Description

# 8th Grade Culinary Arts

The 8<sup>th</sup> grade curriculum introduces students to the World of Foods through familiarization with cooking procedures and ingredients, career exploration and the discovery of personal tastes. Many opportunities are provided for students to practice hands-on learning through lab experiences. Students work in groups of three to polish basic cooking skills, to try new foods and flavors, and to pay attention to food presentation.

The foundation of this course requires more than just knowing the basics of cooking. The class lends itself well to realizing the importance of reading, listening to and interpreting directions carefully. It also involves opportunities to refine cooperative work skill, organizational skills, and time management skills.

#### Resources:

Food, Nutrition, and Wellness. Glencoe.

Look What's Cooking Fresh Ideas for Demos and Labs, Angel, Colleen.

Learning Zone Express.

62 Easy and Delicious Cooking Activities, Bunnell, Jean. J. Weston Walch.

Light and Tasty Cooking Labs, Bunnell, Jean. J. Weston Walch.

Cooking with Class. Learning Zone Express.

#### Videos:

The Danger Zone. USDA

Small Utensils for the Kitchen. Meridian Education Corporation.

Fast Food Survival Guide. Learning Seed.

My Pyramid. Gov Steps to a Healthier You.

Breakfast: The Most Important Meal of the Day. Meridian Education Corporation.

Kitchen Fundamentals: Common Tools & Techniques. Learning Zone.

Why We Eat What We Eat. Learning Zone.

Food Preparation Skills & Techniques. The School Co.

Baking Basics: Quick Breads. Learning Zone.

Spoiled Rotten. Learning Zone.

<u>Label-Ease</u>. National Dairy Council.

**COURSE: 8<sup>th</sup> Grade Culinary Arts** 

#### **STAGE 1: IDENTIFY DESIRED RESULTS**

## Family & Consumer Science National and State Standards: Nutrition, Food Production, and Services:

- B. Nutrition and Wellness Practices: Analyze factors that influence nutrition and wellness practices across the lifespan.
- C. Nutritional Needs: Evaluate and assess the nutritional needs and effects of individuals and families in relation to health and wellness across the life span.
- D. Acquisition, Handling and Use of Foods: Demonstrate ability to acquire, handle and use foods to meet nutrition and wellness needs of individuals and families across the life span.
- E. Food Safety: Evaluate factors that affect food safety, from production through consumption.
- J. Food Safety & Sanitation: Demonstrate food safety and sanitation procedures.
- M. Food Preparation: Demonstrate preparation for all menu categories to produce a variety of food products.

Clark Lane Middle School's mission is to ensure that every student demonstrates the mastery of academic and life skills necessary to achieve success and become a responsible citizen.

Inc	Enduring Understandings		Essential Questions	
the	ights learned from exploring generalizations via essential questions (Students will understand [AT)		Inquiry used to explore generalizations	
1.	Making healthy food choices can affect one's physical, emotional and social health.	1.	Why is it important to make healthy food choices?	
2.	Many factors influence our food choices.	2.	How can the Food Guide Pyramid help us to make wise food choices?	
3.	A successful food product depends on many factors.	3.	What are some of the factors that influence what we choose to eat?	
4.	Healthy nutritious foods can be easy to prepare.	4.	How do the skills you've learned in other classes help you to prepare successful food products?	
5.	Preparing healthy, nutritious foods is a life skill.	5.	How would you compare homemade foods with fast foods or ready to eat foods?	

6.	Safety is a big part of food preparation.	6.	What is food poisoning?
		7.	What are the 4C's of food poisoning prevention?
		8.	Why is it important to pay full attention to what you are doing while cooking?
		9.	What are some things to keep in mind when cooking?
	Knowledge		
	What students are expected Students will know	IO KY	Students will be able to
1.	Healthy food choices will positively affect social, physical and emotional health.	1.	Discuss the importance of food fitness, especially to the middle school student.
2.	By using the Food Guide Pyramid as a guideline you will be making wise food choices.	2.	Describe how you can use the new Food Guide Pyramid to help make healthy food choices.
3.	Availability, money, peer pressure and the media all influence food choices.	3.	List some of the specific factors that influence food choices in various situations.
4.	Health issues, family traditions and culture can affect your food options.	4.	Identify and properly use kitchen equipment in the foods lab and at home.
5.	Cooking involves applying math skills, reading and critical thinking skills along with the basic food preparation skills experience.	5.	State the proper methods of measuring various types of ingredients and apply methods during class labs.
6.	Accurate measuring is important for the success of a recipe.	6.	Demonstrate cooperative teamwork and leadership skills while working in the foods lab.
7.	Cooking can be fun and easy if you learn the basics of cooking.	7.	Define common recipe terms and apply them during laboratory experiences.

	8. Translate various types of recipes
	during cooking labs.
	9. Effectively manage lab time.
	10. Explain the 4C's of food poisoning prevention.
	11. Define the "danger zone".
	12. Practice correct safety, sanitation, and environmental practices in preparing foods both in the lab class and at home.
	13. Identify career opportunities in the field of foods.
	14. Prepare various food products using basic culinary skills.
STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
STAGE 2: DETERMINE A  Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance Standards)	CCEPTABLE EVIDENCE  Other Evidence  Application that is functional in a classroom context only to evaluate student achievement of desired results
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Given notes and lessons on Safety and Sanitation, students will be able to achieve	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Quizzes • Work sheets
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Given notes and lessons on Safety and Sanitation, students will be able to achieve 70% or better on a related assessment on	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Quizzes • Work sheets • Work samples
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Given notes and lessons on Safety and Sanitation, students will be able to achieve	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Quizzes • Work sheets
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Given notes and lessons on Safety and Sanitation, students will be able to achieve 70% or better on a related assessment on	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Quizzes • Work sheets • Work samples
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Given notes and lessons on Safety and Sanitation, students will be able to achieve 70% or better on a related assessment on both food and kitchen safety.  Given notes and lessons on cooking equipment and terms, students will be able	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Quizzes • Work sheets • Work samples
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Given notes and lessons on Safety and Sanitation, students will be able to achieve 70% or better on a related assessment on both food and kitchen safety.  Given notes and lessons on cooking	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Quizzes • Work sheets • Work samples
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Given notes and lessons on Safety and Sanitation, students will be able to achieve 70% or better on a related assessment on both food and kitchen safety.  Given notes and lessons on cooking equipment and terms, students will be able to achieve 70% or better on a related	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Quizzes • Work sheets • Work samples

### LAB GRADE SHEET

Names:	Date	e:					
Kitchen:	_	s:					
Product:							
	ven a score of 1 to 5 lent grade, right hand grade Mrs. D bry is for justification of score.	o's)					
<ol> <li>Preparation</li> <li>Books, jacked</li> <li>Hair tied bacd</li> <li>Hands washed</li> <li>Recipe read</li> <li>Listened to in</li> </ol>	:k d						
<ul> <li>Gathered too</li> </ul>							

3.	Product
	Looks good.
	Right texture.
	Right amount.
	Tastes good.
4.	Individual work.
	Followed instructions.
	<ul> <li>Paid full attention/no distracting.</li> </ul>
	Time management
	• Cooperation
	Shared responsibilities
	5. Group work
	Everyone got along
	Work was shared
	Totals:
	Comments:

Final grade: \_\_\_\_\_

## Waterford High School Course Description

# Intro to Culinary Arts

This is a fun course that focuses on basic skills needed in food preparation, safety and sanitation. In this class you will study about food and culture: why we eat what we eat. You will study safety and sanitation before you get into the kitchen labs and you will participate in a cooking demo! You learn about *mise en place*, how to follow directions and work cooperatively with a team to accomplish cooking labs. Labs are from apple crisp to cheese pizza. Save those recipes! You will want to use them over and over again. Open to all grades (9-12).

Prerequisite: None

Credits: 0.5

#### Resources:

Food for Today, Kowtaluk, Helen. Glencoe, McGraw Hill.

www.cdc.gov/foodsafety/

www.cfsan.fda.gov

www.nal.usda.gov

www.fsis.usda.gov

www.orst.edu

www.ift.org

www.ibiblio.org

www.restaurant.org

## Content Standards Applied to Topics in: INTRO TO CULINARY ARTS

#### STAGE 1: IDENTIFY DESIRED RESULTS

#### **Content Standard(s)**

Generalizations about what students should know and be able to do

## Family & Consumer Science National and State Standards: Nutrition, Food Production, and Services:

- B. Nutrition and Wellness Practices: Analyze factors that influence nutrition and wellness practices across the lifespan.
- C. Nutritional Needs: Evaluate and assess the nutritional needs and effects of individuals and families in relation to health and wellness across the life span.
- D. Acquisition, Handling and Use of Foods: Demonstrate ability to acquire, handle and use foods to meet nutrition and wellness needs of individuals and families across the lifespan.
- E. Food Safety: Evaluate factors that affect food safety, from production through consumption.
- F. Science and Technology: Evaluate the impact of science and technology on food consumption, safety and other issues.
- J. Food Safety and Sanitation: Demonstrate food safety and sanitation procedures.
- K. Food Production Equipment: Demonstrate selecting, using and maintaining food production equipment.
- M. Food Preparation: Demonstrate preparation for all menu categories to produce a variety of food products.

#### Waterford High School Expectations for Student Learning:

- 1. Communicate in Standard English for a variety of purposes.
- 2. Read a variety of materials for the understanding, evaluations, and synthesis of information.
- 3. Apply mathematical principles to organize data, draw accurate conclusions, and solve and justify problems.
- 4. Acquire and evaluate information in order to interpret events, issues and/or ideas, and to make informed judgments and responses.

#### **Waterford High School Social Expectations**

10. Engage actively in cooperative work to accomplish a specific task.

**UNIT: Safety and Sanitation** 

	STAGE 1: IDENTIFY DESIRED RESULTS			
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations	
1.	Kitchen safety is the key to kitchen efficiency.	1.	Why is it important to keep a clean kitchen?	
2.	Food borne disease is a result of improper hygiene, food handling and storage techniques.	2.	What are the safety procedures to follow using kitchen equipment?	
3.	Hands must be washed constantly when dealing with food.	3.	What are the temperatures that kill bacteria?	
		4.	How are food-borne germs spread?	
		5.	Is there any food that is free of germs or microorganism that are poisonous?	
	<b>Knowledge</b> What students are expected			
	Students will know	IO KII	Students will be able to	
1.	Food safety and sanitation guidelines.	1.	Determine conditions and practices that promote safe food handling and inspection.	
2.	The microbes on our food that can cause food poisoning are usually controlled by heating and/or chilling our food.	2.	Identify safety and sanitation practices.	
3.	To avoid causing foodborne illness, hot food should be served hot and cold food should be cold.	3.	Describe food borne illness as a health issue for individuals and families.	
4.	To prevent illness by practicing good personal hygiene, using sanitary work methods, keeping the kitchen clean and keeping food at proper temperatures.	4.	Explain how proper food handling practices can prevent foodborne illness.	
5.	Good management and safe work habits are the keys to kitchen safety.	5.	Practice good personal hygiene.	

- 6. Common kitchen hazards include fall, cuts, shock, and burns.
- 7. To reduce trash, identify ways to reduce, reuse, and recycle.
- 8. If food is handled improperly, microorganism can multiply and cause foodborne illness and cross contamination.
- 9. Temperature is one of the most important factors in food safety.
- 10. The procedures for cleaning and sanitizing tools and equipment.
- 11. Spills on the floor can cause accidents. Keep the floor clean and clear of clutter. Wipe up spill, spatters and peelings so that no one will slip on them.

- 6. Demonstrate food handling and preparation techniques that prevent cross contamination.
- 7. Demonstrate waste disposal and recycling methods.
- 8. Operate and maintain tools and equipment following safety procedures.
- 9. Demonstrate procedures for cleaning, sanitizing equipment and tool storage.
- 10. Work together as a team in the kitchen lab.
- 11. Describe potentially hazardous foods.
- 12. Define the food temperature danger zone and identify temperatures that fall within that zone.
- 13. Outline procedures for addressing spills on the floor.

#### STAGE 2: DETERMINE ACCEPTABLE EVIDENCE

#### **Performance Task(s)**

Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)

Students working in small teams will create a kitchen safety and sanitation poster, which will be displaced around the kitchen laboratory. Students will review rules and decide among their group which rules they feel are the ten most important safety and sanitation rules/guidelines to follow in the lab, along with the importance of workplace safety. Poster should include artwork or illustrations.

#### **Other Evidence**

Application that is functional in a classroom context only to evaluate student achievement of desired results

- Ouizzes
- Laboratory experience
- Class discussion
- Worksheets
- Work samples
- Chapter questions
- Task specific rubrics

Name:	Date:	Block:	Score: _	
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#### **POSTER RUBRIC**

CATEGORY	4 Above Proficient	3 Proficient	2 Below	1 Lacking
Title	Title can be read from 6 ft. away, it is quite creative and it uses WordArt.	Title can be read from 4 ft. away, describes content well, and it uses WordArt.	Title can be read from 4 ft. away, describes the content well, and it doesn't use WordArt.	The title is too small and/or does not describe the content of the poster well, and/or it does not use WordArt.
Attractiveness	The poster is exceptionally attractive in terms of design, layout, and neatness.	The poster is attractive in terms of design, layout and neatness.	The poster is acceptably attractive though it may be a bit messy.	The poster is distractingly messy or very poorly designed. It is not attractive.
Knowledge Gained	Student can accurately answer all questions related to facts in the poster and processes used to create the poster.	Student can accurately answer most questions related to facts in the poster and processes used to create the poster.	Student can accurately answer about 75% of questions related to facts in the poster and processes used to create the poster.	Student appears to have insufficient knowledge about the facts or processes used in the poster.
Mechanics	Capitalization and punctuation are correct throughout the poster.	There is 1 error in capitalization or punctuation.	There are 2 errors in capitalization or punctuation.	There are more than 2 errors in capitalization or punctuation.
Grammar	There are no grammatical mistakes on the poster.	There is 1 grammatical mistake on the poster.	There are 2 grammatical mistakes on the poster.	There are more than 2 grammatical mistakes on the poster.
Use of Class Time	Used time well during each class period. Focused on getting the project done. Never distracted others.	Used time well during each class period. Usually focused on getting the project done and never distracted others.	Used some of the time well during each class period. There was some focus on getting the project done but occasionally distracted others.	Did not use class time to focus on the project OR often distracted others.

	getting the project done. Never distracted others.	focused on getting the project done and never distracted others.	There was some focus on getting the project done but occasionally distracted others.	distracted others.
Feedback:			Subto Weig Total:	ht:

**UNIT: Kitchen Basics** 

	STAGE 1: IDENTIFY DESIRED RESULTS			
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations	
1.	Math skills are necessary when following recipes and cooking in general.	1.	Why is a recipe necessary when preparing foods?	
2.	Accurate measurement is the key to successful food preparation.	2.	Why change a recipe?	
3.	One must be familiar with the kitchen equipment and food terminology.	3.	Why is accuracy so important when measuring ingredients?	
	Knowledge			
	What students are expected Students will know	to kr	Students will be able to	
1.		1.	Identify the components and functions of a standardized recipe.	
2.	You can alter the yield of a recipe by changing the amounts of ingredients.	2.	Convert recipes to yield smaller and larger quantities.	
3.	Recipes include weight and volume measurements in customary or metric units.	3.	Describe the use of common liquid and dry measure tools.	
4.	For accurate measurements, select the right tools and follow the correct procedures.	4.	Explain the difference between dry and liquid measuring cups.	
5.	Equipment for measuring liquid and dry ingredients.	5.	Apply effective <i>Mise en place</i> through practice.	
6.	Changing the yield of a recipe.	6.	Identify different functions of several types of knives.	
7.	The rules of Mise en place.	7.	Demonstrate the use of a chef's knife and a paring knife.	
8.	Types and uses of cutlery.	8.	Demonstrate several basic preparation techniques.	

9. Before using a recipe, check to be sure it includes certain basic information and is clearly written.	9. Read and follow recipe directions.
10. Methods of recipe conversion.	10. Demonstrate cooking terminology.
11. Formatting of recipes.	11. Accurately measure dry and liquid ingredients.
12. Common recipe abbreviations.	12. Calculate basic fractions when measuring ingredients.
13. Various kitchen tools and utensils and their uses.	13. List information that should be included in a recipe.
14. Various food presentation techniques.	14. Identify commonly used abbreviations and equivalents used in recipes.
15. Time management in the kitchen.	15. List equipment needed to prepare recipes.
16. Teamwork in the school kitchen labs.	16. Prepare basic recipes.
17. The three basic types of cooking methods-moist heat, dry heat and frying affect food differently.	17. Develop food presentation techniques.
18. Heat travels by conduction, convention or radiation.	18. Describe ways in which heat is transferred to food.
19. When food is heated the color, flavor, aroma, and texture are all affected.	

STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Assign a group of four students to each unit in the foods laboratory. One at a time, read	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Chapter questions
in the foods laboratory. One at a time, read the list of foods given below. Ask students to locate all the equipment that they think would be used in preparation of the food item. After a short time to get out the equipment, ask one unit to show to the class the equipment they chose, describing why they think it would be needed. Other units should show and describe only equipment not previously mentioned. This activity will familiarize students with the equipment in the units as well as help them learn to prepare equipment lists for laboratory activities.	<ul> <li>Quizzes/test</li> <li>Labs</li> <li>Class Discussion</li> <li>Worksheets</li> <li>Work samples</li> <li>Lab rubrics</li> </ul>
Homework activity: Find and write down a recipe from home. Lists all the equipment needed in order to prepare the recipe.  Recipes to be named: speaketti; tacos:	
Recipes to be named: spaghetti; tacos; hamburger patties, scrambled eggs; sugar cookies, vegetable stew; and apple pie.	

#### **Scoring Rubric: Kitchen Lab performance Evaluation**

	Kitchen #	Product Name:		Block:	Date:	
Cook:	A	sst. Cook:	Manager:		Swing: _	

Criteria	Professional (5)	Above Proficiency (4)	Proficient (3)	Below Proficiency (2)	Lacks Proficiency (1)
Personal hygiene IV a,b,c,d	Follows the 5 hand washing steps; hair is secured; apron is worn properly	Follows 4 out of 5 hand washing steps; hair is secured and apron is worn.	Follows 3 out of 5 hand washing steps; hair is secured; however not properly; apron is on	Follows 2 out of 5 hand washing steps; hair does not stay secured; apron is dirty.	Does not follow steps of hand washing; hair not secured and no apron is worn.
Sanitation IV a,b,c,d	All work surfaces are cleaned w/a detergent and sanitized before & after lab; sink area is wiped clean at end of lab. Maintains clean work space throughout activity. Floor is swept under table & around work triangle.	Work surfaces are cleaned w/a detergent & sanitized before & after lab; sink area is left clean & dry. Maintains clean work space. Floor is swept under table & work area	Work surfaces moderately cleaned; needed reminding of sink sanitation. Floor is swept in work triangle area only.	Work surfaces need to be cleaned & sanitized with more care to prevent cross- contamination. Floor area was not swept.	Does not follow sanitation rules when working in the kitchen lab.
Personal and Food Safety IV a,b,c,d	Extreme care is taken with all tools & equipment, including cutlery. Always pulls oven racks out; follows all safety rules as stated in beginning of course. Avoids crosscontamination throughout activity.	Care is taken with all tools & equipment, including cutlery. Pulls oven rack out occasionally; follows safety rules as stated; avoids crosscontamination	Misuse in care & procedures for some tools, equipment &/or cutlery; needs to pull oven rack out; needs to follow safety rules as stated; may have caused cross-contamination.	Below proficiency with food safety procedures and has caused cross contamination with food or surface due to misuse of tool & equipment.	Lacks proficiency with too many personal and food safety issues.
Mise en Place (prep & planning) IIa,b,d IV a,b,c,d	Thorough and efficient planning is evident before and during lab activity. Jobs are rotated daily; all food measurements and equipment are in place on work table in order of usage. All utensils & tools are organized & stored properly	Thorough planning is evident before and during lab activity. Jobs are rotated daily; food measurements & equipment are in place on work table in order of usage. Tools & utensils are organized & stored properly	Adequate planning is evident during lab activity; usually rotates job responsibilities. Needs prompting to do planning. Some disorganization with Mise en place.	Planning is not evident; too much talking and not doing your job responsibilities. Doesn't listen & is not organized with Mise en place.	Lacks knowledge in prep work and planning. Kitchen is not organized at end of lab.
Directions oral & written III, 2a,b,c,d IV a,b,c,d,	Very attentive to oral instructions; student demonstrates understanding of recipe terminology; product is prepared according to directions; lab is completed before the end of the block.	Attentive to oral instructions; student demonstrates under- standing of recipe terminology; product is prepared according to directions; lab is completed before the end of the block	Listens to directions w/some prodding; understands most recipe terms; product came out okay and group just finishes when the bell rings	Does not listen to oral direction; written directions are confusing; product is over/under cooked; lab is incomplete at the end of block	Does not follow any directions; does not understand terms; product and lab are incomplete
Social Manners 7,8,9,10	Excellent social manners & table etiquette; table is set correctly	Very good social manners & table etiquette; one error in table setting	Good social manners & table etiquette; two errors in table setting	Below average with social manners & table etiquette; three errors in table setting	Does not demonstrate social or table manners; wrong table setting

2. What would you change about the recipe or work for next time?

Sub total:	
(wt. x 1.66)	
Lab Total:	
(out of 50 pts)	

SHORT ANSWERS:

!. Explain how your product came out.

**UNIT: Culinary Nutrition** 

	STAGE 1: IDENTIFY	DE	ESIRED RESULTS
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	There should be a balance between food intake and physical activity.	1.	What does the food pyramid have to do with my eating habits?
2.	Childhood obesity is a major concern in our nation today.	2.	How does nutrition affect wellness?
	Knowledge	and	Skills
	What students are expected		
	Students will know		Students will be able to
1.	The six major types of nutrients work as a team.	1.	Name the six major types of nutrients.
2.	Lack of or excess of certain nutrients can result in poor health.	2.	Give guidelines regarding calorie needs and calorie sources.
3.	The energy supplied by nutrients is measured in calories.	3.	Describe the sources and functions of each nutrient category.
4.	Each vitamin and mineral has specific functions and food sources.	4.	Differentiate between types of fats.
5.	Some minerals are needed in large amounts and others in small amounts.	5.	Differentiate between types of carbohydrates.
6.	Carbohydrates include complex and simple carbohydrates.	6.	List food sources of each major nutrient.
7.	Complete protein can be obtained by eating animal foods or a wide variety of plant foods.	7.	Calculate calorie intake.
8.	Fats perform several important jobs.	8.	Use the food pyramid to evaluate individual food intake.
9.	Eating too much fat is linked with several health problems.	9.	Apply RDA to individual consumption of food.

- 10. There are three types of fatty acids, saturated, polyunsaturated, and monounsaturated.
- 10. Prepare, cook, and store food to retain nutrients.
- 11. The Food Guide Pyramid shows the approximate number of servings needed each day from each of the five food groups.
- 11. List ways to reduce the amount of fat, cholesterol and sodium in recipes.
- 12. Choosing nutrient-dense foods from the food groups will help you get the nutrients you need without excess calories.
- 12. Read and analyze food labels.
- 13. All food labels must include certain basic information.
- 13. Analyze the connection between health and exercise.
- 14. Good nutrition is an important part of physical health and wellness.

#### STAGE 2: DETERMINE ACCEPTABLE EVIDENCE

#### **Performance Task(s)**

# Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)

#### **Other Evidence**

Application that is functional in a classroom context only to evaluate student achievement of desired results

The students will work together in their lab teams to plan a nutritious breakfast, lunch, dinner and two snacks for an average healthy adult. Use the Food Guide Pyramid as a guide for presenting a healthful mix of foods. The total day's servings should be as suggested by the USDA food guidelines for Americans. Within your plan, you are to include a description of serving sizes of each items, the overall appeal of each meal, and the ways to prepare, cook and store each items so that nutrients are retained. When finished, trade menus with another team. Evaluate the menu for nutritional value, variety, and appeal. Suggest foods that can be substituted or modified to reduce the amount of fat and cholesterol. Students

will give feedback and comments to other

groups.

- Tests/quizzes
- Written report
- Related work sheets
- Work samples
- Lab rubrics

**UNIT: Food Production** 

	STAGE 1: IDENTIFY	DI	ESIRED RESULTS
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	Food, food preparation and food consumption serve a variety of roles in people's lives.	1.	How does heat affect aroma?
2.	If you can read and follow directions then your cooking experience will be successful.	2.	Can the amount of an ingredient make a difference in a recipes' outcome?
3.	Heat releases flavor and aroma from foods. Cooking different foods together allows flavors to mingle, creating a pleasing combination.	3.	How can a few ingredients make a moist, light cake or an apple pie with a flaky crust?
4.	All nutrients are important in how foods are prepared.	4.	What are chemical leavening agents?
		5.	What is kneading?
		6.	How can you tell if dough is ready to shape and bake?
		7.	What skills should one possess to create nutritional meals?
	Knowledge What students are expected		
	Students will know	IO KI	Students will be able to
1.	Safety and sanitation principles.	1.	Practice principles of safety and sanitation when working with food in the kitchen lab.
2.	How to handle tools and equipment correctly.	2.	Demonstrate proficiency in mathematical skills to multiply and divide recipes.
3.	The three basic types of cooking methods.	3.	Identify specific types of moist-heat cooking, dry-heat cooking, and combination methods.

4. Heat affects the flavor of foods. 4. Prepare foods by using the dry, moist, and combination cooking methods. 5. The different grains used in cooking 5. Describe some changes in food and baking. brought about by cooking. 6. The protein components of flour and 6. Demonstrate proficiency in their role in choosing mixing preparing recipes using the combination method of cooking. methods. 7. Forms of sugars used in baking differ. 7. Identify the various grains used for 8. Identify different forms of sugar 8. Different parts of an egg contain different nutrients. used in cooking and baking. 9. Identify the parts of the egg. 9. The nutritional contribution of the egg. 10. There are four types of leavening 10. Understand the nutritional contribution of the egg. agents. 11. There are different types of liquids 11. Demonstrate proficiency in that may be used in baked goods and preparing a variety of egg recipes. the differences both in nutritional value and quality of the baked item. 12. The different types of flavorings 12. Understand the differences in available for baked goods. leavening agents and when to use them in recipes. 13. Describe the different types of 13. The mixing method and the reason kneading is necessary when working liquids used in baked goods and the with quick breads. nutritional value and quality of the baked item. 14. How to combine ingredients in order 14. Compare and contrast mixing to make a successful product. methods and product outcome for each category of quick breads. 15. Demonstrate proficiency in the 15. The different types of cookies by making of muffins, biscuits, loaf cultural heritage expressed in holiday and ethnic treats. breads, pour & drop batters, soft dough and stiff dough.

16. The methods of preparing tender 16. Identify cookies by type according to pastry dough. preparation method or amount of flour required. 17. Recipe directions give the mixing 17. Prepare the six types of cookies method, size and type of pans, and according to preparation methods. how to prepare them for baking. 18. When baking, placement and spacing 18. Identify types of pastry. of pans in the oven are important. 19. There is a correct way to set a table. 19. Demonstrate proficiency in preparing pastry. 20. Explain impact of each ingredient on 20. Proper manners and etiquette are important when sampling foods final product. produced in the lab setting, at home and in a restaurant. 21. Pans for baking need to be prepared 21. Explain how to select and prepare with grease and flour. pans for baking. 22. Demonstrate teamwork and leadership skills in the kitchen laboratory. 23. Set a table for different menus. 24. Demonstrate proper table manners in the lab, at home and/or in a restaurant.

STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results
Students in class will take notes on the different classes of quick breads and their respective mixing methods and the reasons for different mixing methods.	<ul> <li>Chapter questions</li> <li>Related worksheets</li> <li>Work samples</li> <li>Lab rubric</li> <li>Quizzes/test</li> </ul>
Teacher demonstration: using the stiff dough method prepare a pie crust and demonstrate ways to prepare crust for baking.	Quizzes/test
Cooking labs will include: biscuits, scones, pretzels, muffins, loaf breads, cookies and pies.	

#### Scoring Rubric: Kitchen Lab performance Evaluation

	Kitchen #	Product Name:		Block: _	Date: _	
Cook:	Asst.	Cook:	Manager:		Swing:	

Criteria	Professional (5)	Above Proficiency (4)	Proficient (3)	Below Proficiency (2)	Lacks Proficiency (1)
Personal hygiene IV a,b,c,d	Follows the 5 hand washing steps; hair is secured; apron is worn properly	Follows 4 out of 5 hand washing steps; hair is secured and apron is worn.	Follows 3 out of 5 hand washing steps; hair is secured; however not properly; apron is on	Follows 2 out of 5 hand washing steps; hair does not stay secured; apron is dirty.	Does not follow steps of hand washing; hair not secured and no apron is worn.
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Directions oral & written III, 2a,b,c,d IV a,b,c,d,	Very attentive to oral instructions; student demonstrates understanding of recipe terminology; product is prepared according to directions; lab is completed before the end of the block.	Attentive to oral instructions; student demonstrates understanding of recipe terminology; product is prepared according to directions; lab is completed before the end of the block	Listens to directions w/some prodding; understands most recipe terms; product came out okay and group just finishes when the bell rings	Does not listen to oral direction; written directions are confusing; product is over/under cooked; lab is incomplete at the end of block	Does not follow any directions; does not understand terms; product and lab are incomplete
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	<u>2.                                    </u>	What	would	you cha	nge about	the recipe	e or work	tor next	time?
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Sub total:	
(wt. x 1.66)	
Lab Total:	
(out of 50 pts)	

SHORT ANSWERS:

!. Explain how your product came out.

## Waterford High School Course Description

# **Hospitality**

This is a full year course that will introduce you to the exciting world of hospitality. Topics that will be covered include an overview of the entire industry including recreation and travel, the food and beverage industry, the essentials of food safety and sanitation and the basics of running a restaurant. You will explore all aspects of the lodging industry. You will learn about the front office, housekeeping, security and engineering, along with the business behind the glamour such as basics of business structures. Which hospitality career is right for you? If you want to run your own business some day then this course may lead you in the right direction.

Prerequisite: None

Credits: 1.0

#### Resources:

<u>Hospitality Services</u>. Reynolds, Johnny Sue. Goodheart-Wilcox <u>Welcome to Hospitality</u>. Chon, Kaye and Maier, Thomas A. Delmar. American Association for Leisure and Recreation: <u>www.aahperd.org/aair</u> American Hotel and Lodging Association: <u>www.ahla.com</u> American Recreation Coalition: <u>www.funoutdoors.com</u> International Association of Amusement Parks and Attractions:

www.iaapa.org

World Travel and Tourism Council: www.wttc.org

Foodservice Consultants Society International: www.fcsi.org

National Association of Catering Executives: www.nace.net

National Restaurant Association: www.restaurant.org

American Culinary Federation: www.acfchefs.org

Council on Hotel, Restaurant, and Institutional Education: www.chrie.org

International Executive Housekeepers Association: www.ieha.org

Hospitality Sales and Marketing Association: www.hsmai.org

www.halekulani.com

## Content Standards Applied to Topics in: HOSPITALITY

#### STAGE 1: IDENTIFY DESIRED RESULTS

#### **Content Standard(s)**

Generalizations about what students should know and be able to do

## Family & Consumer Science National and State Standards: Nutrition, Food Production, and Services:

- A. Family and Consumer Sciences Skills: Develop a common core of skills related to Family and Consumer Sciences Education.
- E. Food Safety: Evaluate factors that affect food safety, from production through consumption.
- G. Career Paths: Analyze career paths within the hospitality, food production and services, food science, dietetics and nutrition industries.
- H. Safety, Security and Environmental Issues: Demonstrate procedures applied to safety, security and environmental issues.
- I. Service: Apply concepts of service to meet customer expectations.
- J. Food Safety & Sanitation: Demonstrate food safety and sanitation procedures.
- L. Planning Menu Items: Demonstrate planning menu items based on standardized recipes to meet customer needs.
- N. Food Service Management Functions: Demonstrate implementation of food service management functions.

#### **Waterford High School Expectations for Student Learning:**

- 1. Communicate in Standard English for a variety of purposes.
- 2. Read a variety of materials for the understanding, evaluations, and synthesis of information.
- 4. Acquire and evaluate information in order to interpret events, issues and/or ideas, and to make informed judgments and responses.
- 6. Utilize technology to obtain, organize and communicate information and to solve problems.

#### **Waterford High School Social Expectations**

10. Engage actively in cooperative work to accomplish a specific task.

UNIT: 1

	STAGE 1: IDENTIFY	DF	ESIRED RESULTS
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	The hospitality industry is considered to be diverse because it consists of many businesses that are different from each other.	1.	If you could take a vacation anywhere in the world, where would you go? How would you get there? Where would you stay? What would you eat and buy?
2.	The hospitality industry consists of four segments: food/ beverage, lodging, recreation and travel/tourism.	2.	Why is travel the basis of the hospitality industry?
3.	Customer service in the hospitality business is the total customer experience with the business.	3.	Why is customer satisfaction important?
4.	The hospitality industry probably began in 4000 B.C. with the Sumerians. They made beer from grain and sold it in taverns—ancient Egypt encouraged people to travel to visit the pyramids, and the Roman Empire developed the road system which made travel through Europe easier and quicker.	4.	When and where do you think the hospitality industry started?
	Knowledge		
	What students are expected Students will know	to kn	Students will be able to
1.	The hospitality industry is the world's largest industry.	1.	Explain why hospitality is important to the economy.
2.	One of every eight jobs in the United States is related to the hospitality industry.	2.	Describe the diversity of the hospitality industry.
3.	The hospitality industry includes many businesses that are different from each other.	3.	List the four segments of the hospitality industry.

- 4. The hospitality industry is composed of four segments: food/beverage, lodging, recreation and travel/tourism.
- 5. All of the segments of the hospitality industry must work together to successfully meet customer needs.
- 6. Quality service is service that meets or exceeds customer expectations.
- 7. Hospitality businesses meet the physical and psychological needs of customers.
- 8. There are two categories of hospitality employees: front-of-the-house and back-of-the-house.
- A critical moment is a time when the customer's experience makes a bigger impact on satisfactions than other times.
- 10. Good communication skills are necessary for good service.
- 11. The best way to handle customer complaints is to listen and have empathy for the customer's feelings.
- 12. The hospitality industry grew along with new modes of transportation.
- 13. Four challenges to hospitality today are delivering consistent service, diversity of the workforce, accommodating special needs and the impact of seasons.
- 14. Trends help hospitality managers decide which services to offer.

- 4. Explain why customers are important to the hospitality business.
- 5. Describe the needs that hospitality businesses satisfy.
- 6. Describe functions and roles of employees.
- 7. Identify the critical moments in customer service.
- 8. Describe methods of handling customer complaints.
- 9. Describe the relationship between the change in transportation and the growth of the hospitality industry.
- 10. Identify the challenges that the hospitality industry faces today.
- 11. Predict how knowing trends helps the hospitality manager.
- 12. List examples of trends that affect the hospitality industry.

15. Trends that affect the hospitality industry are demographic, social, lifestyle and technology.	
STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results
Activity: Assign students to work in pairs or groups. Provide each pair or group with at least 12, 3" x 5" cards. Tell students to think of as many hospitality businesses as they can and write the name of each one on a separate card. Have the students spread their cards in front of them. Then ask the students to develop categories for the businesses. Students then group the businesses based on those categories. (There should be four categories) Have each group make a poster of their businesses in each category and present their poster to the class. Students should explain the reasons behind their	<ul> <li>Test/quiz</li> <li>Worksheets</li> <li>Time line</li> <li>Poster</li> <li>Chapter questions</li> <li>Class discussion</li> <li>Task specific rubrics</li> </ul>

work.

Name:	Date:	Block:	Score: _	
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### **POSTER RUBRIC**

CATEGORY	4 Above Proficient	3 Proficient	2 Below	1 Lacking
Title	Title can be read from 6 ft. away, it is quite creative and it uses WordArt.	Title can be read from 4 ft. away, describes content well, and it uses WordArt.	Title can be read from 4 ft. away, describes the content well, and it doesn't use WordArt.	The title is too small and/or does not describe the content of the poster well, and/or it does not use WordArt.
Attractiveness	The poster is exceptionally attractive in terms of design, layout, and neatness.	The poster is attractive in terms of design, layout and neatness.	The poster is acceptably attractive though it may be a bit messy.	The poster is distractingly messy or very poorly designed. It is not attractive.
Knowledge Gained	Student can accurately answer all questions related to facts in the poster and processes used to create the poster.	Student can accurately answer most questions related to facts in the poster and processes used to create the poster.	Student can accurately answer about 75% of questions related to facts in the poster and processes used to create the poster.	Student appears to have insufficient knowledge about the facts or processes used in the poster.
Mechanics	Capitalization and punctuation are correct throughout the poster.	There is 1 error in capitalization or punctuation.	There are 2 errors in capitalization or punctuation.	There are more than 2 errors in capitalization or punctuation.
Grammar	There are no grammatical mistakes on the poster.	There is 1 grammatical mistake on the poster.	There are 2 grammatical mistakes on the poster.	There are more than 2 grammatical mistakes on the poster.
Use of Class Time	Used time well during each class period. Focused on getting the project done. Never distracted others.	Used time well during each class period. Usually focused on getting the project done and never distracted others.	Used some of the time well during each class period. There was some focus on getting the project done but occasionally distracted others.	Did not use class time to focus on the project OR often distracted others.

Use of Class Time	during each class period. Focused on getting the project done. Never distracted others.	during each class period. Usually focused on getting the project done and never distracted others.	Used some of the time well during each class period. There was some focus on getting the project done but occasionally distracted others.	time to focus on the project OR often distracted others.
Feedback:			Subto Weigl Total:	ht:

UNIT: 2

	UNI	1.4	
	STAGE 1: IDENTIFY	DI	ESIRED RESULTS
	<b>Enduring Understandings</b>		<b>Essential Questions</b>
the	ights learned from exploring generalizations via essential questions (Students will understand AT)		Inquiry used to explore generalizations
1.	The hospitality industry encompasses a wide range of businesses, each of which is dedicated to the service of people away from home.	1.	How many different types of foodservice businesses are there?
		2.	Why is the Hard Rock Café so successful?
	Knowledge What students are expected		
	Students will know	io Ki	Students will be able to
	Students will know		Students will be able to
1.	Foodservice businesses can be organized into four categories: quick-service, full-service, catering and hotel/club.	1.	Describe the four types of commercial foodservice.
2.	The concept of a restaurant makes one restaurant different from another.	2.	Describe how a restaurant concept distinguishes one from another.
3.	All food and beverage businesses must accomplish the same 12 tasks.	3.	Distinguish between commercial and institutional foodservice.
4.	Foodservice within a consumer business includes food and beverage businesses such as move theaters, sports arenas or museums.	4.	List the functions that all foodservice establishments must perform.
5.	The general manager is responsible for the overall operation of the restaurant.	5.	Describe foodservice within a consumer business.
6.	Functions for the front of the house are: seating guests, selling food, transmitting orders to the kitchen, serving customers, bussing tables and obtaining payment from customers.	6.	Explain the importance of customer feedback.

- 7. Back of the house functions are: food production, purchasing, receiving, marketing, sales human resources accounting, security and maintenance.
- 7. List and describe the responsibilities of all people working in the service industry.
- 8. A banquet is booked through the sales department.
- 8. List the functions of the front-of-the house.
- 9. Purchasing, receiving, storage, and inventory are essential tasks in most businesses.
- 9. List the functions of the back-of-the house.
- 10. Explain how a banquet is booked.
- 11. Explain how a purchase order is used.
- 12. Describe tasks of receiving and inventory.

#### STAGE 2: DETERMINE ACCEPTABLE EVIDENCE

#### **Performance Task(s)**

# Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)

#### **Other Evidence**

Application that is functional in a classroom context only to evaluate student achievement of desired results

#### Activity:

Organize the class into pairs. They are to imagine themselves as business people in the foodservice industry going to a meeting. In the meeting have one half of the group lists their expectations of recreational foodservice businesses. Have the other half of the group list their expectations of retail foodservice. Then pair each recreational person with a retail person and have them compare and contrast their expectations. Each paired group will present their findings to the group as a whole.

- Workbook activities
- Self-assessment
- Class discussions
- Test/quiz

## Rubric for Classroom Discussion

	Name:	Date: B	Slock: Score: _	
Criteria	Exemplary	Effective	Minimal	Unsatisfactory
Level of Engagement	<ul> <li>□ Contributes to class activities by offering quality ideas and asking appropriate questions on a regular basis</li> <li>□ Actively engages others in class discussions by inviting their comments</li> <li>□ Constructively challenges the accuracy and relevance of statements made</li> <li>□ Effectively identifies and summarizes main points</li> </ul>	<ul> <li>□ Contributes to class activities by offering ideas and asking questions on a regular basis</li> <li>□ Often engages others in class discussions by inviting their comments</li> <li>□ Challenges the accuracy and relevance of statements made</li> <li>□ Identifies and summarizes main points</li> </ul>	<ul> <li>□ Occasionally contributes to class activities by offering ideas and asking questions</li> <li>□ Sometimes engages others in class discussions</li> <li>□ Sometimes has an understanding of main points</li> <li>□ Identifies and summarizes some of the main points</li> </ul>	<ul> <li>□ Fails to contribute to class activities</li> <li>□ Fails to invite comment/opinions from other students</li> <li>□ Demonstrates little understanding of main points</li> <li>□ Does not identify or summarize main points</li> </ul>
Preparedness	<ul> <li>□ Always prepared for class with assignments and required materials</li> <li>□ Accurately expresses foundational knowledge pertaining to issues raised during the discussion</li> </ul>	<ul> <li>☐ Usually prepared with assignments and required materials</li> <li>☐ Expresses basic foundational knowledge pertaining to class discussions</li> </ul>	<ul> <li>□ Seldom prepared with assignments and required materials</li> <li>□ Expresses limited foundational knowledge pertaining to class discussions</li> </ul>	<ul> <li>□ Consistently unprepared for class</li> <li>□ Expresses no relevant foundational knowledge</li> </ul>
Attitude	☐ Consistently positive, cooperative attitude during class ☐ Always supportive of other students' ideas	☐ Usually positive and cooperative with classroom projects and discussions ☐ Often supportive of other students' ideas	☐ Seldom actively participates in classroom projects and discussions ☐ Sometimes supportive of other students' ideas	<ul> <li>□ Rarely if ever participates in classroom projects and discussions</li> <li>□ Occasional disruptive behavior</li> </ul>
	Assignment Score	+ Weighting	g = Final Score	

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UNIT: 3

	STAGE 1: IDENTIFY	DF	ESIRED RESULTS
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	The menu expresses the concept and theme through the choice of foods on the menu, the prices, and the design of the menu itself.	1.	How do restaurants create menus?
2.	A major cause of foodborne illness is careless employees who do not wash their hands or do not handle food properly.	2.	Why are standardized recipes important in food production?
3.	No matter where you go, you expect to be safe.	3.	What makes food look appealing?
		4.	Why is food safety and sanitation so important to foodservice?
		5.	Why does the government have an interest in food safety?
	<b>Knowledge</b> What students are expected		
	Students will know	IO KI	Students will be able to
1.	The menu is the basic game plan for a restaurant.	1.	Explain how the menu functions as the restaurant's game plan.
2.	Food preparation includes measuring and processing.	2.	Give examples of food preparation and cooking methods.
3.	The three basic cooking methods are moist, dry & dry with fat.	3.	List and describe the five basic styles of service.
4.	Styles of service are over-the-counter, drive-through, cafeteria, buffet, and seated.	4.	Describe factors to consider when planning a menu.
5.	Many factors must be considered when planning a menu.	5.	Describe the aspect of food presentation and techniques for serving food.

- 6. The three basic aspects of food presentation are plating, portion control and art.
- 7. Wait staff should serve from the left and remove from the right.
- 8. There are three types of contaminants: physical, chemical, and biological.
- 9. There are three main ways to prevent foodborne illnesses: personal hygiene, sanitation, and proper handling of food.
- 10. Cleaning is the physical removal of soil and sanitizing is the treatment of a surface that has been cleaned to reduce microorganisms.
- 11. Federal, state, and local government agencies have laws that regulate food safety and sanitation.
- 12. The Hazard Analysis Critical Control Point (HACCP) is a system of assuring food safety.
- 13. OSHA requires employers to make the workplace free of hazards that might cause injury or death to employees.
- 14. An emergency action plan is a detailed plan that describes what to do in case of an emergency.

- 6. List the types of food contaminants.
- 7. List ways to prevent food contamination.
- 8. Describe practices that prevent foodborne illness.
- 9. State the difference between cleaning and sanitizing.
- 10. Describe the role of government in preventing foodborne illness.
- 11. Explain the Hazard Analysis Critical Control Point and its importance in hospitality.
- 12. State the main purpose of the Occupational Health and Safety Act.
- 13. Explain the purpose of an emergency action plan.

STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Imagine that you are the manager of the	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Classroom discussion
"Coffee Cup Deli". You decided to inspect your kitchen during the busiest time of the day, the lunch period. During this inspection you notice salad ingredients and raw chicken on the same counter top. You also notice that your employees are wearing dirty aprons. They are also drying their hands on their aprons.	<ul> <li>Classroom discussion</li> <li>Related worksheets</li> <li>Menu making project</li> <li>Test/quiz</li> <li>Case study</li> </ul>
Answer and report on the following questions:  a. What sanitation hazards do you notice during your inspections?	
b. Which hazards could cause an out break of foodborne illness?	
c. What other areas of the restaurant should the manager check for hazards?	
<ul><li>d. What steps will you take to eliminate these safety and sanitation issues?</li><li>e. How do you plan to report these issues to your employees?</li></ul>	

UNIT: 4

	STAGE 1: IDENTIFY	ESIRED RESULTS	
the	Enduring Understandings  ights learned from exploring generalizations via  essential questions (Students will understand  AT)		Essential Questions Inquiry used to explore generalizations
1.	A lodging concept is the whole idea of the lodging property or chain; which includes the theme, target market, décor, ambiance and level of service.	1.	What makes one lodging property different from another?
		2.	What amenities do you look for when choosing a place to stay?
	Knowledge		
	What students are expected Students will know	to kr	now and be able to do Students will be able to
	Students will know		Students will be able to
1.	Lodging businesses can be organized into four categories based on level of service.	1.	Describe the characteristics of full- service hotel, limited-service properties, specialty accommodations and institutional housing.
2.	A referral group is a group of independent hotels that creates a central office for reservations and marketing.	2.	Explain what a hotel Management Company does.
3.	Properties that provide more service usually charge higher prices.	3.	Describe the relationship between level of service and price of a hotel room.
4.	The rooms division is the part of the hotel that handles all tasks involved in preparing and selling sleeping rooms.	4.	Describe the functions of the rooms division.
5.	There are various job responsibilities for all employees who work in a hotel.	5.	Describe the functions of employees who work in the front office.
6.	The hotel guest cycle has four stages: pre-arrival, arrival, occupancy, and departure.	6.	List and describe the steps in the hotel guest cycle.

- 7. The major functions of the housekeeping department are to keep the hotel clean, sanitary and attractive.
- 7. Describe the functions and responsibilities of the housekeeping department.
- 8. The major responsibility of the security department is the protection of people and property.
- 8. State the major functions and responsibility of the security department.
- 9. The main building systems are electrical, plumbing and heating and air conditioning.
- 9. Describe the building systems for which engineering is responsible.
- 10. The purpose of engineering is to keep the facility in top condition for safety, guest satisfaction and profitability.
- 10. State the purpose of engineering.

**Other Evidence** 

### STAGE 2: DETERMINE ACCEPTABLE EVIDENCE

#### **Performance Task(s)**

# te Application that is functional in a classroom context only to evaluate student achievement of desired results

Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)

#### Project:

Imagine that your parents or some older friends have asked you to help them find a place to retire. Find the Web site of a retirement community or nursing home. Enter the terms "retirement communities" or "nursing homes" into a search engine. Select one to explore. Print out the home page. Write a letter to a family member or friend explaining your opinion of whether the place is appropriate for them.

- Class discussion
- Worksheet activities
- Test/quiz
- Case studies
- Project
- Task specific rubrics

# Rubric for Projects

	Name:	Date:	Block: Score:	
Criteria	4 - Professional	3 - Proficient	2 - Developing	1 - Incomplete
Choice of Project	☐ Appropriate ☐ Focused ☐ Innovative ☐ Relevant ☐ Purposeful	☐ Generally appropriate ☐ Evidence of some focus ☐ Moderate creativity ☐ Expresses some relevance ☐ Adequate purpose shown	☐ Somewhat appropriate ☐ Evidence of minimal focus ☐ Limited creativity ☐ Difficulty in identifying relevance ☐ Includes evidence of some purpose	☐ Inappropriate ☐ Lacks focus ☐ Lacks innovation ☐ Lacks relevance ☐ Purpose unclear
Use of Planning Process	☐ Well planned ☐ Willingness to take risks	☐ Attempts well developed ideas that lead to a general understanding ☐ Willingness to take slight risks	<ul> <li>□ Limited explanation of ideas creates misunderstanding of project</li> <li>□ Minimal evidence of risk taking</li> </ul>	<ul> <li>□ Lacks thoroughness</li> <li>□ Little evidence of willingness to take risk</li> <li>□ No evidence of risk taking</li> </ul>
Written Summary	<ul> <li>□ Concise</li> <li>□ Depth of thought; thorough and specific development of ideas</li> <li>□ Writer exhibits mastery of grammar</li> </ul>	☐ Generally concise ☐ Ideas are thoughtful with moderate evidence of topic development ☐ Writer exhibits moderate command of grammar	☐ Some segments ramble ☐ Omits information that creates gaps in the information ☐ Errors in grammar	<ul> <li>□ Rambles to the extent that main point is lost</li> <li>□ Omits information that creates lack of understanding</li> <li>□ Limited evidence of correct use of grammar</li> </ul>
Oral Presentation	□ Polished □ Engaging	☐ Well designed ☐ Informative	☐ Reasonably neat ☐ Somewhat maintains audience attention	☐ Sloppy ☐ Poorly presented
Assignmen	t Score	+ Weighting	= Final Score	

Feedback and comments:

UNIT: 5

	STAGE 1: IDENTIFY	DE	ESIRED RESULTS
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	Hospitality businesses are like any other business where they have to be managed, organized and run efficiently.	1.	What does it mean by "the business of hospitality"?
2.	Human resources are as important as financial resources.	2.	Why do you want to own your own restaurant someday?
3.	Marketing consists of developing products that meet customer needs and promoting those products so that customers will buy them.	3.	What kinds of resources does a business need?
		4.	What is marketing? What are sales?
	Knowledge What students are expected		
	Students will know		Students will be able to
1.	There are only three forms of ownership: sole proprietorship, partnership, and corporation.	1.	Describe the forms of business ownership.
2.	A franchise is a unit of a chain that has a different owner.	2.	Explain what a franchise is comprised of.
3.	Management has five major functions: planning, organizing, staffing, leading, and controlling. Decision making is part of all these functions.	3.	List and describe the functions of management.
4.	Skills that managers need include delegation management styles, motivation, communication, technical, computer, and organizational.	4.	List seven management skills.
5.	There are eight major functions of the HR department.	5.	Give examples of styles of management.

- 6. HR staff members need excellent communications, interpersonal skills, and math skills; and are very detail oriented.
- 6. List and explain the major functions of human resources.
- 7. There are issues that affect the HR department.
- 7. Summarize the personal qualities and skills required of Human Resource employees.
- 8. There are seven categories of laws affecting hospitality.
- 8. Analyze issues that affect human resources management.
- 9. A good work ethic is an attitude that combines hard work, good performance and dependable results.
- 9. List the categories of laws that affect hospitality businesses.
- 10. There are four major functions of marketing.
- 10. Describe and list guidelines for good work ethics.
- 11. The marketing plan helps the company accomplish its goals.
- 11. Describe the basic areas in marketing.
- 12. Suggestive selling and group sales are two types of personal selling in hospitality.
- 12. State the purpose of a marketing plan.
- 13. Accounting is the system of recording and summarizing financial transactions; and analyzing and reporting the results.
- 13. Describe two types of selling that are done in hospitality businesses.
- 14. The Uniform System of Accounts makes it possible to compare financial data among different hotels.
- 14. Describe the functions of the accounting department.
- 15. Explain the purpose of the Uniform System of Accounts.

STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Internet Activity: Visit the hotel Web site:  www.halekulani.com. You are going on vacation to Hawaii and would like to stay at this resort for a night. You want to find out	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Class discussions • Related worksheets • Oral reports • Test/quiz • Project
if this is a luxury hotel. You have \$1,000.00 to spend on one day and night at this hotel. Based on prices from the Web site, make a budget showing how you would spend this money. Print out your budget and create a poster showing how you will spend your money. Report orally to class your findings.	<ul> <li>Poster</li> <li>Task specific rubric</li> </ul>

Name:	Date:	Block:	Score:	
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### **POSTER RUBRIC**

CATEGORY	4 Above Proficient	3 Proficient	2 Below	1 Lacking
Title	Title can be read from 6 ft. away, it is quite creative and it uses WordArt.	Title can be read from 4 ft. away, describes content well, and it uses WordArt.	Title can be read from 4 ft. away, describes the content well, and it doesn't use WordArt.	The title is too small and/or does not describe the content of the poster well, and/or it does not use WordArt.
Attractiveness	The poster is exceptionally attractive in terms of design, layout, and neatness.	The poster is attractive in terms of design, layout and neatness.	The poster is acceptably attractive though it may be a bit messy.	The poster is distractingly messy or very poorly designed. It is not attractive.
Knowledge Gained	Student can accurately answer all questions related to facts in the poster and processes used to create the poster.	Student can accurately answer most questions related to facts in the poster and processes used to create the poster.	Student can accurately answer about 75% of questions related to facts in the poster and processes used to create the poster.	Student appears to have insufficient knowledge about the facts or processes used in the poster.
Mechanics	Capitalization and punctuation are correct throughout the poster.	There is 1 error in capitalization or punctuation.	There are 2 errors in capitalization or punctuation.	There are more than 2 errors in capitalization or punctuation.
Grammar	There are no grammatical mistakes on the poster.	There is 1 grammatical mistake on the poster.	There are 2 grammatical mistakes on the poster.	There are more than 2 grammatical mistakes on the poster.
Use of Class Time	Used time well during each class period. Focused on getting the project done. Never distracted others.	Used time well during each class period. Usually focused on getting the project done and never distracted others.	Used some of the time well during each class period. There was some focus on getting the project done but occasionally distracted others.	Did not use class time to focus on the project OR often distracted others.

	getting the project done. Never distracted others.	focused on getting the project done and never distracted others.	There was some focus on getting the project done but occasionally distracted others.	distracted others.
Feedback:			Subto Weigl Total:	ht:

#### IB. COMMUNICATE IN STANDARD ENGLISH FOR A VARIETY OF PURPOSES – SPEAKING/PRESENTING

	EXCELLENT	VERY PROFICIENT	PROFICIENT	APPROACHING PROFICIENCY	LACKING PROFICIENCY	SCORE
IB(a) Physical Presence	The student maintains excellent eye contact and appropriate body language, all of which contribute to a professional and poised presentation.	The student maintains good eye contact and appropriate body language, all of which contribute to an effective presentation.	The student maintains eye contact and usually maintains appropriate body language.	The student maintains minimal eye contact and body language.	The student maintains little to no eye contact and displays inappropriate body language.	
IB(b) Content	The student has excellent knowledge of the topic, demonstrating depth and elaboration in a concise manner.	The student has good knowledge of the topic, demonstrating depth and elaboration in a concise manner.	The student has knowledge of the topic, demonstrating depth and/or elaboration.	The student has minimal knowledge of the topic.	The student has little to no knowledge of the topic.	
IB(c) Organization	The student displays an excellent, logical and purposeful progression of subject matter and meets time requirements.	The student displays a logical and purposeful progression of subject matter and meets time requirements	The student displays adequate use of a logical progression of subject matter and meets time requirements.	The student displays a minimal progression of subject matter and time requirement is not met.	The student displays little to no progression of subject matter and time requirement is not met.	
IB(d)Sensory Aids	The student demonstrates an excellent use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates a good use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates an adequate use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates a minimal use of sensory aids and little connection with the audience.	The student demonstrates little to no use of sensory aids and no connection with the audience.	
IB(e)Voice	The student's voice is audible, clear, expressive and well paced.	The student's voice is audible, clear, and well paced.	The student's voice is mostly audible and clear.	The student's voice is minimally audible and occasionally clear.	The student's voice and is not audible and/or clear.	

Topic: Student Name: Final Sc	core:
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UNIT: 6

	STAGE 1: IDENTIFY DESIRED RESULTS				
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations		
1.	The benefits of a hospitality career include working with people, traveling, and having a bright future.	1.	How do you picture your future?		
		2.	What is a career goal?		
		3.	Would you like a job that is fast paced that provides variety and involves meeting a lot of people?		
	Knowledge				
	What students are expected Students will know	to kn	Students will be able to		
1.	Hospitality careers have many advantages and some challenges.	1.	Compare and contrast the advantages and challenges of a hospitality career.		
2.	You can learn about hospitality jobs and careers through job shadowing, internships and using the Occupational Outlook Handbook.	2.	Research ways to learn more about hospitality careers.		
3.	A career plan is like a map that you use to guide you to your career goal.	3.	Describe how a career plan helps you reach your career goal.		
4.	Foundation skills consist of basic skills, thinking skills and personal qualities.	4.	Analyze workplace foundation skills.		
5.	Your choice of words will determine the effect you have on the customer.	5.	Describe communication skills.		
6.	Job search skills are how to find job leads, how to fill out an application and how to behave at an interview.	6.	Describe and list the steps that are needed in the job search.		
7.	A resume is a written document that lists a person's qualifications for a job.	7.	Create a personal resume.		

8. A cover letter is a letter that introduces you, highlights your strengths and asks for an interview.	8. Write a sample cover letter.
STAGE 2: DETERMINE A Performance Task(s)	CCEPTABLE EVIDENCE Other Evidence
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Application that is functional in a classroom context only to evaluate student achievement of desired results
Research Report: The American Hotel and Lodging Association offers the following certifications: Foodservice management Professional, Certified Hotel Administrator, Certified Lodging Manager and Certified Rooms Division Executive. The National Restaurant Association offers Servsafe Certification for food safety. Given this information you are to choose one of these certifications that you would like to explore. Write a report that describes what the certification is for, what you have to do to do to get it and how it will help you get a job in the hospitality industry. Report will be written in Standard English, double-	<ul> <li>Class discussions</li> <li>Related worksheets</li> <li>Resume/cover letter</li> <li>Test/quiz</li> <li>Report</li> <li>Task specific rubric</li> </ul>

spaced and two pages in length.

### Rubric for Internet Research

Na	me:	Blo	ock:Score: _	
Criteria	Mastery 4	Proficient 3	Acceptable 2	Attempted 1
Research of Topic	☐ Use of more than two search engines ☐ Factual information is accurate ☐ Narrow focus of topic	<ul> <li>☐ Use of two search engines</li> <li>☐ Most information can be confirmed</li> <li>☐ Topic needs narrower focus</li> </ul>	<ul> <li>□ Use of one search engine</li> <li>□ Some errors in information</li> <li>□ Topic somewhat broad</li> </ul>	□ Use only one source □ Errors in information □ Topic too general
Product	<ul> <li>□ Logical, intuitive sequence</li> <li>□ Consistent menus; paths are clear</li> <li>□ Original, inventive, creative</li> <li>□ Correct grammar, usage, mechanics, spelling</li> <li>□ Visuals effectively entice audience</li> </ul>	☐ Logical ☐ Generally consistent menus; clear paths ☐ Original ☐ Mostly correct grammar, usage, mechanics, spelling ☐ Visuals and images convey message	□ Some logic □ Somewhat consistent menus; somewhat clear paths □ Some originality □ Several grammar, usage, mechanics, spelling errors □ Use of visuals and images is limited	☐ Information confusing ☐ Inconsistent menus and paths ☐ Rehash of other people's ideas ☐ Obvious grammar, usage, mechanics, spelling errors ☐ Use of visuals and images is confusing or absent
Collaboration/ Teamwork (optional)	☐ Work load is divided and shared equally	☐ Some members contribute	☐ Few members contribute	One or two people do all of the work
Evaluation of Reliable Sources	☐ Sources used are accurate and reliable	☐ Most sources used are accurate and reliable	Some sources used are inaccurate and unreliable	Sources are inaccurate and unreliable
Documentation	☐ All sources are documented correctly	☐ Most sources are documented correctly	Few sources are documented correctly	☐ No documentation of sources
Assignment S	Score	+ Weighting	= Final Score	

# Waterford High School Course Description

# <u>Culinary Pro-Start I</u>

A career in the restaurant and foodservice industry is a profession. If you are interested in a career in this field, then this course is for you. Culinary Pro-Start 1 is the first year of a 2-year program where you will gain in-depth knowledge of culinary skills and customer service methods. Food unit include breakfast foods, sandwiches, salads and garnishes; fruits & vegetable preparation plus a variety of desserts. You will prepare foods for open house, fall-bake sales and special occasions and can earn L-T-S hours while learning school-to-work concepts. You must enjoy working with food, be efficient, flexible, have a positive attitude towards work; work cooperatively with a team of people and be able to analyze challenging problems. You will take the National Restaurant Association Examination at the end of the year which will help you earn the NRAEF certificate at the end of year two.

Prerequisite: Intro to Culinary Arts and teacher permission

Credits: 1.0

Level: grades 10-12

#### Resources:

Becoming a Restaurant and Foodservice Professional, Year One. NRAEF.

Exploring Professional Cooking. Ray, Mary F and Lewis, E.J. Glencoe.

Food for Today. Kowtaluk, Helen. NRAEF.

Various Cookbooks and Trade Magazine

www.restaurant.org

www.mypyramid.gov

www.jwu.edu/culinary

#### Content Standards Applied to Topics in: CULINARY PRO-START I

#### **STAGE 1: IDENTIFY DESIRED RESULTS**

#### **Content Standard(s)**

Generalizations about what students should know and be able to do

# Family & Consumer Science National and State Standards: Nutrition, Food Production, and Services:

- A. Family and Consumer Sciences Skills: Develop a common core of skills related to Family and Consumer Sciences Education.
- B. Nutrition and Wellness Practices: Analyze factors that influence nutrition and wellness practices across the lifespan.
- C. Nutritional Needs: Evaluate the nutritional needs of individuals and families in relation to health and wellness across the lifespan.
- D. Acquisition, Handling & Use of Foods: Demonstrate the ability to acquire, handle and use foods to meet nutrition and wellness needs of individuals and families across the life span.
- E. Food Safety: Evaluate factors that affect food safety, from production through consumption.
- F. Science and Technology: Evaluate the impact of science and technology on food consumption, safety, and other issues.
- I. Service: Apply concepts of service to meet customer expectations.
- J. Food Safety & Sanitation: Demonstrate food safety and sanitation procedures.
- K. Food Production Equipment: Demonstrate selecting, using and maintaining food production equipment.
- L. Planning Menu Items: Demonstrate planning menu items based on standardized recipes to meet customer needs.
- M. Food preparation: Demonstrate preparation for all menu categories to produce a variety of food products.
- N. Food Service Management Functions: Demonstrate implementation of food service management functions.
- O. Internal and External Customer Service: Demonstrate the concept of internal and external customer service.

#### Waterford High School Expectations for Student Learning:

- 1. Communicate in Standard English for a variety of purposes.
- 2. Read a variety of materials for the understanding, evaluations, and synthesis of information.
- 4. Acquire and evaluate information in order to interpret events, issues and/or ideas, and to make informed judgments and responses.

#### **Waterford High School Social Expectations**

10. Engage actively in cooperative work to accomplish a specific task.

**UNIT: Food and Equipment Safety** 

	STAGE 1: IDENTIFY DESIRED RESULTS					
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations			
1.	Kitchen safety is the key concept to kitchen efficiency.	1.	Why is it important to keep a clean kitchen?			
2.	A food borne disease is a result of improper hygiene, food handling and storage techniques.	2.	What safety precautions should you take when using kitchen equipment?			
3.	Hands must be washed constantly when working with all types of food.	3.	How hot is hot!?(temperatures that kill bacteria)			
		4.	How do you get a foodborne germ?			
	Knowledge					
	What students are expected Students will know	to kr	Students will be able to			
	Students will know		Students will be able to			
1.	In a clean and sanitary kitchen, food moves quickly and efficiently, and has few chances of becoming contaminated, cross-contaminated, or kept too long in the temperature danger zone.	1.	Determine conditions and practices that promote safe food handling techniques and food inspection.			
2.	That direct food contamination occurs when raw foods are exposed to harmful bacteria, viruses, parasites, and fungi.	2.	Identify safety and sanitation practices.			
3.	The Servsafe guidelines for properly washing your hands.	3.	Demonstrate food handling and preparation techniques that prevent cross-contamination.			
4.	"FATTOM" is the key to controlling the growth of microorganisms in food since denying any one of these conditions can prevent growth.	4.	Describe good personal hygiene and how it affects food safety.			
5.	How to follow the steps in the "HAACP" food safety system to ensure healthy food.	5.	Identify ways chemical and physical hazards can contaminate food.			

- 6. The flow of food begins well before the food is prepared or cooked.
- 7. A clean environment is clean of dirt and grime and a sanitary environment is one clean of microorganisms.
- 8. How to clean, sanitize and maintain kitchen tools and equipment.
- 9. The Occupational Safety and Health Administration is the federal agency that creates and enforces safety related standards and regulations in the workplace.
- 10. First aid refers to medical treatment given to an injured person either for light injuries or until more complete treatment can be provided.
- 11. The location and use of a fire extinguisher as a last resort to fire prevention.
- 12. There are many hazards in the workplace that can contribute to kitchen injuries.

- 6. List and define the conditions under which bacteria multiply rapidly.
- 7. Categorize and describe the microorganisms that cause food borne illnesses.
- 8. List and define the steps in the Hazard Analysis Critical Control Point food safety system.
- 9. Outline proper procedures for receiving, storing, preparing, cooking, holding, cooling, reheating and serving food that includes proper tools and equipment.
- 10. Demonstrate procedures for cleaning and sanitizing equipment and storing tools.
- 11. Work collaboratively as a team in the kitchen lab.
- 12. Operate and maintain tools and equipment following safety procedures.
- 13. Define the role of the Occupational Safety and Health Administration (OSHA) regulations.
- 14. Outline basic first aid concepts and procedures.
- 15. Outline procedures for dealing with fire in a food service establishment.
- 16. Identify hazards which contribute to injuries due to slips, trips and/or falls.

	17. List ways to use protective clothing and equipment to prevent injuries.
STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Students will work collaboratively in teams in the classroom to create a kitchen safety and sanitation poster to be displayed and referred to throughout the semester.  Students will review rules and decide among their group which rules they feel are the ten most important safety and sanitation rules to follow in the kitchen lab. Print on the poster should be large enough to read from a distance and all text should be spelled correctly. The poster will have pictures or diagrams which correlate to each	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Task specific rubric • Check-off list • Test/quiz • Related worksheets • Class discussion • Lab rubric • Work samples
one of the chosen rules.	

Name: Date: Block: Score:	Date: Block: Score:
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### **POSTER RUBRIC**

CATEGORY	4 Above Proficient	3 Proficient	2 Below	1 Lacking
Title	Title can be read from 6 ft. away, it is quite creative and it uses WordArt.	Title can be read from 4 ft. away, describes content well, and it uses WordArt.	Title can be read from 4 ft. away, describes the content well, and it doesn't use WordArt.	The title is too small and/or does not describe the content of the poster well, and/or it does not use WordArt.
Attractiveness	The poster is exceptionally attractive in terms of design, layout, and neatness.	The poster is attractive in terms of design, layout and neatness.	The poster is acceptably attractive though it may be a bit messy.	The poster is distractingly messy or very poorly designed. It is not attractive.
Knowledge Gained	Student can accurately answer all questions related to facts in the poster and processes used to create the poster.	Student can accurately answer most questions related to facts in the poster and processes used to create the poster.	Student can accurately answer about 75% of questions related to facts in the poster and processes used to create the poster.	Student appears to have insufficient knowledge about the facts or processes used in the poster.
Mechanics	Capitalization and punctuation are correct throughout the poster.	There is 1 error in capitalization or punctuation.	There are 2 errors in capitalization or punctuation.	There are more than 2 errors in capitalization or punctuation.
Grammar	There are no grammatical mistakes on the poster.	There is 1 grammatical mistake on the poster.	There are 2 grammatical mistakes on the poster.	There are more than 2 grammatical mistakes on the poster.
Use of Class Time	Used time well during each class period. Focused on getting the project done. Never distracted others.	Used time well during each class period. Usually focused on getting the project done and never distracted others.	Used some of the time well during each class period. There was some focus on getting the project done but occasionally distracted others.	Did not use class time to focus on the project OR often distracted others.

	others.	distracted others.	
Feedback:		Subtotal:	
r coubuck.		Weight:	
		Total:	

**UNIT: Kitchen Basics** 

	STAGE 1: IDENTIFY DESIRED RESULTS				
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations		
1.	Math skills are necessary when following recipes.	1.	Why is accuracy so important when measuring ingredients?		
2.	Accurate measurements are the key to successful food preparation.	2.	Do you really need a recipe when preparing food?		
3.	It is important to become familiar with the language of food.	3.	What is the difference between the Metric System and the English system of Measurement?		
	Knowledge				
	What students are expected Students will know	to kr	Students will be able to		
1.	A standard recipe follows certain functions.	1.	Identify the components and functions of a standardized recipe.		
2.	Success with a recipe depends not only on the cook's skill but also on the recipe itself.	2.	List the kinds of information a good recipe provides.		
3.	Unit of measure may be expressed in one of two ways: customary or metric.	3.	Identify customary and metric units of measure.		
4.	A well equipped kitchen includes specific measuring tools.	4.	Identify measuring tools.		
5.	How to convert recipes to yield small or larger quantities.	5.	Calculate the conversion factor for recipes.		
6.	How to use metric and English units of measure.	6.	Apply Mise en place through practice in the laboratory.		
7.	The rules for Mise en place.	7.	Identify and demonstrate functions of cutlery.		
8.	How to choose and use sharp knives correctly.	8.	Demonstrate basic food preparation techniques.		

9. Various food preparation techniques 9. Apply cooking terminology. such as separating eggs, clarifying butter & preparing pans. 10. Food terminology and techniques. 10. Calculate fractions when measuring ingredients. 11. How to change and convert fractions 11. Identify commonly used abbreviations and equivalents used in in recipes. recipes. 12. Standard abbreviations and 12. Prepare basic convenience recipes. equivalents. 13. How to use convenience foods when 13. Explain how heat is transferred by conduction, convection, and preparing dishes. radiation. 14. Conduction and convection are alternative methods of transferring heat to food. 15. That heat can also be transferred through infrared rays.

STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results
Students in Pro-Start 1 will go to the computer lab and use their technology skills to research three categories of cooking methods and relate this information in correct outline form. Students will be able to describe dry-heat, moist-heat and combination cooking methods. They will also be able to list foods which each method is suited to.	<ul> <li>Chapter questions</li> <li>Test/quiz</li> <li>Food preparation labs</li> <li>Class discussion</li> <li>Related worksheets</li> <li>Work samples</li> </ul>

Name:	Date:	Block:	Score:	
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	others.	occasionally distracted others.	
Feedback		Subtotal: Weight: Total:	

#### Scoring Rubric: Kitchen Lab performance Evaluation

	Kitchen #	Product Name:	Block:	: Date:	
Cook:		_ Asst. Cook:	Manager:	Swing:	

Criteria	Professional (5)	Above Proficiency (4)	Proficient (3)	Below Proficiency (2)	Lacks Proficiency (1)
Personal hygiene IV a,b,c,d	Follows the 5 hand washing steps; hair is secured; apron is worn properly	Follows 4 out of 5 hand washing steps; hair is secured and apron is worn.	Follows 3 out of 5 hand washing steps; hair is secured; however not properly; apron is on	Follows 2 out of 5 hand washing steps; hair does not stay secured; apron is dirty.	Does not follow steps of hand washing; hair not secured and no apron is worn.
Sanitation IV a,b,c,d	All work surfaces are cleaned w/a detergent and sanitized before & after lab; sink area is wiped clean at end of lab. Maintains clean work space throughout activity. Floor is swept under table & around work triangle.	Work surfaces are cleaned w/a detergent & sanitized before & after lab; sink area is left clean & dry. Maintains clean work space. Floor is swept under table & work area	Work surfaces moderately cleaned; needed reminding of sink sanitation. Floor is swept in work triangle area only.	Work surfaces need to be cleaned & sanitized with more care to prevent cross- contamination. Floor area was not swept.	Does not follow sanitation rules when working in the kitchen lab.
Personal and Food Safety IV a,b,c,d	Extreme care is taken with all tools & equipment, including cutlery. Always pulls oven racks out; follows all safety rules as stated in beginning of course. Avoids crosscontamination throughout activity.	Care is taken with all tools & equipment, including cutlery. Pulls oven rack out occasionally; follows safety rules as stated; avoids crosscontamination	Misuse in care & procedures for some tools, equipment &/or cutlery; needs to pull oven rack out; needs to follow safety rules as stated; may have caused cross-contamination.	Below proficiency with food safety procedures and has caused cross contamination with food or surface due to misuse of tool & equipment.	Lacks proficiency with too many personal and food safety issues.
Mise en Place (prep & planning) IIa,b,d IV a,b,c,d	Thorough and efficient planning is evident before and during lab activity. Jobs are rotated daily; all food measurements and equipment are in place on work table in order of usage. All utensils & tools are organized & stored properly	Thorough planning is evident before and during lab activity. Jobs are rotated daily; food measurements & equipment are in place on work table in order of usage. Tools & utensils are organized & stored properly	Adequate planning is evident during lab activity; usually rotates job responsibilities. Needs prompting to do planning. Some disorganization with Mise en place.	Planning is not evident; too much talking and not doing your job responsibilities. Doesn't listen & is not organized with Mise en place.	Lacks knowledge in prep work and planning. Kitchen is not organized at end of lab.
Directions oral & written III, 2a,b,c,d IV a,b,c,d,	Very attentive to oral instructions; student demonstrates understanding of recipe terminology; product is prepared according to directions; lab is completed before the end of the block.	Attentive to oral instructions; student demonstrates under- standing of recipe terminology; product is prepared according to directions; lab is completed before the end of the block	Listens to directions w/some prodding; understands most recipe terms; product came out okay and group just finishes when the bell rings	Does not listen to oral direction; written directions are confusing; product is over/under cooked; lab is incomplete at the end of block	Does not follow any directions; does not understand terms; product and lab are incomplete
Social Manners 7,8,9,10	Excellent social manners & table etiquette; table is set correctly	Very good social manners & table etiquette; one error in table setting	Good social manners & table etiquette; two errors in table setting	Below average with social manners & table etiquette; three errors in table setting	Does not demonstrate social or table manners; wrong table setting

2. What would you change about the recipe or work for next time?

Sub total:	
(wt. x 1.66)	
Lab Total:	
(out of 50 pts)	

SHORT ANSWERS:

!. Explain how your product came out.

**UNIT: Food Service Applied Math** 

	STAGE 1: IDENTIFY DESIRED RESULTS				
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations		
1.	Math skills are used every day in many ways.	1.	Why do we need math skills in food service?		
2.	Unit price is the cost per unit of measure.	2.	Why are standardized recipes important in a food service operation?		
3.	The US is the only country in the world that still uses the English System of Measurement along with the Metric System.	3.	What problems may arise when converting recipes?		
4.	In order to change a portion size (yield), it is necessary to convert a recipe before preparation begins.				
	<b>Knowledge</b> What students are expected				
	Students will know	IO KI	Students will be able to		
1.	Successful foodservice managers need to have a basic understanding of math and know how to apply math principles to business operations.	1.	Given a list of numbers add, subtract, multiply and divide using basic math operations.		
2.	The conversion factor can be calculated by taking the desired yield and divide by the original yield.	2.	Given a list of fractions, decimals, whole numbers and percents, add, subtract, multiply and divide.		
3.	For product yield most vegetables have to be trimmed and cut before being used in a recipe.	3.	Convert recipes from original yield to desired yield using conversion factors.		
4.	To find the total cost of a standard recipe, you must know both the ingredient amounts needed and the market price of each one.	4.	Calculate as purchased (AP) and edible portion (EP) amounts.		
5.	There is a difference between controllable costs, fixed costs and variable costs.	5.	Calculate standard recipe cost and cost per serving.		

- 6. Depreciation is a fixed cost that is the decline in value of an asset over time.
- 6. Describe controllable costs, fixed costs and variable costs related to food and labor.
- 7. Foods for purchase fall into two categories: perishables and nonperishable.
- 7. Calculate depreciation.
- 8. Portion control includes the standardization of portion sizes, recipes, and portion cost.
- 8. Differentiate between perishable and non-perishable foods.
- 9. In controlling production volume, three standard procedures are needed: sales history, forecasting sales and determining production quantities.
- 9. Outline proper techniques for portion control, including standard portion size, standardized recipe, and standard portion cost.
- 10. Factors which influence labor costs are employee turnover, business volume and quality & quantity standards.
- 10. Forecast sales by analyzing and evaluating sales histories, popularity trends and production sheets.
- 11. Labor cost is the process by which managers try to obtain a desired level of performance at an appropriate level of cost.
- 11. List factors contributing to labor costs.
- 12. Average check method, contribution margin method and mark-up pricing method are all necessary in every area of the foodservice operation.
- 12. Analyze the relationship between cost and sales.
- 13. Calculate projected revenue, average cover and find revenue level.

STAGE 2: DETERMINE ACCEPTABLE EVIDENCE					
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Imagine you work as a cook for the	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Class discussion				
Gourmet Café. Your kitchen will prepare pumpkin nut bread for the WHS faculty to purchase. You will need to calculate the cost of ingredients to make one recipe ~ being sure to list all factors contributing to cost. Once you have calculated cost for one loaf, design a flyer so that teachers can buy your product. After orders are received, you will work in the café and prepare your pumpkin nut breads.	<ul> <li>Related worksheets</li> <li>Test/quiz</li> <li>Case studies</li> <li>Task specific rubrics</li> </ul>				

## **Case Study Rubric**

Name: Date: Block: Score:					
	Name:	Date:	Block:	Score:	

Criteria	Above	Proficient	Below	Level	Weighting	Total
	Proficiency (3)	(2)	Proficiency (1)			
Problem	Identifies problem	Identifies part	Does not			
Identification	Accurately and	Of problem	Identify			
	Completely		problem			
Identifying	Identifies many options,	Identifies	Identifies few			
Options	Including innovative	several	or no options,			
	ones. Thoroughly cites	Options and	and or unable to			
	advantages	basic	clearly and			
	And disadvantages of	advantages	accurately			
	each	_	identify			
			advantages and			
			disadvantages			
Solution	Suggests solution	Suggest	Suggest			
	suitable for problem	solution that	inappropriate			
	and situation. Notes	may not be	solution or			
	factors affecting choice	totally suitable.	none at all.			
	of solution.	Does not	Fails to			
		recognize all	mention factors			
		factors affection	that impact			
		situation.	situation.			
Rationale	Makes strong case for	Argues for	Does not offer			
	solution being best	solution but	reasoned			
	choice	reasoning may	argument.			
		be weak.				
Complete	Thorough, showing	Shows some	Shows little			
Analysis	thought and effort.	thought and	thought or			
	Shoes understanding of	effort, but	effort. Does not			
	situation and	analysis is not	show			
	resourcefulness	complete or	familiarity with			
		may not be well	situation			
		reasoned.	presented.			
		Incompletely				
		understands				
		situation.				
Thinking	Shows creativity and	Shows some	No problem			
Skills Used	good problem solving	creativity and	solving skills or			
	skills	skill in problem	creativity			
		solving.	shown.			

Total:

#### Scoring Rubric: Kitchen Lab performance Evaluation

	Kitchen # Produc	et Name:	Block:	Date:	
Cook: _	Asst. Co	ok:	_ Manager:	Swing:	
Criteria	Professional (5)	Above Proficiency (4)	Proficient (3)	Below Proficiency (2)	Lacks Proficiency (1)
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#### **SHORT ANSWERS:**

2. What would you change about the recipe or work for next time?

Sub total:	
(wt. x 1.66)	
Lab Total:	
(out of 50 pts)	

social or table manners; wrong

table setting

table setting

<sup>!.</sup> Explain how your product came out.

**UNIT: Customer Service** 

STAGE 1: IDENTIFY DESIRED RESULTS				
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations	
1.	A positive attitude is important for building customer relationships.	1.	What special skills, talents and abilities are needed for success in the field of customer service?	
2.	Knowing how to serve customers is the key to success in the hospitality business.	2.	What qualities would you want in an employee or co-worker?	
3.	Foodservice workers are critical to a business' success in the foodservice industry.	3.	What is customer service all about?	
4.	Employees are expected to fulfill their job descriptions.			
	Knowledge and Skills  What students are expected to know and be able to do			
	Students will know	IO KI	Students will be able to	
1.	That to make a good impression on guests employees practice good hygiene, & wear clean uniforms in front of customers.	1.	Recognize and state the importance of customer service to food service.	
2.	Employees should try to anticipate customers' needs and accommodate them before being asked.	2.	List the reasons and ways to make a positive first impression on customers.	
3.	Employees should be aware of coworker's needs.	3.	Describe a variety of customers that may have special needs.	
4.	Customers with special needs include older guests, those with disabilities, families with children, customers on special diets and those with food allergies.	4.	Distinguish between effective and ineffective communication.	
5.	Good communication is key to providing excellent customer service.	5.	Explain how customer satisfaction directly affects a restaurant's success.	

- 6. Customer's opinions of a foodservice operation are formed by their service encounters.
- 6. Outline the service planning process.
- 7. Today's diverse workforce requires everyone to work hard to eliminate prejudices and stereotyping.
- 7. Explain how stereotypes and prejudices can negatively affect how people work together.
- 8. Teamwork encourages effective communication between coworkers and management.
- 8. List and demonstrate effective interviewing skills.
- 9. No matter what career you choose, interviewing or being interviewed will be a part of it.
- 9. Explain the importance of employee orientation.
- 10. Orientation is the processes of helping new employees learn about the establishment.
- 10. Discuss effective on-the-job training.
- 11. On-the-job training is appropriate for teaching skills that are easily demonstrated and practiced.

#### STAGE 2: DETERMINE ACCEPTABLE EVIDENCE

#### **Performance Task(s)**

Application that is functional in a classroom context only to evaluate student achievement of desired results

**Other Evidence** 

Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)

Imagine that you are the manager of "Cherrystones" restaurant. You want every one of your employees to know, understand

- Class discussion
- Role-play activities
- Test/quiz
- Related worksheets
- Task-specific rubric
- Case studies

Imagine that you are the manager of "Cherrystones" restaurant. You want every one of your employees to know, understand and apply workplace guidelines for your restaurant. Your task will be to make a large attractive poster board detailing these important guidelines. It will be hung in the employees' lunch room for all employees to adhere to.

Name:	Date:	Block:	Score: _	
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Grammar	There are no grammatical mistakes on the poster.	There is 1 grammatical mistake on the poster.	There are 2 grammatical mistakes on the poster.	There are more than 2 grammatical mistakes on the poster.
Use of Class Time	Used time well during each class period. Focused on getting the project done. Never distracted others.	Used time well during each class period. Usually focused on getting the project done and never distracted others.	Used some of the time well during each class period. There was some focus on getting the project done but occasionally distracted others.	Did not use class time to focus on the project OR often distracted others.

Use of Class Time	Used time well during each class period. Focused on getting the project done. Never distracted others.	Used time well during each class period. Usually focused on getting the project done and never distracted others.	Used some of the time well during each class period. There was some focus on getting the project done but occasionally distracted others.	Did not use class time to focus on the project OR often distracted others.
Feedback:			Subto Weigl Total:	ht:

UNIT: Nutrition & Menu Planning

	STAGE 1: IDENTIFY	DF	ESIRED RESULTS
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	The food we eat in a day should contain at least the recommended servings from each of the food groups.	1.	What are the nutritional needs of those eating your prepared meal?
2.	Valuable information is listed on a food nutrition label.	2.	How do you read a food label?
3.	By planning meals a week at a time it is possible to save time and money and have a balanced diet.	3.	Why is it a smart idea to make out a market list when you go food shopping?
4.	How food is served to a customer is just as important as how it taste.	4.	What role does nutrition and the Food Pyramid play when meal planning?
5.	Restaurant managers are always looking for ways to make menus more nutritious for their customers.	5.	What do the dietary guidelines and the pyramid have to do with my eating habits?
	<b>Knowledge</b> What students are expected		
	Students will know	IO KI	Students will be able to
1.	Nutrients serve three main functions: to provide energy, to build and repair cells and to regulate body processes.	1.	Name the key nutrients, describe their functions and list important sources of each.
2.	Fat usually refer to both fats and oils.	2.	Differentiate between types of fats and carbohydrates.
3.	Cholesterol is a white, waxy substance that helps the body carry out its many processes. It can be found in many foods that contain fats.	3.	Describe cholesterol and food in which it is found.
4.	Proteins are made up of essential amino acids. The body makes 13 of them which are the complete proteins; incomplete proteins come from the foods you eat.	4.	Differentiate between complete and incomplete proteins.

5. The food guide pyramid makes it 5. Use the Food Pyramid to evaluate easy to see how many servings of and analyze individual food intake. each group should be eaten daily. 6. The Dietary Guidelines for 6. Calculate individual caloric Americans are more general than requirements. RDA standards and are embodied in the Food Guide Pyramid. 7. How understanding information on 7. Apply RDA to individual food labels can help you make consumption of food. healthful food choices and plan healthful meals as well as reduce health problems. 8. Using food label information can 8. Read and analyze food labels. assist foodservice managers in making healthful food choices and planning healthful meals for customers. 9. Restaurants provide several healthy 9. Analyze the Food Guide Pyramid in menu selections based on the food relationship to menu planning. guide. 10. Purchasing fresh, high quality 10. Demonstrate skills in menu planning products is the first step toward for specific family and community creating nutritious meals. situations. 11. The menu should reflect the overall 11. Create a budget, work plan and cost of running the operation. schedule for one week's worth of meals. 12. The food cost percentage is equal to 12. Calculate the conversion factors in food cost divided by food sales. standard recipes. 13. To calculate the average check, total 13. Describe the difference between revenue is divided by the number of static and cycle menus, and between seats, average turnover and days open a la carte and table d'hôte menus.

in a year.

14. Determine selling prices for menus.

15. Determine food cost percentage

method.

STAGE 2: DETERMINE A	16. Plan menu, purchase orders and cost analysis for faculty luncheons.      17. Practice determining average check method for various menus.      CCEDEA DLE EXAMPLEMENT.
Performance Task(s)	Other Evidence
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Application that is functional in a classroom context only to evaluate student achievement of desired results
Writing Exercise: You are the main cook at home this week! You are to plan a 5-day menu guide for your family dinners this week. Use the Food Pyramid as a guideline and be sure to balance each dinner with food from every group. Write a recipe for every meal and create an organized grocery list. The following items will be required: menus, grocery lists and recipes for dinners Monday through Friday. Project is to be hand-written and stapled together.	<ul> <li>Chapter Questions</li> <li>Quiz/test</li> <li>Lab rubrics</li> <li>Chapter readings</li> <li>Class Discussion</li> <li>Related worksheets</li> <li>Task specific rubrics</li> </ul>

# Rubric for Projects

Name	e:	_ Date:	Block: Sco	ore:
Criteria	4 - Professional	3 - Proficient	2 - Developing	1 - Incomplete
Choice of Project	☐ Appropriate ☐ Focused ☐ Innovative ☐ Relevant ☐ Purposeful	☐ Generally appropriate ☐ Evidence of some focus ☐ Moderate creativity ☐ Expresses some relevance ☐ Adequate purpose shown	<ul> <li>□ Somewhat appropriate</li> <li>□ Evidence of minimal focus</li> <li>□ Limited creativity</li> <li>□ Difficulty in identifying relevance</li> <li>□ Includes evidence of some purpose</li> </ul>	☐ Inappropriate ☐ Lacks focus ☐ Lacks innovation ☐ Lacks relevance ☐ Purpose unclear
Use of Planning Process	<ul><li>□ Well planned</li><li>□ Willingness to take risks</li></ul>	☐ Attempts well developed ideas that lead to a general understanding ☐ Willingness to take slight risks	☐ Limited explanation of ideas creates misunderstanding of project ☐ Minimal evidence of risk taking	<ul> <li>□ Lacks thoroughness</li> <li>□ Little evidence of willingness to take risk</li> <li>□ No evidence of risk taking</li> </ul>
Written Summary	☐ Concise ☐ Depth of thought; thorough and specific development of ideas ☐ Writer exhibits mastery of grammar	☐ Generally concise ☐ Ideas are thoughtful with moderate evidence of topic development ☐ Writer exhibits moderate command of grammar	☐ Some segments ramble ☐ Omits information that creates gaps in the information ☐ Errors in grammar	□ Rambles to the extent that main point is lost □ Omits information that creates lack of understanding □ Limited evidence of correct use of grammar
Oral Presentation	□ Polished □ Engaging	☐ Well designed ☐ Informative	☐ Reasonably neat ☐ Somewhat maintains audience attention	☐ Sloppy ☐ Poorly presented
Assignment Sco	ore	+ Weighting	= Final S	Score

Feedback and comments:

### **UNIT: Food Preparation**

(Breakfast Foods & Sandwiches, Salads & Garnishes, Fruits & Vegetables)

	STAGE 1: IDENTIFY DESIRED RESULTS				
	Enduring Understandings		Essential Questions		
the	ights learned from exploring generalizations via essential questions (Students will understand AT)		Inquiry used to explore generalizations		
1.	Food, food preparation and food consumption serve a variety of roles in people's lives.	1.	What is food preparation?		
2.	If you can read and follow directions, your cooking experience will be successful.	2.	What are safety considerations to follow when dealing with food?		
		3.	How is nutrition affected by food preparation?		
	<b>Knowledge</b> What students are expected				
	Students will know	lo Kr	Students will be able to		
1.	All dairy products are highly	1.	Explain and demonstrate how to		
	perishable and must be stored carefully.		keep milk and dairy products safe and sanitary.		
2.	Cheese is ripened or unripened. Processed cheese is pasteurized to prevent aging.	2.	Identify characteristics of types of cheese.		
3.	Eggs are graded according to USDA Grade AA,A and B and range in size from 15 oz to 30oz per dozen.	3.	List characteristics of eggs, including size and grade.		
4.	Egg should be received and stored according to proper sanitation procedures and must be inspected carefully upon delivery.	4.	Prepare and serve eggs using a variety of cooking methods.		
5.	How to prepare eggs and other breakfast foods using various cooking methods.	5.	Describe ways to keep eggs and egg products safe and sanitary.		
6.	Hot or cold cereal, served with milk are popular easy to make breakfast dishes.	6.	Prepare pancakes, crepes, waffles and French toast.		

- 7. Breakfast meats such as bacon, sausage, and ham can be a complete breakfast meal.
- 8. Hot beverages should always be served very hot and steaming.
- 9. It is important to know the basic methods of sandwich making and how to set up a sandwich station.
- 10. Sandwich preparation involves a great deal of handwork and mise en place.
- 11. There are five types of salads.
- 12. Garnishes add color, appeal, and sometimes flavor to the salad.
- 13. Herbs are the leaves, stems, or flowers of an aromatic plant.
- 14. Spices are the bark, roots, seeds, buds, or berries of an aromatic plant.
- 15. It is important to select fruits and vegetables that are high in quality, fresh, and appropriate for the recipe or dish.
- 16. Fruits and vegetables require extra care from selecting to receiving to storage to serving.
- 17. Always wash fresh fruit and vegetables before using them raw or cooking them.

- 7. Prepare ham, hash, cold cereals, oatmeal and sausage.
- 8. Prepare coffee, tea and cocoa.
- 9. Prepare different types of sandwiches, including simple hot, cold, open-faced, and hors d'oeuvres, grilled, and deep-fried.
- 10. Develop a list of sanitation procedures for preparing breakfast foods, sandwiches, dips and appetizers.
- 11. Identify and describe the various types of salads.
- 12. Differentiate between various oils and vinegars.
- 13. Choose ingredients and prepare a variety of appetizers.
- 14. Identify and describe common herbs and spices.
- 15. Describe and prepare ingredients commonly used as garnishes.
- 16. Identify, describe and demonstrate the preparation of vegetables and fruits.
- 17. List and explain the USDA quality grades for fruits and vegetables.
- 18. Demonstrate the procedures for properly storing fruits & vegetables.

19. Prepare a variety of fruit and vegetable dishes.

#### STAGE 2: DETERMINE ACCEPTABLE EVIDENCE

#### **Performance Task(s)**

Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)

Think of yourself as a contestant in a regional bake-off contest. You are to use one of the cooking methods you've learned to prepare a recipe using apples as the main ingredient. As a class, you will determine the criteria for the recipe. Recipes will be judged on nutritional value, creativity, flavor, taste and cost. Each person must submit a recipe, typed on plain, white paper. On a separate piece of paper, include an ingredient list that is organized in order of preparation. Each step in your recipe should be numbered. Necessary equipment will be identified. (Mise en place) You are to include a work-plan for preparation. Note: The method of preparation and/or ingredients may not be changed once the recipe is submitted. Be prepared to cook this recipe in the bake-off contest.

#### **Other Evidence**

Application that is functional in a classroom context only to evaluate student achievement of desired results

- Chapter questions
- Related worksheets
- Class discussions
- Quiz/tests
- Task specific rubrics
- Lab assessments

# Scoring Rubric: Kitchen Lab performance Evaluation

	Kitchen #	Product Name:	Block:	: Date:	
Cook:		_ Asst. Cook:	Manager:	Swing:	

Criteria	Professional (5)	Above Proficiency (4)	Proficient (3)	Below Proficiency (2)	Lacks Proficiency (1)
Personal hygiene IV a,b,c,d	Follows the 5 hand washing steps; hair is secured; apron is worn properly	Follows 4 out of 5 hand washing steps; hair is secured and apron is worn.	Follows 3 out of 5 hand washing steps; hair is secured; however not properly; apron is on	Follows 2 out of 5 hand washing steps; hair does not stay secured; apron is dirty.	Does not follow steps of hand washing; hair not secured and no apron is worn.
Sanitation IV a,b,c,d	All work surfaces are cleaned w/a detergent and sanitized before & after lab; sink area is wiped clean at end of lab. Maintains clean work space throughout activity. Floor is swept under table & around work triangle.	Work surfaces are cleaned w/a detergent & sanitized before & after lab; sink area is left clean & dry. Maintains clean work space. Floor is swept under table & work area	Work surfaces moderately cleaned; needed reminding of sink sanitation. Floor is swept in work triangle area only.	Work surfaces need to be cleaned & sanitized with more care to prevent cross- contamination. Floor area was not swept.	Does not follow sanitation rules when working in the kitchen lab.
Personal and Food Safety IV a,b,c,d	Extreme care is taken with all tools & equipment, including cutlery. Always pulls oven racks out; follows all safety rules as stated in beginning of course. Avoids crosscontamination throughout activity.	Care is taken with all tools & equipment, including cutlery. Pulls oven rack out occasionally; follows safety rules as stated; avoids crosscontamination	Misuse in care & procedures for some tools, equipment &/or cutlery; needs to pull oven rack out; needs to follow safety rules as stated; may have caused cross-contamination.	Below proficiency with food safety procedures and has caused cross contamination with food or surface due to misuse of tool & equipment.	Lacks proficiency with too many personal and food safety issues.
Mise en Place (prep & planning) IIa,b,d IV a,b,c,d	Thorough and efficient planning is evident before and during lab activity. Jobs are rotated daily; all food measurements and equipment are in place on work table in order of usage. All utensils & tools are organized & stored properly	Thorough planning is evident before and during lab activity. Jobs are rotated daily; food measurements & equipment are in place on work table in order of usage. Tools & utensils are organized & stored properly	Adequate planning is evident during lab activity; usually rotates job responsibilities. Needs prompting to do planning. Some disorganization with Mise en place.	Planning is not evident; too much talking and not doing your job responsibilities. Doesn't listen & is not organized with Mise en place.	Lacks knowledge in prep work and planning. Kitchen is not organized at end of lab.
Directions oral & written III, 2a,b,c,d IV a,b,c,d,	Very attentive to oral instructions; student demonstrates understanding of recipe terminology; product is prepared according to directions; lab is completed before the end of the block.	Attentive to oral instructions; student demonstrates under- standing of recipe terminology; product is prepared according to directions; lab is completed before the end of the block	Listens to directions w/some prodding; understands most recipe terms; product came out okay and group just finishes when the bell rings	Does not listen to oral direction; written directions are confusing; product is over/under cooked; lab is incomplete at the end of block	Does not follow any directions; does not understand terms; product and lab are incomplete
Social Manners 7,8,9,10	Excellent social manners & table etiquette; table is set correctly	Very good social manners & table etiquette; one error in table setting	Good social manners & table etiquette; two errors in table setting	Below average with social manners & table etiquette; three errors in table setting	Does not demonstrate social or table manners; wrong table setting

_					1 0	
2.	What would	l vou change	about the	recipe or	work for	next time?

Sub total:	
(wt. x 1.66)	
Lab Total:	
(out of 50 pts)	

SHORT ANSWERS:

!. Explain how your product came out.

# Food Product Development Contest Scoring Rubric – Written Proposal

11dmc1 500101	Name:	Date:	Block:	Score:	
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CRITERIA	9 – 10	7 – 8	5 - 6	1 - 4	SCORE
Product Name and Description	Product name is original, descriptive, and marketable. Product description provides a clear and detailed explanation of what the product is, how it is unique, and how it meets a specific consumer need.	Product name is descriptive. Product description provides a clear explanation of what the product is but an unclear or incomplete explanation of how the product is unique, and how it meets a specific consumer need.	Product name is not descriptive. Product description provides an unclear explanation of what the product is.	Product name or product description is missing or shows little effort.	
Originality of Product	Product is completely original. There is no other product like it on the market.	based on modifications of an	Product represents only minor modifications of an existing product.	Product is a copy of an existing product.	
Product Recipe	Product recipe clearly lists, in order of use, all ingredients used in the product, accurate explanations of the specific functions (based on physical, chemical, or functional properties) of all product ingredients, and detailed procedures for preparation.	Product recipe clearly lists all ingredients used in the product, reasonable, but general, explanations of the functions (based on physical, chemical, or functional properties) of all ingredients, and procedures for preparation.	ingredients used in the	The list of ingredients, explanations of ingredient functions, or instructions for preparation are missing or show little effort	
Marketing Plan & Research	Marketing plan is appropriate for target audience, provides detailed explanation of marketing techniques to be used, provides multiple examples of marketing tools, and displays professionalism and creativity.	Marketing plan is appropriate for target audience, provides an explanation of marketing techniques to be used, provides one sample marketing tool, and displays professionalism and creativity.	Marketing plan is inappropriate for target audience, provides an incomplete explanation of marketing techniques to be used, does not provide an example of a marketing tool, and/or lacks professionalism and creativity.	Marketing plan is missing or shows little effort.	

Target Audience		Target market is broadly defined and goes well with the product theme.	Target market is defined but only goes somewhat well with the product theme.	Target market is missing or shows little effort.	
Package Design	contains an original design feature and is made (or drawn) to scale. Visual design is professional, appeals to the target market, and provides required product information (product name, ingredients, nutritional information, etc.). A clear, detailed explanation of the selection of package materials and design (based on the physical, chemical, and functional properties of the	appeals to the target market, and provides required product information (product name, ingredients, nutritional information, etc.). A general, but accurate explanation of the selection of package materials and design (based on the	Package (or detailed drawing) is not made (or drawn) to scale. Visual design is professional and appeals to target market, but required product information (product name, ingredients, nutritional information, etc.) is incomplete. An incomplete explanation of the selection of package materials and design is provided.	Package or package design is missing or shows little effort.	
Written Communication	Written proposal addresses all required areas. Writing is clear and free of grammar, spelling, and typographical errors.	Written proposal addresses most of the required areas. Writing is clear and contains no more than 5 grammar, spelling, or typographical errors.	Written proposal addresses some of the required areas. Writing is unclear and/or contains 5 or more grammar, spelling, or typographical errors.	Written proposal addresses few of the required areas. Writing is unclear and contains many grammar, spelling, or typographical errors.	
Total Score :					

**Additional Comments:** 

# Waterford High School Course Description

# Pro-Start II

This course is a continuation of the pro-start program. It begins with an overview of the restaurant and foodservice industry and includes valuable career information. You will create a career ladder, write your resume and look into the profession in more depth. You will explore dining room service and skills by continuing with food preparation, creating & planning menu, marketing and learning the art of service. Students in Pro-start II continue earning LTS hours by preparing baked goods, luncheons and meals-to-go for faculty and staff. A portfolio of your cooking abilities will be just one type of assessment in this course. You will take the National Restaurant Association Pro-Start Examination at the end of the year to earn college credit. Students passing this exam and completing required hours in this course will receive a Pro-Start National Certificate of Achievement. This is a plus on your resume and may get you the job of your dream! (Colleges recognizing the program are in the WHS Plan of Studies.) In the second year of this course, you will learn about: preparing meats, poultry, seafood, soups, sandwiches and fancy desserts. The service end also explores the front and back of the "house", career opportunities in the food and lodging industry, how a business runs and interning at a local restaurant or hotel will be available for those who are interested.

**Prerequisite**: Pro-Start I and teacher permission

Credits: 1.0

Level: grades 10-12

#### Resources:

Becoming a Restaurant and Foodservice Professional, Year One. NRAEF.

Video: "9 ½ Tips of Resume Writing"

American Association of Family and Consumer Sciences: www.aafcs.org

National Restaurant Association: www.restaurant.org

National Tour Association: www.ntaonline.com

Various Cookbooks and Trade Magazines

www.iacp-online.org

www.culinary.net

www.nraef.org

www.foodnetwork.com

# Content Standards Applied to Topics in: PRO-START II

#### STAGE 1: IDENTIFY DESIRED RESULTS

#### **Content Standard(s)**

Generalizations about what students should know and be able to do

# Family & Consumer Science National and State Standards: Nutrition, Food Production, and Services:

- A. Family and Consumer Sciences Skills: Develop a common core of skills related to Family and Consumer Sciences Education.
- B. Nutrition and Wellness Practices: Analyze factors that influence nutrition and wellness practices across the lifespan.
- C. Nutritional Needs: Evaluate the nutritional needs of individuals and families in relation to health and wellness across the lifespan.
- D. Acquisition, Handling & Use of Foods: Demonstrate the ability to acquire, handle and use foods to meet nutrition and wellness needs of individuals and families across the life span.
- E. Food Safety: Evaluate factors that affect food safety, from production through consumption.
- F. Science and Technology: Evaluate the impact of science and technology on food consumption, safety, and other issues.
- G. Career Paths: Analyze career paths within the hospitality, food production and services, food science, dietetics and nutrition industries.
- I. Service: Apply concepts of service to meet customer expectations.
- J. Food Safety & Sanitation: Demonstrate food safety and sanitation procedures.
- K. Food Production Equipment: Demonstrate selecting, using and maintaining food production equipment.
- L. Planning Menu Items: Demonstrate planning menu items based on standardized recipes to meet customer needs.
- M. Food preparation: Demonstrate preparation for all menu categories to produce a variety of food products.
- N. Food Service Management Functions: Demonstrate implementation of food service management functions.
- O. Internal and External Customer Service: Demonstrate the concept of internal and external customer service.

#### **Waterford High School Expectations for Student Learning:**

- 1. Communicate in Standard English for a variety of purposes.
- 2. Read a variety of materials for the understanding, evaluations, and synthesis of information.
- 4. Acquire and evaluate information in order to interpret events, issues and/or ideas, and to make informed judgments and responses.
- 5. Apply the principles and processes of the sciences to analyze phenomena and solve problems related to the natural world.
- 6. Utilize technology to obtain, organize and communicate information and to solve problems.

#### **Waterford High School Social Expectations**

10. Engage actively in cooperative work to accomplish a specific task.

**UNIT: Customer Service** 

	STAGE 1: IDENTIFY	DF	ESIRED RESULTS
the TH	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	Excellent service is a learned skill.	1.	What skills do you need in order to get a job in the restaurant business?
2.	One of the contributing factors in the art of good service is identifying and using the various serving tools and utensils used in an operation.	2.	Why do different restaurants have different table settings?
3.	Every operation has its own way of setting a table.	3.	Why is good communication with customers important?
4.	Proper use of Standard English is essential for communicating with your customers.	4.	What is the proper way to serve people in a restaurant?
	Knowledge		
	What students are expected	to kr	
	Students will know		Students will be able to
1.	Different types of serving styles used today include American, French, Russian, English and quick-service.	1.	Demonstrate the similarities and differences among American, French, English, Russian, and self-service styles.
2.	Tableside preparations, tools and utensils.	2.	Outline tableside preparations such as carving meats and slicing desserts.
3.	Duties and responsibilities of service staff.	3.	Describe traditional service staff, and list the duties and responsibilities of each.
4.	How to set a table, serve customers and clear tables properly.	4.	Identify the types of dining utensils: knives, forks, spoons, glasses, and china, and explain specific uses for each.
5.	Suggestive selling is a cost effective way to promote an operation's products and services.	5.	Identify various server tools and the correct way to stock a service station.

6. One dissatisfied customer tells an 6. Practice setting and clearing items average of 10 people about their bad properly. experience. 7. How to speak in Standard English. 7. Discuss the importance of quality customer service in today's competitive work environment. 8. Written communication skills are 8. Role-play ways of describing and essential in the foodservice industry. recommending menu items to guests. 9. To handle customer complaints as 9. Explore the Rule of 10, and its professionally as possible by implications for the foodservice listening, staying calm, and finding a industry. solution to the problem. 10. The value of teamwork by working 10. Give examples of ways to respond to and sharing ideas & skills in team and resolve customer complaints. situations. 11. List and demonstrate effective 11. What it takes to own your own business. listening and speaking skills. 12. Local food service restaurants in the 12. List and demonstrate the skills of community. effective writing. 13. Explore what it takes to become an entrepreneur. 14. Practice the skills needed to establish and operate a business. 15. Analyze and evaluate successful food service restaurants in the local

area.

STAGE 2: DETERMINE ACCEPTABLE EVIDENCE					
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results				
Scenario: The student all work for the Pro-Start Café. They are to write a manual for new wait staff in the restaurant. The students' role will be working cooperatively in teams to write a "how-to manual" for training new wait staff in the restaurant. Include styles of service, setup, wait staff responsibilities, service area, serving & clearing food.	<ul> <li>Quiz/Test</li> <li>Practical service labs</li> <li>Class discussion</li> <li>Related Worksheets</li> <li>How-to-manual project</li> <li>Classroom based business</li> <li>Classroom participation</li> </ul>				

#### **Scoring Rubric: Kitchen Lab performance Evaluation**

Block:

Date:

Cook:	Asst. Cook:	Mana	C	Swing:	
Criteria	Professional (5)	Above Proficiency (4)	Proficient (3)	Below Proficiency (2)	Lacks Proficiency (1)
Personal hygiene IV a,b,c,d	Follows the 5 hand washing steps; hair is secured; apron is worn properly	Follows 4 out of 5 hand washing steps; hair is secured and apron is worn.	Follows 3 out of 5 hand washing steps; hair is secured; however not properly; apron is on	Follows 2 out of 5 hand washing steps; hair does not stay secured; apron is dirty.	Does not follow steps of hand washing; hair not secured and no apron is worn.
Sanitation IV a,b,c,d	All work surfaces are cleaned w/a detergent and sanitized before & after lab; sink area is wiped clean at end of lab.  Maintains clean work space throughout activity. Floor is swept under table & around work triangle.	Work surfaces are cleaned w/a detergent & sanitized before & after lab; sink area is left clean & dry. Maintains clean work space. Floor is swept under table & work area	Work surfaces moderately cleaned; needed reminding of sink sanitation. Floor is swept in work triangle area only.	Work surfaces need to be cleaned & sanitized with more care to prevent cross- contamination. Floor area was not swept.	Does not follow sanitation rules when working in the kitchen lab.
Personal and Food Safety IV a,b,c,d	Extreme care is taken with all tools & equipment, including cutlery. Always pulls oven racks out; follows all safety rules as stated in beginning of course. Avoids crosscontamination throughout activity.	Care is taken with all tools & equipment, including cutlery. Pulls oven rack out occasionally; follows safety rules as stated; avoids cross contamination	Misuse in care & procedures for some tools, equipment &/or cutlery; needs to pull oven rack out; needs to follow safety rules as stated; may have caused cross contamination	Below proficiency with food safety procedures and has caused cross contamination with food or surface due to misuse of tool & equipment.	Lacks proficiency with too many personal and food safety issues.
Mise en Place (prep & planning) IIa,b,d IV a,b,c,d	Thorough and efficient planning is evident before and during lab activity. Jobs are rotated daily; all food measurements and equipment are in place on work table in order of usage. All utensils &	Thorough planning is evident before and during lab activity. Jobs are rotated daily; food measurements & equipment are in place on work table in order of	Adequate planning is evident during lab activity; usually rotates job responsibilities. Needs prompting to do planning. Some disorganization with Mise en place.	Planning is not evident; too much talking and not doing your job responsibilities. Doesn't listen & is not organized with Mise en place.	Lacks knowledge in prep work and planning. Kitchen is not organized at end of lab.

Listens to directions

okay and group just

rings

finishes when the bell

Good social manners &

in table setting

table etiquette; two errors

understands most recipe

terms; product came out

w/some prodding;

usage. Tools & utensils

are organized & stored

Attentive to oral

instructions; student

demonstrates under-

terminology; product is

completed before the end

Very good social manners

& table etiquette; one

error in table setting

prepared according to

standing of recipe

directions; lab is

of the block

properly

#### SHORT ANSWERS:

Directions

III, 2a,b,c,d

IV a,b,c,d,

Social

Manners

7,8,9,10

oral & written

correctly

2. What would you change about the recipe or work for next time?

tools are organized & stored

demonstrates understanding of

recipe terminology; product is

directions; lab is completed

before the end of the block.

Excellent social manners &

table etiquette; table is set

Very attentive to oral

prepared according to

instructions; student

properly

Kitchen #

Product Name:

Sub total:	
(wt. x 1.66)	
lab Total:	
(out of 50 pts)	

Does not follow

any directions;

terms; product

does not

understand

and lab are

incomplete

Does not

demonstrate

social or table

manners; wrong table setting

Does not listen to oral

confusing; product is

Below average with

social manners & table

etiquette; three errors in

over/under cooked; lab

is incomplete at the end

direction; written

directions are

of block

table setting

<sup>!.</sup> Explain how your product came out.

# **Rubric for Projects**

Na	ame:	Date:	Block: Scor	e:
Criteria	4 - Professional	3 - Proficient	2 - Developing	1 - Incomplete
Choice of Project	☐ Appropriate ☐ Focused ☐ Innovative ☐ Relevant ☐ Purposeful	<ul> <li>☐ Generally appropriate</li> <li>☐ Evidence of some focus</li> <li>☐ Moderate creativity</li> <li>☐ Expresses some relevance</li> <li>☐ Adequate purpose shown</li> </ul>	□ Somewhat appropriate □ Evidence of minimal focus □ Limited creativity □ Difficulty in identifying relevance □ Includes evidence of some purpose	☐ Inappropriate ☐ Lacks focus ☐ Lacks innovation ☐ Lacks relevance ☐ Purpose unclear
Use of Planning Process	☐ Well planned ☐ Willingness to take risks	☐ Attempts well developed ideas that lead to a general understanding ☐ Willingness to take slight risks	☐ Limited explanation of ideas creates misunderstanding of project ☐ Minimal evidence of risk taking	☐ Lacks thoroughness☐ Little evidence of willingness to take risk☐ No evidence of risk taking
Written Summary	☐ Concise ☐ Depth of thought; thorough and specific development of ideas ☐ Writer exhibits mastery of grammar	☐ Generally concise ☐ Ideas are thoughtful with moderate evidence of topic development ☐ Writer exhibits moderate command of grammar	☐ Some segments ramble ☐ Omits information that creates gaps in the information ☐ Errors in grammar	□ Rambles to the extent that main point is lost □ Omits information that creates lack of understanding □ Limited evidence of correct use of grammar
Oral Presentation	☐ Polished ☐ Engaging	☐ Well designed ☐ Informative	☐ Reasonably neat ☐ Somewhat maintains audience attention	☐ Sloppy ☐ Poorly presented
Assignment Score + Weighting = Final Score				

Feedback and comments:

**UNIT: Careers** 

	STAGE 1: IDENTIFY	DE	ESIRED RESULTS
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	Resumes and portfolios are effective tools which give the potential employer an idea of your interests, talents, past experience, education and previous jobs. They should be complete, neat, and well organized.	1.	What is the point of a portfolio?
2.	To be employed in the foodservice industry you must draw on skills that help you find and keep a job.	2.	How do I put together a resume?
		3.	How do I get a job in the food service industry?
	Knowledge		
	What students are expected Students will know	to kn	Students will be able to
	Students will know		Students will be able to
1.	A part-time or summer job helps you develop skills such as responsibility, self-confidence, and decision making.	1.	Identify the difference between school and workplace environments.
2.	Workplace guidelines for front-of-the house positions and back-of-the-house positions.	2.	Develop a list of workplace guidelines.
3.	Various jobs and careers found in the hospitality and food service industry.	3.	Outline examples of career opportunities in the foodservice industry.
4.	It is customary to send a typed cover letter with a resume to the potential employer.	4.	Demonstrate basic employability skills in foodservice.
5.	A portfolio is a collection of samples that highlight your interests, talents, contributions, and studies.	5.	Write a cover letter for a job.

6. A resume is a written summary of 6. Compile your best examples of work your past experience, education, into a portfolio. previous jobs, skills, and achievements related to the job you are seeking. 7. Resumes and portfolios will change 7. Write a resume that lists skills and as you gain more experience, competencies. training, and education. 8. Describe the proper way to fill out an 8. Application forms ask basic personal information about the applicant's application. background. 9. Key points for creating a good first 9. Discuss the job interview and its impression at a job interview. importance in the hiring process. 10. Follow through procedures after an 10. Practice interviewing skills. interview. 11. Write a follow-up letter to an interview.

STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  The student will be able to write a cover	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results
letter. Choose a job in the foodservice industry that you believe you are qualified for and write a cover letter as if you were applying for that job. Use proper grammar and punctuation, and explain why you are qualified for the position. Explain your employment goals clearly. Edit carefully for spelling and punctuation mistakes and reflect your attitude and communication skills.  Assessment: Have students evaluate each others' letters for effectiveness and accuracy.	<ul> <li>Resume</li> <li>Cover letter</li> <li>Thank you note</li> <li>Related worksheets</li> <li>Role-Play</li> <li>Test/Quiz</li> <li>Task specific rubrics</li> </ul>
Write a personal resume that you could give to an employer for a current job.  Role-play a job interview between an employer and a prospective employee. Then switch roles. Give a short presentation on what behaviors made the most difference from each perspective.	
Design a portfolio with a collection of samples of your best work that highlight your interest, talents, contributions and studies.	

# ${\bf Rubric\ for\ \underline{Role\ Playing\ }Lesson}$

Nam	eDate:
Title:	:
Point	system: +1 for observed behavior; 0 for no observed behavior.
	Captured attention Displayed enthusiasm
:	Involved audience Relevance of topic revealed Presented clear problem/dilemma Clear introduction of characters Voice volume Appeared confident Objectives stated and presented visually Use of visuals
Enac	tment
F	Smooth transition into this stage Effective pacing Maintained student attention
Follo	w-up Discussion
	Smooth transition into this stage Quality of questions Questions covered objectives
Closı	ure
	Plan in place to assess mastery of objectives Lesson plan included a good application assignment
	Overall Grade

# Rubric for Portfolio

Name	·	Date:	_ Block: Sc	core:
Task Descriptio	n:			
Criteria	4 - Professional	3 - Proficient	2 - Novice	1 - Beginner
Planning Process	☐ Clearly defined goals ☐ Detailed plan consistent with goals	☐ Defined goals ☐ Plan of action loosely based on goals	☐ Limited goals ☐ Undefined plan of action	<ul><li>☐ No clearly defined goals</li><li>☐ No plan of action</li></ul>
Content/ Organization	☐ Includes required content ☐ Content presented in a concise, well- organized manner	☐ Includes most required content ☐ Organization is adequate	☐ Fewer than half of the required components ☐ Some organization; difficult to follow	☐ Lack of required components ☐ Lack of organization
Innovative Components	Demonstrates a high degree of insight, originality, and creativity	☐ Demonstrates some originality or creativity	☐ Demonstrates a low level of creativity	☐ Demonstrates no originality or creativity
Product	☐ Polished and well presented ☐ High level understanding of career concepts ☐ Product would serve as a strong asset in employment search	<ul> <li>□ Neat and presentable</li> <li>□ General knowledge base of career concepts</li> <li>□ Product would be an acceptable tool in employment search</li> </ul>	☐ Reasonably neat and presentable ☐ Gaps in knowledge base of career concepts ☐ With additional attention to detail, product could become valuable in employment search	☐ Poorly presented ☐ No evidence of knowledge base of career concepts ☐ Product is not suitable in employment search
Assignment Score + weighting = Final Score				

**UNIT: History of Food Service and Hospitality** 

	STAGE 1: IDENTIFY	DE	ESIRED RESULTS
the	Enduring Understandings  ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	Ancient Greeks rarely dined out but they did enjoy the social aspect of dining, and often gathered together for banquets even though restaurants were not invented for another 2000 years.	1.	What did the Ancient Greeks and Romans have in common with the culinary arts?
2.	In the United States, transportation developed from stagecoach to railroad to automobile to commercial airline and the foodservice industry has made changes along with these transportation developments.	2.	How did the foodservice/hospitality industry begin?
		3.	How did the development of the railroad system in the United States cause the foodservice industry to grow?
	<b>Knowledge</b> What students are expected		
	Students will know	to Kr	Students will be able to
1.	Hospitality is one of the oldest businesses.	1.	Trace the history of the foodservice industry and explain its relationship to world history.
2.	Egypt, Greece, and the Roman Empire played an important role in the early days of the foodservice industry.	2.	List famous chefs from history and note their major accomplishments.
3.	The Agrarian Age began during the Middle Ages and changed the way people ate.	3.	Plan a medieval banquet.
4.	The basic European diet in the Middle Ages was bland and lacked variety.	4.	Outline the growth of foodservice throughout the history of the United States.

- 5. The coffee house concept was born during the Renaissance in Oxford, England.
- 6. The concept of the restaurant began in 1765 in France.
- 7. The growth of the foodservice industry continued with new modes of transportation.
- 8. By the 1930's the fast food segment of the foodservice industry began with the introduction of White Castle and others soon followed during the 40's & 50's.
- 9. Trends in foodservice reflect the changes in lifestyle and economic conditions, offering home meal replacements, home delivery systems, and cyber shopping.
- 10. The popularity of ethnic and international cuisines is booming.

- 5. List historical entrepreneurs who influenced food service in the United States.
- 6. List current trends in society and explain how they influence the foodservice industry.
- 7. Research a variety of cuisines of the world such as Asian Cuisine, Africa and the Middle East, and the Americas.

#### STAGE 2: DETERMINE ACCEPTABLE EVIDENCE

#### **Performance Task(s)**

Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)

The student is to think of themselves as food historians for the food network channel on T.V. Their assignment for the next segment is to trace the history of the foodservice industry and explain its relationship to world history by creating a timeline that shows this industry's development. Presentation can be creative; posters, power point, etc., writing skills must follow WHS student academic expectations.

#### **Other Evidence**

Application that is functional in a classroom context only to evaluate student achievement of desired results

- Quizzes/Tests
- Text readings
- Related worksheets
- Timeline
- Research report

Name:	Date:	Block:	Score:	
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# **POSTER RUBRIC**

CATEGORY	4 Above Proficient	3 Proficient	2 Below	1 Lacking
Title	Title can be read from 6 ft. away, it is quite creative and it uses WordArt.	Title can be read from 4 ft. away, describes content well, and it uses WordArt.	Title can be read from 4 ft. away, describes the content well, and it doesn't use WordArt.	The title is too small and/or does not describe the content of the poster well, and/or it does not use WordArt.
Attractiveness	The poster is exceptionally attractive in terms of design, layout, and neatness.	The poster is attractive in terms of design, layout and neatness.	The poster is acceptably attractive though it may be a bit messy.	The poster is distractingly messy or very poorly designed. It is not attractive.
Knowledge Gained	Student can accurately answer all questions related to facts in the poster and processes used to create the poster.	Student can accurately answer most questions related to facts in the poster and processes used to create the poster.	Student can accurately answer about 75% of questions related to facts in the poster and processes used to create the poster.	Student appears to have insufficient knowledge about the facts or processes used in the poster.
Mechanics	Capitalization and punctuation are correct throughout the poster.	There is 1 error in capitalization or punctuation.	There are 2 errors in capitalization or punctuation.	There are more than 2 errors in capitalization or punctuation.
Grammar	There are no grammatical mistakes on the poster.	There is 1 grammatical mistake on the poster.	There are 2 grammatical mistakes on the poster.	There are more than 2 grammatical mistakes on the poster.
Use of Class Time	Used time well during each class period. Focused on getting the project done. Never distracted others.	Used time well during each class period. Usually focused on getting the project done and never distracted others.	Used some of the time well during each class period. There was some focus on getting the project done but occasionally distracted others.	Did not use class time to focus on the project OR often distracted others.

•				
Feedback	:		Subtotal:	
			Weight:	
			Total:	

#### Research Rubric

Name		 
Due Date		

Waterford High School Mission:

- Read, write and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Handed in	1school day	2 school (1	3 school	4 school (2	5 or more
	on due	late	class day)	days late	class days)	school days
	date		late		late	late
Research	All	Completed	All	Application	Application	No
	education	application	education	partially	only	education
	including	included	information	completed	included	information
	completed		downloaded			included
	application		and			
	included		included			
Essay	All 5 parts	4 parts	3 parts	2 parts	1 part	No written
	are	included	included	included	included	essay
	included					component
Essay	No errors	1-2	3-4	5-6	7-8	9 or more
grammar		grammatical	grammatical	grammatical	grammatical	grammatical
		errors	errors	errors	errors	errors
Essay	No errors	1-2 spelling	3-4 spelling	5-6 spelling	7-8 spelling	9 or more
spelling		errors	errors	errors	errors	spelling
						errors
Essay	No errors	1-2	3-4	5-6	7-8	9 or more
punctuation		punctuation	punctuation	punctuation	punctuation	punctuation
		errors	errors	errors	errors	errors
Total						

7D / 1	370.0	
Total	X3.3=	
1 Otal	113.3-	

# Rubric for PowerPoint Presentation

Name (s):		Date:	_Block: Score:	
Task Descriptio	n:			
Criteria	Strong Impact 4	Good Impact 3	Some Impact 2	Minimal Impact 1
Introduction	<ul><li>☐ Fully captures the attention of the audience</li><li>☐ Topic has a clear focus</li></ul>	<ul><li>□ Captures the attention of the audience</li><li>□ Topic is mostly focused</li></ul>	<ul><li>☐ Few audience members seem interested</li><li>☐ Topic focus is vague</li></ul>	☐ Audience is not captured ☐ No topic focus
Content	<ul><li>☐ Accurate</li><li>☐ Organized</li><li>☐ Fully understands topic</li></ul>	<ul><li>☐ Mostly accurate</li><li>☐ Mostly organized</li><li>☐ Understands topic</li></ul>	<ul><li>☐ Partially accurate</li><li>☐ Partially organized</li><li>☐ Fair understanding</li></ul>	<ul><li>☐ Inaccurate</li><li>☐ Unorganized</li><li>☐ Does not understand</li></ul>
Writing Mechanics; Text Elements; Citations	<ul> <li>□ No errors in grammar, usage, mechanics, spelling</li> <li>□ Text elements easy to read (fonts, size)</li> <li>□ Background and color enhance readability of text</li> <li>□ Sources are properly cited so audience can determine credibility</li> </ul>	<ul> <li>□ Text is written with little or no editing required</li> <li>□ Text elements are somewhat easy to read, but do not distract from the presentation</li> <li>□ Background and color distract from readability</li> <li>□ Most sources of information are properly cited</li> </ul>	<ul> <li>□ Grammar, usage,         mechanics, and spelling         impair readability</li> <li>□ Text elements are too busy         or are difficult to read</li> <li>□ Background and color         distract and make text         difficult to read</li> <li>□ Some sources are not         properly cited</li> </ul>	<ul> <li>□ Grammar, usage,         mechanics, and spelling         errors distract; major         editing needed</li> <li>□ Text elements extremely         difficult to read</li> <li>□ Choice of background and         color needs improvement</li> <li>□ Most sources are         incorrectly cited</li> </ul>
Layout	<ul> <li>☐ Includes placeholders, such as title, bulleted list, and graphics</li> <li>☐ Appropriate use of white space</li> </ul>	<ul> <li>☐ Includes some titles,</li> <li>bulleted lists, and graphics</li> <li>☐ Too much text; distracts</li> <li>from white space</li> </ul>	<ul><li>☐ Minimal use of layout placeholders</li><li>☐ Text dominates slide</li></ul>	☐ Poor use of placeholders☐ Slide is too full
Graphics, Sound, Animation	☐ Enhances overall theme	☐ Somewhat enhances theme, but are lacking in resolution or quality	☐ Seems unrelated to theme; poor quality, resolution	☐ Unrelated to theme and distracts from content; inappropriate
Teamwork	☐ The project is clearly a group effort	☐ Most of the team members contribute to group effort	☐ Few people contribute their fair share of work	☐ No collaboration in teamwork

Feedback: Presentation grade: \_\_\_\_\_

**UNIT: Marketing and Menu** 

	STAGE 1: IDENTIFY		
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	A menu is the most important document that defines the purpose, strategy, market, service, and theme of an operation.	1.	What is a menu?
2.	A restaurant's reputation is important to the success of an establishment.	2.	What is marketing?
		3.	Why do you think menu planning is important?
		4.	What criteria do you use when choosing a restaurant to dine?
	Knowledge		
	What students are expected Students will know	to kn	Students will be able to
1.	The menu is an important working tool used by managers to plan, organize, operate, and control back-of-the-house operations.	1.	Define a la carte; table d' hote, California, du jour, and cycle menus.
2.	The menu is a published announcement of what the restaurant has to offer customers in the front-of-the-house.	2.	Discuss the various types of menus.
3.	Many operations use special menus for breakfast, brunch, holidays, teas, parties, and formal dinners and seasonal menus.	3.	Explain the two main functions of a successful menu.
4.	Several factors must be considered in developing the menu content.	4.	Create a variety of menus.
5.	Menu analysis helps managers make decisions about keeping, cutting, or adding menu items.	5.	Organize the information on a menu.

- 6. Managers must constantly be able to change their marketing strategies by observing and quickly reacting to market trends.
- 6. Design and lay out a menu.
- 7. Market segmentation means breaking down the potential market of customers into smaller groups of similar individuals.
- 7. Distinguish among and discuss basic marketing concepts such as product-service mix, marketing mix, and market trends.
- 8. Market demand can be predicted by using previous sales records or by forecasting.
- 8. Outline the components of a marketing plan.
- 9. An operation needs an organized promotions plan within its marketing plan.
- 9. Describe how markets are commonly segmented.
- 10. Restaurants need a mission statement for its customers.
- 10. Forecast market demands in the restaurant industry.
- 11. Discuss the components of a promotional campaign.
- 12. Create and write a restaurant promotion and mission statement.

STAGE 2: DETERMINE ACCEPTABLE EVIDENCE						
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  The goal of this project is to design and	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results					
<ul> <li>The goal of this project is to design and create a fully detailed menu from a restaurant typical of the country you have to research. The menu will reflect traditional foods of your country, as well as the background of those foods. Your menu should include the following parts:</li> <li>Menu items will be written in Standard English and be descriptive of the dish.</li> <li>The menu itself will be attractively designed.</li> <li>An interesting story of how your restaurant began.</li> <li>A dinner menu featuring foods typically seen in a restaurant from your country.</li> <li>A featured "recipe of the month" listing ingredients &amp; directions for preparation.</li> <li>A back cover which will have information in paragraph form and will explain how the foods reflect the traditional cuisine of the country.</li> <li>Menu should include appetizers, soups, salads, entrees, desserts and beverages.</li> <li>Include 3 of each of the categories of food and 2 beverages.</li> <li>Each dish should have a description to help the diner understand their choice.</li> <li>Create a mission statement for their menu.</li> <li>Write a restaurant promotion slogan.</li> </ul>	<ul> <li>Quiz</li> <li>Test</li> <li>Class readings</li> <li>Related worksheets</li> <li>Menu project rubric</li> <li>Research report</li> </ul>					

#### Menu Planning Rubric

Name\_\_\_\_

Waterford High School Mission Statement:

- Read, write, speak and think critically (1,2,4)
- Analyze challenging problems (3,4,5,6)
- Apply skills in life practice (11)

	5	4	3	2	1	0
Timing	Handed in	1 school	2 school	3 school	4 school(2	5 or more
	on due date	day late	(2 class)	days late	class) days	school
			day late		late	days late
Menus	Planned for	Planned	Planned	Planned	Planned	Not
	7 days	for 6 days	for 5 days	for 3-4	for 1-2	included
				days	days	
Pyramid	Completely	1 day not	2-3 not	4-5 not	6 not	None
	planned	planned	planned	planned	planned	planned
	around it	around	around	around	around	around
	every day	Pyramid	Pyramid	Pyramid	Pyramid	Pyramid
Budget	Right on	Over	Over	Under	Under	Budget
	budget	budget by	budget by	budget by	budget by	not
		less than	more than	less than	less than	included
		\$20	\$20	\$20	\$40	
Shopping	Complete	Missing 1-	Missing 3-	Missing 5-	Missing 7	Not
List		2 items	4 items	6 items	or more	included
					items	
Store	Included	<sup>3</sup> / <sub>4</sub> planned	½ planned	½ planned	Planned	Random
Brochures	and menu	around	around	around	around	planning
	planned	specials,	specials,	specials,	weekly	
	according	including	brochures	brochures	specials	
	to weekly	brochures	included	included	but no	
	specials				brochures	
Total						

Total	X 3.33=

**UNIT: Potatoes and Grains** 

	STAGE 1: IDENTIFY		
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	Whole grains have a shorter shelf life than milled grains and should be purchased in quantities that can be used within three weeks.	1.	How do you store pasta products, potatoes, and legumes?
2.	Potatoes, grains, and pastas are tasty, nutritious, and filling, and they have become an important part of the contemporary menu.	2.	What kinds of legumes and grains are you familiar with?
3.	Legumes are a good protein substitute.	3.	Are yams the same as sweet potatoes?
4.	Different potato varieties will produce different results when used in food preparation.	4.	How many different types of pasta have you eaten?
5.	Pasta and dumplings are prepared from a dough or batter that always includes a starch, such as flour, meal, or potatoes, and a liquid.		
	Knowledge		
	What students are expected Students will know	to kn	Students will be able to
1.	Potatoes should be firm and relatively smooth.	1.	Outline the various types of potatoes and their characteristics.
2.	Any potatoes with black or green spots, mild, large cuts, or sprouts are unacceptable.	2.	Identify and describe different types of potato.
3.	Potatoes should be stored in a dry place at temperatures ranging from 60°F to 70°F.	3.	Discuss how to properly store potatoes.
4.	Whole grains should be stored in the refrigerator or the freezer.	4.	Prepare potatoes using a variety of recipes and cooking techniques.

- 5. Dried beans can be kept for one to two years; however, they are best when they are used within six months of purchase.
- 5. Identify the various types of grains and starches.
- 6. Dried pastas and noodles are essential convenience foods because they store well, cook quickly, and provide a base or accompaniment for many popular dishes.
- 6. Distinguish among various forms of wheat.
- 7. The basic pasta dough recipe produces stiff dough that can be stretched, rolled into these sheets, and cut into desired shapes.
- 7. Identify and describe different types of grains and legumes.
- 8. The accompanying sauce that is served must be the right consistency to complement the shape and flavor of the pasta.
- 8. Research healthful recipes that use flour such as bran, rice or whole wheat.
- 9. Safety and sanitations rules in the foods laboratory.
- 9. Prepare grains and legumes using a variety of recipes and cooking techniques.
- 10. How to prepare a variety of dishes using grain as the main ingredient.
- 10. Discuss the types of dried pasta and noodles.
- 11. Identify and describe different types of pasta.
- 12. Discuss the concept of single-stage and multiple-stage cooking techniques.
- 13. Prepare pasta using a variety of recipes and cooking techniques.

STAGE 2: DETERMINE ACCEPTABLE EVIDENCE	
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results
Prepare various recipes using different pastas and different cooking methods. You are a student in Pro-start 2 learning the skills of the foodservice industry. You will be practicing the art of cooking by following lab procedures and rules.  Assessment on skill methods and product outcome.  Lab 1: dry heat method w/pasta  Lab 2: moist heat method/pasta  Lab 3: combination method w/pasta  Complete lab assessment on products, lab procedures and <i>Mise en place</i> .  Choose recipe to prepare & sell to the public.  Prepare cost analysis: serving /cost  Serve to public in Pro-Start Café.  Evaluate meal service techniques.	<ul> <li>Cooking labs and assessments</li> <li>Quiz, test</li> <li>Related worksheets</li> <li>Chapter questions</li> <li>Class discussions</li> <li>Lab rubric</li> </ul>

### **Scoring Rubric: Kitchen Lab performance Evaluation**

	Kitchen # Product Name:		Block: Date:		
Cook: _	Asst. Co	ok:	_ Manager:	Swing:	
Criteria	Professional (5)	Above Proficiency (4)	Proficient (3)	Below Proficiency (2)	Lacks Proficiency (1)
Personal hygiene IV a,b,c,d	Follows the 5 hand washing steps; hair is secured; apron is worn properly	Follows 4 out of 5 hand washing steps; hair is secured and apron is worn.	Follows 3 out of 5 hand washing steps; hair is secured; however not properly; apron is on	Follows 2 out of 5 hand washing steps; hair does not stay secured; apron is dirty.	Does not follow steps of hand washing; hair not secured and no apron is worn.
Sanitation IV a,b,c,d	All work surfaces are cleaned w/a detergent and sanitized before & after lab; sink area is wiped clean at end of lab.  Maintains clean work space throughout activity. Floor is swept under table & around work triangle.	Work surfaces are cleaned w/a detergent & sanitized before & after lab; sink area is left clean & dry. Maintains clean work space. Floor is swept under table & work area	Work surfaces moderately cleaned; needed reminding of sink sanitation. Floor is swept in work triangle area only.	Work surfaces need to be cleaned & sanitized with more care to prevent cross- contamination. Floor area was not swept.	Does not follow sanitation rules when working in the kitchen lab.
Personal and Food Safety IV a,b,c,d	Extreme care is taken with all tools & equipment, including cutlery. Always pulls oven racks out; follows all safety rules as stated in beginning of course. Avoids crosscontamination throughout activity.	Care is taken with all tools & equipment, including cutlery. Pulls oven rack out occasionally; follows safety rules as stated; avoids cross contamination	Misuse in care & procedures for some tools, equipment &/or cutlery; needs to pull oven rack out; needs to follow safety rules as stated; may have caused cross contamination	Below proficiency with food safety procedures and has caused cross contamination with food or surface due to misuse of tool & equipment.	Lacks proficiency with too many personal and food safety issues.
Mise en Place (prep & planning) IIa,b,d IV a,b,c,d	Thorough and efficient planning is evident before and during lab activity. Jobs are rotated daily; all food measurements and equipment are in place on work table in order of usage. All utensils & tools are organized & stored properly	Thorough planning is evident before and during lab activity. Jobs are rotated daily; food measurements & equipment are in place on work table in order of usage. Tools & utensils are organized & stored properly	Adequate planning is evident during lab activity; usually rotates job responsibilities. Needs prompting to do planning. Some disorganization with Mise en place.	Planning is not evident; too much talking and not doing your job responsibilities. Doesn't listen & is not organized with Mise en place.	Lacks knowledge in prep work and planning. Kitchen is not organized at end of lab.
Directions oral & written III, 2a,b,c,d IV a,b,c,d,	Very attentive to oral instructions; student demonstrates understanding of recipe terminology; product is prepared according to directions; lab is completed before the end of the block.	Attentive to oral instructions; student demonstrates understanding of recipe terminology; product is prepared according to directions; lab is completed before the end of the block	Listens to directions w/some prodding; understands most recipe terms; product came out okay and group just finishes when the bell rings	Does not listen to oral direction; written directions are confusing; product is over/under cooked; lab is incomplete at the end of block	Does not follow any directions; does not understand terms; product and lab are incomplete
Social Manners 7,8,9,10	Excellent social manners & table etiquette; table is set correctly	Very good social manners & table etiquette; one error in table setting	Good social manners & table etiquette; two errors in table setting	Below average with social manners & table etiquette; three errors in table setting	Does not demonstrate social or table manners; wrong table setting

### SHORT ANSWERS:

2. What would you change about the recipe or work for next time?

Sub total:	
(wt. x 1.66)	
Lab Total:	
(out of 50 pts)	

<sup>!.</sup> Explain how your product came out.

**UNIT: Stocks, Soups, and Sauces** 

	STAGE 1: IDENTIFY	DE	ESIRED RESULTS
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	The five basic sauces are known as mother sauces, or leading sauces. These sauces are all made by combining a liquid with a thickening agent.	1.	Are all soups served hot?
2.	Many sauces are formed from a stock and roux. A roux is the most commonly used thickening agent.	2.	What is a mirepoix?
3.	The popularity of soups today may be due to increased nutrition consciousness.	3.	How do you make a roux?
		4.	What is the difference between a stock and a soup?
	Knowledge		
	What students are expected Students will know	to kr	Students will be able to
1.	There are many different types of stock such as white stock, brown stock, bouillon, and fumet.	1.	Identify the four essential parts of stock and the proper ingredients for each.
2.	Stocks contain a major flavoring ingredient, liquid, aromatics, and mirepoix.	2.	List and describe the various types of stock and their ingredients.
3.	Aromatic vegetables are the second most important contributors of flavor to stocks.	3.	Prepare basic mirepoix.
4.	Bones used for meat and fish stocks must be cut into the right size and prepared by blanching, browning, or stewing.	4.	Evaluate and use convenience bases.
5.	Bones that are browned are roasted and then simmered in water to enhance the flavor of the stock.	5.	Explain the functions of sauces.

- 6. Starches are the most common and most useful thickeners used in sauce making.
- 7. A roux must be cooked so that the finished sauce does not have the raw starch taste of the flour.
- 8. There are two kinds of soup: clear soups and thick soups. Quality stock forms the best soup base.
- 9. Flavored stocks, broths, and consommés are considered clear soups. Thick soups are cream soups and puree soups.
- 10. Both cream and puree soups use a pureed main ingredient that is then blended into the rest of the soup.
- 11. The Grand sauces include Brown, Veloute, Béchamel, Tomato and Hollandaise.
- 12. When selecting the correct sauce to serve with a meal, a few factors should be considered: the sauce should be suitable for the style of service; the sauce should be suitable for the main ingredient's cooking technique; and the sauce's flavor must be appropriate for the flavor of the food.

- 6. List the ways to cool stock properly.
- 7. Prepare white, blond, and brown roux and use them to thicken liquids.
- 8. Thicken liquids with cornstarch and other starches.
- 9. Identify the grand sauces and describe other sauces made from them.
- 10. List the proper ingredients for sauces.
- 11. Prepare several kinds of sauces.
- 12. Identify the major categories of soups.

- 13. Explain the preparation of the basic ingredients for broth, consommé, puree, clear, and cream soups.
- 14. Compare the steps in the preparation of milk base versus stock based soups.

	SCIENCE CURRICULUM
	15. Prepare cream soups, bisques, chowders, specialty soups and clear soups.
	16. Serve soups properly.
STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results
The goal is to observe what happens when you add a starch to a hot liquid.  Students in the lab will need 2 pts. of chicken broth, two small sauce pots, 4 tbsp. flour, and 1/2 cup container with a cover.  1. Pour one pint of chicken broth into a pot and heat it until it becomes very hot.  2. Add 2 T of flour to the broth. Stir and continue heating. Observe and record what you notice about the broth.  3. Pour the remaining pint of broth into a pot and heat it until it becomes very hot.  4. Place remaining 2 T of flour into a small cup and add ¼ cut of water. Cover and shake well.  5. Pour this mixture into the broth, stir, and continue heating. Observe and record what you notice about this broth.	<ul> <li>Chapter questions</li> <li>Related worksheets</li> <li>Lab assessment tasks/test</li> <li>Quiz and test</li> <li>Lab analysis</li> </ul>
<ul> <li>6. Explain what you observed in each pot of broth.</li> <li>7. Why do you think it is a good idea to disperse the starch in a small amount of cold liquid before you add it to your soup or sauce?</li> <li>Record student finding and discuss findings.</li> </ul>	

### Scoring Rubric: Kitchen Lab performance Evaluation

	Kitchen # Produc	t Name:	Block:	Date:	
Cook:	Asst. Cook:	Mana	ager:	Swing:	
Criteria	Professional (5)	Above Proficiency (4)	Proficient (3)	Below Proficiency (2)	Lacks Proficiency (1)
Personal hygiene IV a,b,c,d	Follows the 5 hand washing steps; hair is secured; apron is worn properly	Follows 4 out of 5 hand washing steps; hair is secured and apron is worn.	Follows 3 out of 5 hand washing steps; hair is secured; however not properly; apron is on	Follows 2 out of 5 hand washing steps; hair does not stay secured; apron is dirty.	Does not follow steps of hand washing; hair not secured and no apron is worn.
Sanitation IV a,b,c,d	All work surfaces are cleaned w/a detergent and sanitized before & after lab; sink area is wiped clean at end of lab.  Maintains clean work space throughout activity. Floor is swept under table & around work triangle.	Work surfaces are cleaned w/a detergent & sanitized before & after lab; sink area is left clean & dry. Maintains clean work space. Floor is swept under table & work area	Work surfaces moderately cleaned; needed reminding of sink sanitation. Floor is swept in work triangle area only.	Work surfaces need to be cleaned & sanitized with more care to prevent cross- contamination. Floor area was not swept.	Does not follow sanitation rules when working in the kitchen lab.
Personal and Food Safety IV a,b,c,d	Extreme care is taken with all tools & equipment, including cutlery. Always pulls oven racks out; follows all safety rules as stated in beginning of course. Avoids crosscontamination throughout activity.	Care is taken with all tools & equipment, including cutlery. Pulls oven rack out occasionally; follows safety rules as stated; avoids cross contamination	Misuse in care & procedures for some tools, equipment &/or cutlery; needs to pull oven rack out; needs to follow safety rules as stated; may have caused cross contamination	Below proficiency with food safety procedures and has caused cross contamination with food or surface due to misuse of tool & equipment.	Lacks proficiency with too many personal and food safety issues.
Mise en Place (prep & planning) IIa,b,d IV a,b,c,d	Thorough and efficient planning is evident before and during lab activity. Jobs are rotated daily; all food measurements and equipment are in place on work table in order of usage. All utensils & tools are organized & stored properly	Thorough planning is evident before and during lab activity. Jobs are rotated daily; food measurements & equipment are in place on work table in order of usage. Tools & utensils are organized & stored properly	Adequate planning is evident during lab activity; usually rotates job responsibilities. Needs prompting to do planning. Some disorganization with Mise en place.	Planning is not evident; too much talking and not doing your job responsibilities. Doesn't listen & is not organized with Mise en place.	Lacks knowledge in prep work and planning. Kitchen is not organized at end of lab.
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& table etiquette; one

error in table setting

Good social manners &

in table setting

table etiquette; two errors

of the block

#### **SHORT ANSWERS:**

Social

Manners

7,8,9,10

!. Explain how your product came out.

correctly

2. What would you change about the recipe or work for next time?

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Lab Total:	
(out of 50 pts)	

111

Does not

demonstrate

social or table

manners; wrong table setting

Below average with

table setting

social manners & table

etiquette; three errors in

### V. APPLY THE PRINCIPLES AND PROCESSES OF THE SCIENCES TO ANALYZE THE PHENOMENA AND SOLVE PROBLEMS RELATED TO THE NATURAL WORLD

	EXCELLENT	VERY PROFICIENT	PROFICIENT	APPROACHING PROFICIENCY	LACKING PROFICIENCY	SCORE
V-a. Observe	The student recognizes most science phenomena in the natural world and demonstrates higher order thinking to formulate insightful questions regarding these observations.	The student recognizes most science phenomena in the natural world and demonstrates higher order thinking to formulate questions regarding these observations.	The student recognizes most science phenomena in the natural world and formulates questions regarding these observations.	The student recognizes some science phenomena in the natural world and attempts to formulate questions regarding these observations.	The student shows little or no attempt to recognize science phenomena in the natural world.	
V-b. Hypothesize	The student creates a relevant hypothesis which demonstrates a comprehensive understanding of the problem and contains both the independent and dependent variables.	The student creates a relevant hypothesis which demonstrates a good understanding of the problem and contains both the independent and dependent variables.	The student creates a relevant hypothesis which demonstrates an adequate understanding of the problem and contains both the independent and dependent variables.	The student attempts to create a relevant hypothesis which demonstrates a minimal understanding of the problem and may contain the independent and/or dependent variables.	The student shows little or no attempt to create a hypothesis based on the problem and is unable to identify variables.	
V-c. Experiment	The student can effectively design relevant experiments using resources in a safe and controlled manner, critically analyzing the key factors of the given scientific problem.	The student can design relevant experiments using resources in a safe and controlled manner, critically analyzing most of the key factors of the given scientific problem.	The student can design relevant experiments using resources in a safe and controlled manner, analyzing some of the key factors of the given scientific problem.	The student attempts to design relevant experiments using resources in a safe and controlled manner.	The student shows little or no attempt to design experiments.	
V-d. Analyze	The student gathers, accurately organizes, classifies and explains relevant data to address the key factors of the given scientific problem.	The student gathers, organizes, classifies and explains relevant data to address most of the key factors of the given scientific problem.	The student gathers, organizes, classifies and explains data to address some of the key factors of the given scientific problem.	The student gathers and attempts to organize classify and explain data to address some of the factors of the given scientific problem.	The student shows little or no attempt to gather and organize data.	
V-e. Draw Conclusions	The student is able to synthesize and draw relevant conclusions using the collected data with insight and accuracy. Unexpected results are analyzed and possible conclusions are evaluated.	The student is able to synthesize and draw relevant conclusions using the collected data. Some unexpected results are analyzed and possible conclusions are evaluated.	The student is able to synthesize and draw conclusions using the collected data. Few unexpected results may be identified and/or possible conclusions evaluated.	The student attempts to draw conclusions using some collected data.	The student does not draw conclusions.	

**UNIT: Meat, Poultry, and Seafood** 

	STAGE 1: IDENTIFY	DESIRED RESULTS			
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations		
1.	Meat is a popular menu item. Because so much of the food service dollar is spent on meat, it must be chosen and cooked carefully.	1.	How can you recognize quality in meat?		
2.	Poultry is a popular food service item that is lower in fat and less expensive than red meat.	2.	What is marbling?		
3.	Each time you prepare one of these recipes, you should be thinking not just about that one product but about the techniques you are using and how they can be applied to other products.	3.	How do you prepare different poultry dishes?		
	<b>Knowledge</b> What students are expected				
	Students will know	io kn	Students will be able to		
1.	All meat, poultry, and seafood are considered potentially hazardous food.	1.	Outline the federal grading systems for meats and poultry.		
2.	Government inspections of meat are mandatory; grading is optional and is handled by the USDA.	2.	Identify both the similarities and the differences between meat and poultry.		
3.	Meat should be loosely wrapped in air-permeable paper and stored under refrigeration.	3.	Handle meats, poultry & seafood safely.		
4.	How to match cuts and qualities of meat to the best cooking methods.	4.	Describe the various forms of meat, poultry and fish.		
5.	Moist-heat cooking techniques produce food that is delicately flavored and moist with a rich broth.	5.	Demonstrate proper procedures for purchasing, storing, and fabricating meat, poultry and fish.		

- 6. Combination cooking methodsbraising and stewing-use both dry and moist heat to cook food that is less tender.
- 7. To prevent cross-contamination poultry should not come in contact with any other type of meat.
- 8. Poultry is given a mandatory inspection for wholesomeness and may be graded as USDA A, B, or C.
- 9. Poultry fabrication includes disjointing and boning, cutting a bird into pieces, preparing boneless chicken breasts and trussing.
- 10. Dressing and stuffing for poultry are baked separately for food safety.
- 11. Most food service establishments purchase fish in the forms in which they intend to cook them.
- 12. Fish and shellfish are some of the most perishable foods you will handle. It is especially important to store them carefully and use them quickly.
- 13. There are two types of shellfish: mollusks and crustaceans.
- 14. Fish fabrication techniques include scaling, trimming, gutting, and filleting.
- 15. When fish is cooked, the flesh breaks apart into its natural separations.

- 6. Match various cooking methods with different forms of meat, poultry and fish.
- 7. Identify and describe different types of primal cuts and retail cuts of meat.
- 8. Practice trimming silver skin and butter flying meats and poultry.
- 9. Give examples of the various types of poultry.
- 10. Identify any domestic poultry item with reference to its kind, class, and style.
- 11. Explain the differences between "light meat" and "dark meat" and describe how these differences affect cooking.
- 12. Determine doneness in cooked poultry and meats.
- 13. Store poultry items properly.
- 14. Prepare a variety of poultry dishes by roasting, broiling, baking, sautéing, simmering and braising.
- 15. Prepare a variety of meat dishes by roasting, broiling, baking, sautéing, simmering and braising.

- 16. There are four types of microorganism that can contaminate food and cause food borne illness: bacteria, viruses, parasites and fungi.
- 16. Outline the federal grading systems for fish and seafood.
- 17. Recognize the basic market forms of fish.
- 18. Describe the various forms of fish and seafood.
- 19. Prepare a variety of fish dishes.
- 20. Determine doneness in cooked fish.
- 21. Identify food borne illnesses related to meats, poultry and fish.

### STAGE 2: DETERMINE ACCEPTABLE EVIDENCE

### **Performance Task(s)**

# Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)

### Other Evidence

Application that is functional in a classroom context only to evaluate student achievement of desired results

Imagine that you write a food column in your local paper called "Advice from Angela", You often answer questions from readers. You will be given 5 letters from readers (teacher) that pertain to meats, poultry and fish problems that your readers have encountered. You are to write your solutions to their problems, using the criteria found in your book as your guide.

- Worksheets
- Quizzes/unit test
- Lab experiences
- Lab rubrics
- Meals-to-go

#### Cooking Labs:

Students will experiment with various kinds of meat, poultry and seafood. They will apply effective *mise en place* through practice, demonstrate proper use of equipment and tools, follow basic food safety and sanitation guidelines, demonstrate proper procedures for fabricating protein foods and match various cooking methods with different forms of meat, poultry, and seafood.

### **Case Study Rubric**

		v		
Name:	Date:	Block:	Score:	

Criteria	Above	Proficient	Below	Level	Weighting	Total
	Proficiency (3)	(2)	Proficiency (1)			
Problem	Identifies problem	Identifies part	Does not			
Identification	Accurately and	Of problem	Identify			
	Completely		problem			
Identifying	Identifies many options,	Identifies	Identifies few			
Options	Including innovative	several	or no options,			
	ones. Thoroughly cites	Options and	and or unable to			
	advantages	basic	clearly and			
	And disadvantages of	advantages	accurately			
	each	_	identify			
			advantages and			
			disadvantages			
Solution	Suggests solution	Suggest	Suggest			
	suitable for problem	solution that	inappropriate			
	and situation. Notes	may not be	solution or			
	factors affecting choice	totally suitable.	none at all.			
	of solution.	Does not	Fails to			
		recognize all	mention factors			
		factors affection	that impact			
		situation.	situation.			
Rationale	Makes strong case for	Argues for	Does not offer			
	solution being best	solution but	reasoned			
	choice	reasoning may	argument.			
		be weak.				
Complete	Thorough, showing	Shows some	Shows little			
Analysis	thought and effort.	thought and	thought or			
·	Shows understanding of	effort, but	effort. Does not			
	situation and	analysis is not	show			
	resourcefulness	complete or	familiarity with			
		may not be well	situation			
		reasoned.	presented.			
		Incompletely				
		understands				
		situation.				
Thinking	Shows creativity and	Shows some	No problem			
Skills Used	good problem solving	creativity and	solving skills or			
	skills	skill in problem	creativity			
		solving.	shown.			

Feedback and comments: Total:	
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### Scoring Rubric: Kitchen Lab performance Evaluation

	Kitchen # Produc	et Name:	Block:	Date:	
Cook:	Asst. Cook:	Mana	ager:	Swing:	
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Personal and Food Safety IV a,b,c,d	Extreme care is taken with all tools & equipment, including cutlery. Always pulls oven racks out; follows all safety rules as stated in beginning of course. Avoids crosscontamination throughout activity.	Care is taken with all tools & equipment, including cutlery. Pulls oven rack out occasionally; follows safety rules as stated; avoids cross contamination	Misuse in care & procedures for some tools, equipment &/or cutlery; needs to pull oven rack out; needs to follow safety rules as stated; may have caused cross contamination	Below proficiency with food safety procedures and has caused cross contamination with food or surface due to misuse of tool & equipment.	Lacks proficiency with too many personal and food safety issues.
Mise en Place (prep & planning) IIa,b,d IV a,b,c,d	Thorough and efficient planning is evident before and during lab activity. Jobs are rotated daily; all food measurements and equipment are in place on work table in order of usage. All utensils & tools are organized & stored properly	Thorough planning is evident before and during lab activity. Jobs are rotated daily; food measurements & equipment are in place on work table in order of usage. Tools & utensils are organized & stored properly	Adequate planning is evident during lab activity; usually rotates job responsibilities. Needs prompting to do planning. Some disorganization with Mise en place.	Planning is not evident; too much talking and not doing your job responsibilities. Doesn't listen & is not organized with Mise en place.	Lacks knowledge in prep work and planning. Kitchen is not organized at end of lab.
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completed before the end of the block
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& table etiquette; one

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Good social manners &

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#### **SHORT ANSWERS:**

Social

Manners

7,8,9,10

correctly

2. What would you change about the recipe or work for next time?

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Below average with

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<sup>!.</sup> Explain how your product came out.

**UNIT: Desserts and Baked Goods** 

STAGE 1: IDENTIFY DESIRED RESULTS					
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations		
1.	Baking is a science in which exact measurements and proper handling in ingredients and equipment are essential to ensure quality baked products.	1.	Why is baking like a science?		
2.	There are baking techniques that must be followed which relate to the baking industry on a practical and theoretical basis.	2.	How does the consumer determine the nutritional value of baked products?		
3.	Ingredients used in baking perform a specific function, and need to be weighed and mixed properly.				
	<b>Knowledge</b> What students are expected				
	Students will know	IO KI	Students will be able to		
1.	Baking is a science in which exact measurements and proper handling of ingredients and equipment are essential.	1.	Identify and use common ingredients in baking.		
2.	Cooking and baking require exact weighing and measuring of ingredients to ensure consistent quality and minimal waste.	2.	Identify and describe types and roles of strengtheners, shortenings, sweeteners, flavorings, leaveners, and thickeners.		
3.	Math skills are essential in the professional kitchen to determine recipe yields and conversions.	3.	Calculate ingredients weights using baker's percentages.		
4.	Strengtheners provide stability and make sure that the baked item does not collapse once it is removed from the oven.	4.	Convert recipes to a new yield.		
5.	Leaveners introduce air into products and fall into three categories: chemical, organic, and physical.	5.	Proof bake shop items.		

6. Lean dough is made with flour, yeast 6. Mix yeast dough using the straight and water which rich dough is made mix method. with the addition of shortening or tenderizing ingredients. 7. Methods for preparing quick breads. 7. Apply the biscuit method and muffin method for mixing batters. 8. Prepare different types of quick 8. Quick breads use chemical leaveners and do not require a rising period breads and cake batters. whereas yeast dough does require a rising period. 9. Icings or frostings are sweet coatings 9. Identify the different types of cakes for cakes and other baked goods. and icings. 10. Prepare basic icings. 10. Types of cakes and batters. 11. Assemble and ice cakes. 11. Different types of dough. 12. Steamed puddings are more stable 12. Differentiate between flakey and because of the greater percentage of mealy pie dough. eggs and sugar in the batter. 13. Basic pie dough is sometimes called 13. Prepare and describe steamed 3-2-1 dough because it's made of puddings and dessert soufflés. three parts flour; two parts fat, and one part water. 14. Because of their high sugar content, 14. Prepare pie dough using the 3-2-1 cookies are best when they are baked method. in convection ovens. 15. Chocolate and cocoa are derived from 15. List and define the six types of cocoa or cacao beans and must be cookies. cooked carefully. 16. Prepare cookie dough's by the three basic mixing methods. 17. Prepare six basic types of cookies: dropped, rolled, molded, icebox, bar and sheet. 18. Explain how chocolate is made.

19. Practice candy making. 20. Demonstrate how to store chocolate properly. 21. List the characteristics of ice cream. 22. List the steps used to prepare poached fruits and tortes. STAGE 2: DETERMINE ACCEPTABLE EVIDENCE **Performance Task(s) Other Evidence** Authentic application in new context to evaluate Application that is functional in a classroom student achievement of desired results designed context only to evaluate student achievement of according to GRASPS (Goal, Role, Audience, Setting desired results Performance, Standards) The goal for this assignment is to prepare Worksheets and display various desserts and baked Chapter reading goods for the WHS open house. As a Related worksheets student in pro-start 2, you are to convert • Ouiz, test recipes to new yields, prepare different Lab assessments & rubrics types of quick breads, cakes, and icings. Practical application Estimate the number of products and Catered event rubric servings that will be needed. Students will perform cost analysis on goods. Assessment: Grade will be based upon laboratory procedures, skills, team work, estimated amounts of products and presentation procedures for displaying products for public consumption.

### **Scoring Rubric: Kitchen Lab performance Evaluation**

	Kitchen # Produc	t Name:	Block:	Date:	
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Sanitation IV a,b,c,d	All work surfaces are cleaned w/a detergent and sanitized before & after lab; sink area is wiped clean at end of lab.  Maintains clean work space throughout activity. Floor is swept under table & around work triangle.	Work surfaces are cleaned w/a detergent & sanitized before & after lab; sink area is left clean & dry. Maintains clean work space. Floor is swept under table & work area	Work surfaces moderately cleaned; needed reminding of sink sanitation. Floor is swept in work triangle area only.	Work surfaces need to be cleaned & sanitized with more care to prevent cross- contamination. Floor area was not swept.	Does not follow sanitation rules when working in the kitchen lab.
Personal and Food Safety IV a,b,c,d	Extreme care is taken with all tools & equipment, including cutlery. Always pulls oven racks out; follows all safety rules as stated in beginning of course. Avoids crosscontamination throughout activity.	Care is taken with all tools & equipment, including cutlery. Pulls oven rack out occasionally; follows safety rules as stated; avoids cross contamination	Misuse in care & procedures for some tools, equipment &/or cutlery; needs to pull oven rack out; needs to follow safety rules as stated; may have caused cross contamination	Below proficiency with food safety procedures and has caused cross contamination with food or surface due to misuse of tool & equipment.	Lacks proficiency with too many personal and food safety issues.
Mise en Place (prep & planning) IIa,b,d IV a,b,c,d	Thorough and efficient planning is evident before and during lab activity. Jobs are rotated daily; all food measurements and equipment are in place on work table in order of usage. All utensils & tools are organized & stored properly	Thorough planning is evident before and during lab activity. Jobs are rotated daily; food measurements & equipment are in place on work table in order of usage. Tools & utensils are organized & stored properly	Adequate planning is evident during lab activity; usually rotates job responsibilities. Needs prompting to do planning. Some disorganization with Mise en place.	Planning is not evident; too much talking and not doing your job responsibilities. Doesn't listen & is not organized with Mise en place.	Lacks knowledge in prep work and planning. Kitchen is not organized at end of lab.

Attentive to oral

instructions; student

demonstrates under-

terminology; product is

completed before the end

Very good social manners

& table etiquette; one

error in table setting

prepared according to

standing of recipe

directions; lab is

of the block

Listens to directions

understands most recipe

terms; product came out

w/some prodding;

okay and group just

rings

finishes when the bell

Good social manners &

in table setting

table etiquette; two errors

#### **SHORT ANSWERS:**

Directions

III, 2a,b,c,d

IV a,b,c,d,

Social

Manners

7,8,9,10

oral & written

correctly

2. What would you change about the recipe or work for next time?

Very attentive to oral

prepared according to

demonstrates understanding of

recipe terminology; product is

directions; lab is completed

before the end of the block.

Excellent social manners &

table etiquette; table is set

instructions; student

Sub total:	
(wt. x 1.66)	
Lab Total:	
(out of 50 pts)	

Does not listen to oral

confusing; product is

Below average with

social manners & table

etiquette; three errors in

over/under cooked; lab

is incomplete at the end

direction; written

directions are

of block

table setting

Does not follow

any directions;

terms; product

does not

understand

and lab are

incomplete

Does not

demonstrate

social or table

manners; wrong table setting

<sup>!.</sup> Explain how your product came out.

**UNIT: Tourism and the Retail Industry** 

	STAGE 1: IDENTIFY DESIRED RESULTS				
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations		
1.	Travelers are visitors to your area and want to know what's happening in town, where to stay, where to eat, and how to get from one place to another.	1.	What is tourism?		
2.	Marketers classify tourism according to the type of travel experience that people are looking for.	2.	Why do people want to visit Southeastern Connecticut?		
	Knowledge What students are expected				
	Students will know		Students will be able to		
1.	Why people travel.	1.	Explain the role of tourism in the hospitality industry.		
2.	Tourism is a combination of all of the services that people require and will pay for when they are away from home for any period of time.	2.	Categorize the types of businesses that make up the tourism industry.		
3.	The two broad categories of travelers- leisure travelers and business travelers.	3.	List and discuss reasons why people travel.		
4.	Southeastern Connecticut is a destination area for many tourists.	4.	Define and discuss travel and tourism.		
5.	Where the major tourist cities were in the past and are today.	5.	Identify area events and predict why they have a positive economic impact.		
6.	How evolving modes of transportation have influenced the travel and tourism industry.	6.	Trace the development of the tourism industry from the 1700s through the 21 <sup>st</sup> century.		
7.	Recreation is part of the entertainment segment of tourism.	7.	Summarize the impact of the development of various kinds of transportation on the travel and tourism industry.		

- 8. The national park system is operated by the National Park Service, which is part of the U.S. Department of the Interior.
- 9. The history and development of theme parks.
- 10. Most countries require that anyone crossing their borders have a valid passport.
- 11. Foreign currency is different from US and how money is exchanged.
- 12. People can travel by car, plan, train, bus or ship.
- 13. Travel and tourism offer many kinds of job opportunities for those seeking careers in the hospitality industry.
- 14. Travel agents help travelers with all of their travel needs and tour guides lead organized groups.
- 15. Concierges are employed by hotels, motels, and resorts.
- 16. Customer service skills are crucial for anyone working in the hospitality field.
- 17. In recent years, shopping areas have become major destinations for travelers.
- 18. The retail industry is a major source of employment in the U.S.

- 8. Explain how the building of railroads in the 1800s affected travel. Predict new ways of travel for the 21st century.
- 9. Identify types of recreational areas found in CT.
- 10. Discuss the reasons that people visit national and state parks.
- 11. Obtain brochures from state and/or national parks outlining the recreational activities offered at each.
- 12. List services of state and national parks.
- 13. List the reasons why theme parks are important to the hospitality and travel industries.
- 14. Outline the processes and special circumstances involved in international travel.
- 15. Compare the advantages and disadvantages of travel by airplane, car, train, bus and cruise ship.
- 16. Identify career opportunities offered by travel and tourism.
- 17. Compare the roles of a travel agent and a tour guide.
- 18. Outline the work done by concierges, state and local tourist offices, corporate travel offices, and convention and meeting planners.

- 19. Describe required customer service skills in the travel industry.
- 20. Identify the differences among specialty stores, & department stores.

### STAGE 2: DETERMINE ACCEPTABLE EVIDENCE

### **Performance Task(s)**

# Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)

### The student will be able to:

Research local tourist attractions and create an informational brochure using current technology available to them.

You are the concierge of the Marriott Hotel. It is summer time and a family has come to you for information on recreational activities. Your job is to provide them with a wide range of informational services. You are to research one of the following attractions and create a brochure for tourists. It may include but not limited to: state parks, beaches, water parks, sporting events, theatrical performances, shopping areas, dining areas, museums, theme parks, casino, and aquariums. Included in the brochure should be information such as; attraction or activity name, location, time of business, amenities, cost and pictures.

### **Other Evidence**

Application that is functional in a classroom context only to evaluate student achievement of desired results

- Chapter question
- Quiz/test
- Class discussion
- Worksheets
- Work samples/brochure
- Brochure rubric

ľ	Name:	Block: D	Date: Score:	
Task Description	n:	Rubric for Broch	nure	
Criteria	Professional 4	Proficient 3	Needs Work 2	Unsatisfactory 1
Content	<ul> <li>□ Demonstrates in depth understanding of topic</li> <li>□ Accurately utilizes researched information in the brochure</li> <li>□ Handed in on time</li> </ul>	<ul> <li>□ Demonstrates         understanding of the topic</li> <li>□ Employs research         information with an         adequate degree</li> <li>□ One day late</li> </ul>	<ul> <li>□ Demonstrates little understanding of topic</li> <li>□ Employs research information with a fair degree of accuracy</li> <li>□ Two days late</li> </ul>	<ul> <li>□ Lacks understanding of topic</li> <li>□ Reports only the most basic parts of the information</li> <li>□ 3 days late</li> </ul>
Written Presentation	<ul> <li>□ Well organized content</li> <li>□ Attractive and well designed format</li> <li>□ Clear and easily understood message</li> <li>□ Computer generated with strong visual appeal</li> </ul>	<ul> <li>□ Content is organized</li> <li>□ Format is adequate</li> <li>□ Message is sufficiently understood</li> <li>□ Computer generated with acceptable eye appeal</li> </ul>	<ul> <li>□ Content lacks organization</li> <li>□ Format is difficult to follow and poorly organized</li> <li>□ Message not clearly understood</li> <li>□ Computer generated but poorly designed</li> </ul>	☐ Unorganized content ☐ Hard to follow ☐ Message difficult to understand; tendency to wander or ramble ☐ Handwritten or computer generated with little organization or skill
Research Quality	☐ Three sources used ☐ Use of reliable sources ☐ Accurate analysis of research	☐ Two sources used ☐ Sources have some reliability ☐ Adequate analysis of research	☐ One source used ☐ Questionable reliability of sources ☐ Basic information with questionable accuracy	☐ No sources used ☐ Little reliability of sources ☐ Inaccurate information
Visual Appeal	☐ Imaginative; original ☐ Use of graphics make the message "come alive"	☐ Creativity is acceptable ☐ Use of graphics adequate to present message	☐ Little creativity used ☐ Poor selection of graphics	☐ No originality ☐ Graphics do not tie in with the message
Assim	nment Score	+ Weight	= Final Score	

## Waterford High School Course Description

# Bake Shoppe

The art of baking and pastry appeals to both the palate and the eye. This semester class will introduce you to a variety of dough and batters such as breads, cakes, muffins, pies, biscuits, scones, pastries and other elegant desserts. Attention to detail, eye-hand coordination and an artistic flair are key skills for those interested in baking and pastry. You will explore baking techniques and attain an in depth knowledge of how different ingredients function together. You will engage actively in cooperative work to accomplish specific tasks such as preparing baked goods for open house, special occasions and holidays along with selling products to faculty members. Learning Through Service hours can be earned through activities associated with this course.

Prerequisite: Intro to Culinary Arts. This course is offered in the Fall

semester. **Credits**: 0.5

Level: grades 10-12

#### Resources:

Food for Today, Kowtaluk, Helen. Glencoe-McGraw Hill.

Servsafe Essentials. NRAEF.

Videos: "Food Borne Illnesses", "Accident Prevention", "Kitchen Safety"

American Society of Bakery Engineers: <a href="www.asbe.org">www.asbe.org</a>
National Restaurant Association: <a href="www.restaurant.org">www.restaurant.org</a>
American Culinary Federation: <a href="www.acfchefs.org">www.acfchefs.org</a>

### Content Standards Applied to Topics in: BAKE SHOPPE

### STAGE 1: IDENTIFY DESIRED RESULTS

### **Content Standard(s)**

Generalizations about what students should know and be able to do

### Family & Consumer Science National and State Standards: Nutrition, Food Production, and Services:

- C. Nutritional Needs: Evaluate the nutritional needs of individuals and families in relation to health and wellness across the lifespan.
- D. Acquisition, Handling & Use of Foods: Demonstrate the ability to acquire, handle and use foods to meet nutrition and wellness needs of individuals and families across the life span.
- E. Food Safety: Evaluate factors that affect food safety, from production through consumption.
- J. Food Safety & Sanitation: Demonstrate food safety and sanitation procedures.
- K. Food Production Equipment: Demonstrate selecting, using and maintaining food production equipment.
- L. Planning Menu Items: Demonstrate planning menu items based on standardized recipes to meet customer needs.
- M. Food preparation: Demonstrate preparation for all menu categories to produce a variety of food products.

### **Waterford High School Expectations for Student Learning:**

- 1. Communicate in Standard English for a variety of purposes.
- 2. Read a variety of materials for the understanding, evaluations, and synthesis of information.
- 3. Apply mathematical principles to organize data, draw accurate conclusions, and solve and justify problems.
- 4. Acquire and evaluate information in order to interpret events, issues and/or ideas, and to make informed judgments and responses.
- 5. Apply the principles and processes of the sciences to analyze phenomena and solve problems related to the natural world.
- 6. Utilize technology to obtain, organize and communicate information and to solve problems.

### **Waterford High School Social Expectations**

10. Engage actively in cooperative work to accomplish a specific task.

UNIT: 1

	STAGE 1: IDENTIFY DESIRED RESULTS				
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations		
1.	Food becomes contaminated by exposure to harmful microorganisms or chemical substances. Insects and rodents can also physically contaminate food.	1.	What is a food-borne illness?		
2.	Burns and injuries can easily occur in a foodservice work place. Establish safety procedures and know first aid measures to prevent or minimize damage.	2.	What steps can we take to prevent food-borne illness?		
3.	Safety and sanitation is of utmost importance in the welfare of our lives.	3.	What workplace habits should be followed to prevent injuries?		
4.	Nutrition knowledge and skills are necessary to be successful in producing baked products.	4.	What safety procedures must be followed when working in a bakery?		
		5.	What skills and knowledge are needed for commercial food production?		
	Knowledge				
	What students are expected Students will know	to KN	Students will be able to		
1.	Types of food-borne illnesses.	1.	Define food-borne illness.		
2.	Conditions for bacterial growth.	2.	List the conditions needed for bacteria to grow.		
3.	That food labels are valuable tools for making wise food choices.	3.	Identify types of information found on food labels.		
4.	The nutrition facts panel provides easy to read nutrition information on the spot.	4.	Explain how to interpret nutrition information found on food labels.		

5. Principles of personal hygiene. 5. Describe steps to prevent food-borne illness in the following areas: personal hygiene, food handling and storage, cleaning and sanitizing, and pest control. 6. Safety and sanitation procedures 6. Demonstrate food handling and during the food laboratories. preparation techniques that prevent cross contamination between raw, cooked, and ready to eat foods. 7. Proper food storage techniques and 7. Demonstrate the concepts of safety and sanitation, nutrition and temperatures. professional kitchen conduct. 8. Kitchen organization through Mise en 8. Value Mise en place as a concept place. central to working in a professional manner. 9. Rules and regulations of the FCS 9. Identify safe workplace habits that prevent injuries from the following: food laboratory. cuts, burns, falls, operation of equipment and strains. 10. Cleaning and maintenance procedure 10. Practice principles of personal for major kitchen equipment and hygiene. small tools used in the industry. 11. A master cleaning schedule. 11. Work safely and in a professional manner in the bakeshop. 12. Identify the bakery equipment, tools 12. The functions and cleaning methods of food service equipment. and their uses. 13. Understanding baking techniques and 13. Demonstrate and use appropriate how they relate to the baking industry procedures for cleaning and on a practical and theoretical basis is maintaining equipment. an important educational concept. 14. Operate small tools and equipment properly. 15. Prepare baked products that meet special dietary guidelines.

	16. Prepare baked products for catered events and retail sale.
STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Lecture/discussion on food-borne illness and bacteria growth.  Given a specific illness, each student will research a food-borne illness. They will present their findings in a power point presentation with no more than ten slides. Present an oral report to class using your power point as your guide.  Kitchen safety training: Imagine that you are responsible for training new kitchen employees in a bakery. Write an outline for a five minutes oral presentation that you would give to employees on their first day on the job to teach them the kitchen safety procedures of your bakery. Create any visual aids you believe would be helpful in training new employees. Give your presentation outline to your teacher.	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Power point presentation • Oral presentation • Rubrics • Class discussions • Test/Quiz • Safety poster • Participation in kitchen tour and safety checklist

### IB. COMMUNICATE IN STANDARD ENGLISH FOR A VARIETY OF PURPOSES – SPEAKING/PRESENTING

	EXCELLENT	VERY PROFICIENT	PROFICIENT	APPROACHING PROFICIENCY	LACKING PROFICIENCY	SCORE
IB(a) Physical Presence	The student maintains excellent eye contact and appropriate body language, all of which contribute to a professional and poised presentation.	The student maintains good eye contact and appropriate body language, all of which contribute to a effective presentation.	The student maintains eye contact and usually maintains appropriate body language.	The student maintains minimal eye contact and body language.	The student maintains little to no eye contact and displays inappropriate body language.	
IB(b) Content	The student has excellent knowledge of the topic, demonstrating depth and elaboration in a concise manner.	The student has good knowledge of the topic, demonstrating depth and elaboration in a concise manner.	The student has knowledge of the topic, demonstrating depth and/or elaboration.	The student has minimal knowledge of the topic.	The student has little to no knowledge of the topic.	
IB(c) Organization	The student displays an excellent, logical and purposeful progression of subject matter and meets time requirements.	The student displays a logical and purposeful progression of subject matter and meets time requirements	The student displays adequate use of a logical progression of subject matter and meets time requirements.	The student displays a minimal progression of subject matter and time requirement is not met.	The student displays little to no progression of subject matter and time requirement is not met.	
IB(d)Sensory Aids	The student demonstrates an excellent use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates a good use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates an adequate use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates a minimal use of sensory aids and little connection with the audience.	The student demonstrates little to no use of sensory aids and no connection with the audience.	
IB(e)Voice	The student's voice is audible, clear, expressive and well paced.	The student's voice is audible, clear, and well paced.	The student's voice is mostly audible and clear.	The student's voice is minimally audible and occasionally clear.	The student's voice and is not audible and/or clear.	

Topic:	Student Name:	Final Score:
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### Rubric for PowerPoint Presentation

Name (s):		Date:	_Block: Score:	
Task Descriptio	n:			
Criteria	Strong Impact 4	Good Impact 3	Some Impact 2	Minimal Impact 1
Introduction	<ul><li>☐ Fully captures the attention of the audience</li><li>☐ Topic has a clear focus</li></ul>	<ul><li>□ Captures the attention of the audience</li><li>□ Topic is mostly focused</li></ul>	☐ Few audience members seem interested ☐ Topic focus is vague	☐ Audience is not captured ☐ No topic focus
Content	<ul><li>☐ Accurate</li><li>☐ Organized</li><li>☐ Fully understands topic</li></ul>	<ul><li>☐ Mostly accurate</li><li>☐ Mostly organized</li><li>☐ Understands topic</li></ul>	<ul><li>□ Partially accurate</li><li>□ Partially organized</li><li>□ Fair understanding</li></ul>	<ul><li>☐ Inaccurate</li><li>☐ Unorganized</li><li>☐ Does not understand</li></ul>
Writing Mechanics; Text Elements; Citations	<ul> <li>□ No errors in grammar, usage, mechanics, spelling</li> <li>□ Text elements easy to read (fonts, size)</li> <li>□ Background and color enhance readability of text</li> <li>□ Sources are properly cited so audience can determine credibility</li> </ul>	<ul> <li>□ Text is written with little or no editing required</li> <li>□ Text elements are somewhat easy to read, but do not distract from the presentation</li> <li>□ Background and color distract from readability</li> <li>□ Most sources of information are properly cited</li> </ul>	<ul> <li>□ Grammar, usage, mechanics, and spelling impair readability</li> <li>□ Text elements are too busy or are difficult to read</li> <li>□ Background and color distract and make text difficult to read</li> <li>□ Some sources are not properly cited</li> </ul>	☐ Grammar, usage, mechanics, and spelling errors distract; major editing needed ☐ Text elements extremely difficult to read ☐ Choice of background and color needs improvement ☐ Most sources are incorrectly cited
Layout	<ul> <li>☐ Includes placeholders, such as title, bulleted list, and graphics</li> <li>☐ Appropriate use of white space</li> </ul>	<ul> <li>☐ Includes some titles,</li> <li>bulleted lists, and graphics</li> <li>☐ Too much text; distracts</li> <li>from white space</li> </ul>	<ul><li>☐ Minimal use of layout placeholders</li><li>☐ Text dominates slide</li></ul>	☐ Poor use of placeholders☐ Slide is too full
Graphics, Sound, Animation	☐ Enhances overall theme	☐ Somewhat enhances theme, but are lacking in resolution or quality	☐ Seems unrelated to theme; poor quality, resolution	☐ Unrelated to theme and distracts from content; inappropriate
Teamwork	☐ The project is clearly a group effort	☐ Most of the team members contribute to group effort	☐ Few people contribute their fair share of work	☐ No collaboration in teamwork

Feedback: Presentation grade: \_\_\_\_\_

UNIT: 2

	STAGE 1: IDENTIFY DESIRED RESULTS				
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)	Essential Questions Inquiry used to explore generalizations			
1.	There are a variety of job opportunities available in the food industry.	1.	What skills are needed to pursue a career in the baking industry?		
2.	Measurement, not only for portion control and cost control but also for consistency in the quality of the final product is important.	2.	How does a baker alter recipes to meet a variety of nutritional needs?		
3.	Ingredients used in baking perform a specific function and need to be weighed and mixed properly.	3.	Why do some cakes fall if they are removed from the oven too soon?		
		4.	When is a good idea to add a garnish to a plate?		
	Knowledge				
	What students are expected Students will know	to Ki	Students will be able to		
1.	Career paths and job opportunities in hospitality, food production, and baking.	1.			
2.	Career advancement starts by attending community colleges, universities and culinary schools which specialize in this field of food service.	2.	Describe a variety of baking related careers and how education plays a role.		
3.	Apply communication skills to help you find and keep a job.	3.	Discuss the idea of professionalism and how it applies to the presentation of food.		
4.	Baked goods for food service are prepared by professional bakers or pastry chefs with many years of experience.	4.	Outline the duties of each type of chef, cook and baker.		

- 5. Measurement is by weight rather than by volume measure because weighing is much more accurate.
- 6. The baker's scale must balance before setting the weights and it must balance again after scaling.
- 7. The percentage of each ingredient is its total weight divided by the weight of the flour, multiplied by 100%.
- 8. Sometimes you have to change a recipe if the yield is not the amount you need.
- 9. To find the total cost of a standard recipe, you must know both the ingredient amounts needed and the market price of each one.
- 10. The major ingredients in baking consist of flour, starches, fats, butters, oils, sugars, liquids, eggs, leavening agents, salt, flavorings and spices.
- 11. People tend to eat with their eyes and so it is important to present a dish in an attractive manner.
- 12. Understanding yeast products is key when preparing types of dough.
- 13. It takes practice and skill with proficiency in assembling cakes and baked products.

- 5. Distinguish among bread, pastry, and cake flours by touch and sight.
- 6. Explain the importance of weighing baking ingredients.
- 7. Use a baker's balance scale.
- 8. Use formulas based on baker's percentages.
- 9. Formulate the connection between recipes/formulas and proper measuring techniques.
- 10. Convert recipes from original yield to desired yield using conversion factors.
- 11. Calculate standard recipe cost and cost per serving.
- 12. Identify the major ingredients of baked goods and their functions and characteristics.
- 13. Produce breads and dinner rolls.
- 14. Produce sweet dough products.
- 15. Produce Danish pastry and croissants.

- 16. Prepare muffins, coffee cakes, scones, puff dough products and pies.
- 17. Demonstrate the ability to prepare baked goods, design and prepare plated desserts in a professional manner.
- 18. Perform basic cake mixing methods.
- 19. Prepare basic icings.
- 20. Outline the characteristics of basic cake types.
- 21. Produce both high-fat and low-fat type of cakes.
- 22. List the steps in assembling and icing different layer cakes.
- 23. Assemble and ice cakes.

STAGE 2: DETERMINE ACCEPTABLE EVIDENCE				
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Imagine that you are going to be a pastry	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Class discussion			
chef in a shop that will make all different types of specialty cupcakes. Write a letter to your business partner detailing what equipment you want to purchase for the shop and why. Be sure to explain the purpose of each piece of equipment. Your letter should be in standard English letter format. Check your grammar and spelling before turning in your letter.	<ul> <li>Research report</li> <li>Oral presentation</li> <li>Student worksheets</li> <li>Text readings</li> <li>Quiz/Test</li> <li>Lab rubrics</li> </ul>			
Given adequate time in the computer lab, students will research careers paths available in the food service industry i.e. bakers and pastry chefs. An oral report on their research will follow.				
Baked goods preparation. Given formulas for baked goods, students will calculate cost per serving and prepare goods following Mise en place and food safety in the kitchen laboratory. Products will be sold to the faculty.				

### IB. COMMUNICATE IN STANDARD ENGLISH FOR A VARIETY OF PURPOSES – SPEAKING/PRESENTING

	EXCELLENT	VERY PROFICIENT	PROFICIENT	APPROACHING PROFICIENCY	LACKING PROFICIENCY	SCORE
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IB(d)Sensory Aids	The student demonstrates an excellent use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates a good use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates an adequate use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates a minimal use of sensory aids and little connection with the audience.	The student demonstrates little to no use of sensory aids and no connection with the audience.	
IB(e)Voice	The student's voice is audible, clear, expressive and well paced.	The student's voice is audible, clear, and well paced.	The student's voice is mostly audible and clear.	The student's voice is minimally audible and occasionally clear.	The student's voice and is not audible and/or clear.	

Topic:	Student Name:	Final Score:
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### Rubric for Written Report

Name:		Date:	Block: Score	:
Task Description	n:			
Criteria	Exemplary 4	Accomplished 3	Developing 2	Beginning 1
Topic	☐ Directly relevant	☐ Somewhat relevant	☐ Remotely related	☐ Totally unrelated
Organization	Good organization; points are logically ordered; sharp sense of beginning and end	☐ Organized; points are somewhat jumpy; sense of beginning and ending	☐ Some organization; points jump around; beginning and ending are unclear	☐ Poorly organized; no logical progression; beginning and ending are vague
Quality of Information	☐ Consistently motivates and assists others	☐ Quick to volunteer and assist	☐ Generally works well with others	☐ Seldom works well with others
Grammar, Usage, Mechanics, Spelling	□ No errors	☐ Only one or two errors	☐ More than two errors	☐ Numerous errors distract from understanding
Interest Level	☐ Vocabulary is varied; supporting details vivid	☐ Vocabulary is varied; supporting details useful	☐ Vocabulary is unimaginative; details lack "color"	☐ Basic vocabulary; needs descriptive words
Neatness	☐ Typed; clean; neatly bound in a report cover; illustrations provided	☐ Legible writing, well- formed characters; clean and neatly bound in a report cover	☐ Legible writing, some ill- formed letters, print too small or too large; papers stapled together	☐ Illegible writing; loose pages
Timeliness	☐ Report on time	☐ Report one class period late	☐ Report two class periods late	☐ Report more than one week late

Feedback and Comments:

138

Assignment score: \_\_\_\_\_

### **Scoring Rubric: Kitchen Lab performance Evaluation**

	Kitchen # Produc	et Name:	Block:	Date:	
Cook:	Asst. Cook: Mana		ager:	Swing:	
Criteria	Professional (5)	Above Proficiency (4)	Proficient (3)	Below Proficiency (2)	Lacks Proficiency (1)
Personal hygiene IV a,b,c,d	Follows the 5 hand washing steps; hair is secured; apron is worn properly	Follows 4 out of 5 hand washing steps; hair is secured and apron is worn.	Follows 3 out of 5 hand washing steps; hair is secured; however not properly; apron is on	Follows 2 out of 5 hand washing steps; hair does not stay secured; apron is dirty.	Does not follow steps of hand washing; hair not secured and no apron is worn.
Sanitation IV a,b,c,d	All work surfaces are cleaned w/a detergent and sanitized before & after lab; sink area is wiped clean at end of lab.  Maintains clean work space throughout activity. Floor is swept under table & around work triangle.	Work surfaces are cleaned w/a detergent & sanitized before & after lab; sink area is left clean & dry. Maintains clean work space. Floor is swept under table & work area	Work surfaces moderately cleaned; needed reminding of sink sanitation. Floor is swept in work triangle area only.	Work surfaces need to be cleaned & sanitized with more care to prevent cross- contamination. Floor area was not swept.	Does not follow sanitation rules when working in the kitchen lab.
Personal and Food Safety IV a,b,c,d	Extreme care is taken with all tools & equipment, including cutlery. Always pulls oven racks out; follows all safety rules as stated in beginning of course. Avoids crosscontamination throughout activity.	Care is taken with all tools & equipment, including cutlery. Pulls oven rack out occasionally; follows safety rules as stated; avoids cross contamination	Misuse in care & procedures for some tools, equipment &/or cutlery; needs to pull oven rack out; needs to follow safety rules as stated; may have caused cross contamination	Below proficiency with food safety procedures and has caused cross contamination with food or surface due to misuse of tool & equipment.	Lacks proficiency with too many personal and food safety issues.
Mise en Place (prep & planning) IIa,b,d IV a,b,c,d	Thorough and efficient planning is evident before and during lab activity. Jobs are rotated daily; all food measurements and equipment are in place on work table in order of usage. All utensils & tools are organized & stored	Thorough planning is evident before and during lab activity. Jobs are rotated daily; food measurements & equipment are in place on work table in order of usage. Tools & utensils	Adequate planning is evident during lab activity; usually rotates job responsibilities. Needs prompting to do planning. Some disorganization with Mise en place.	Planning is not evident; too much talking and not doing your job responsibilities. Doesn't listen & is not organized with Mise en place.	Lacks knowledge in prep work and planning. Kitchen is not organized at end of lab.

Listens to directions

okay and group just

rings

finishes when the bell

Good social manners &

in table setting

table etiquette; two errors

understands most recipe

terms; product came out

w/some prodding;

are organized & stored

properly

Attentive to oral

instructions; student

demonstrates under-

terminology; product is

completed before the end

Very good social manners

& table etiquette; one

error in table setting

prepared according to

standing of recipe

directions; lab is

of the block

#### SHORT ANSWERS:

Directions

oral & written

III, 2a,b,c,d

IV a,b,c,d,

Social

Manners

7,8,9,10

correctly

properly

Very attentive to oral

prepared according to

demonstrates understanding of

recipe terminology; product is

directions; lab is completed

before the end of the block.

Excellent social manners &

table etiquette; table is set

instructions; student

2. What would you change about the recipe or work for next time?

Sub total:	
(wt. x 1.66)	
Lab Total:	
(out of 50 pts)	

Does not listen to oral

confusing; product is

Below average with

social manners & table

etiquette; three errors in

over/under cooked; lab

is incomplete at the end

direction; written

directions are

of block

table setting

Does not follow

any directions;

terms; product

does not

understand

and lab are

incomplete

Does not

demonstrate

social or table

manners; wrong table setting

<sup>!.</sup> Explain how your product came out.

# Waterford High School Course Description

## Multi-Cultural Cuisine

Many familiar everyday dishes in America originated in Europe but have been completely absorbed into our local cuisine! During this semester course students will explore the world of food as it applies to culture and cuisine. You will be researching your country of origin along with preparing foods from around the world. Countries to explore and investigate will include but not be limited to: U.S.A., Canada, Latin America, Africa & Middle East, Europe, Asia and the Pacific.

Prerequisite: Intro to Culinary Arts. This course is offered in the Spring

semester.
Credits: 0.5

Level: All grades

#### Resources:

Food for Today, Kowtaluk, Helen. Glencoe-McGraw Hill.
International Cuisine, MacVeigh, Jeremy. Delmar.
Videos: "Bugs for Breakfast", "Multicultural Cuisine"
Various Food Magazines
www.eatethnic.com
www.fcs.uga.edu
www.lacp-online.org
www.culinary.net

### Content Standards Applied to Topics in: MULTI-CULTURAL CUISINE

### **STAGE 1: IDENTIFY DESIRED RESULTS**

### **Content Standard(s)**

Generalizations about what students should know and be able to do

### Family & Consumer Science National and State Standards: Nutrition, Food Production, and Services:

- B. Nutrition and Wellness Practices: Analyze factors that influence nutrition and wellness practices across the lifespan.
- C. Nutritional Needs: Evaluate the nutritional needs of individuals and families in relation to health and wellness across the lifespan.
- D. Acquisition, Handling & Use of Foods: Demonstrate the ability to acquire, handle and use foods to meet nutrition and wellness needs of individuals and families across the life span.
- E. Food Safety: Evaluate factors that affect food safety, from production through consumption.
- L. Planning Menu Items: Demonstrate planning menu items based on standardized recipes to meet customer needs.

### **Waterford High School Expectations for Student Learning:**

- 1. Communicate in Standard English for a variety of purposes.
- 2. Read a variety of materials for the understanding, evaluations, and synthesis of information.
- 4. Acquire and evaluate information in order to interpret events, issues and/or ideas, and to make informed judgments and responses.
- 6. Utilize technology to obtain, organize and communicate information and to solve problems.

### **Waterford High School Social Expectations**

10. Engage actively in cooperative work to accomplish a specific task.

UNIT: 1

	STAGE 1: IDENTIFY DESIRED RESULTS				
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations		
1.	People all over the world eat foods that they are accustomed to.	1.	Why do different cultures have such different cuisines and food customs?		
2.	Culture is a set of customs, traditions, and beliefs shared by a group of people.	2.	What is culture? How does it relate to food choices?		
3.	In today's global society people eat foods from other cultures.	3.	What happens when food customs are introduced into new areas?		
	Knowledge				
	What students are expected Students will know	to kn	Students will be able to		
1.	Geographical location and climate influence our food patterns.	1.	Evaluate the affect of geographical location and climate on food patterns.		
2.	The history of food in relation to its origin.	2.	Identify foods of different cultures and describe their history.		
3.	Traditional holidays around the world.	3.	Describe the role of food in traditional celebrations around the world.		
4.	That your lifestyle, values, priorities, and emotions influence your choice of foods.	4.	Predict how food choices are influenced by available resources and technology.		
5.	Your preferences begin with the influence of culture, family, friends and the media.	5.	Identify personal influences on food choices.		
6.	Many of the foods we eat today originated in Europe and Asia.	6.	Analyze the impact of social traditions of food habits.		
7.	Food customs are often a focal point in cultural traditions.	7.	List foods that are part of our daily lives that were imported from another country.		

8. How to be a host/hostess/ guest in 8. Analyze social, economic and various cultural settings. environmental influences on dietary habits. 9. The make-up of common ingredients 9. List the responsibilities of host, hostess, and guest in various cultural found in foods around the world. settings. 10. Compare and contrast the ingredients 10. Different specialty shops in local neighborhood and the community. used in various regions and countries. 11. How to practice good nutrition and 11. List specialty food shops in the good health. community. 12. Compare the ways people of different cultures meet their basic nutrient needs.

STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Timeline:	Other Evidence  Application that is functional in a classroom context only to evaluate student achievement of desired results  • Class discussion
Divide the class into small groups. Each group is to develop a time line that traces the use of a certain food staple (such as wheat, rice or corn) throughout known history. Time line should show new technologies that influenced changes in the ways foods are used. Each group will give an oral report on their findings.	<ul> <li>Class discussion</li> <li>Text readings</li> <li>Worksheets</li> <li>Case studies</li> <li>Oral report rubric</li> <li>Poster rubric</li> <li>Research rubric</li> <li>Quiz/test</li> </ul>
Poster: Provide students with magazines and ask them to find pictures of foods associated with different cultural groups or regions around the world. Have students use pictures to create posters, identifying the foods pictured and the culture or regions with which they are associated. Have students present their posters to the class.	
Research: Have students imagine themselves as travelers on a global foods tour. Provide a list of ethnic foods. Students in class are to research one of the foods. A report written in standard English format will be on its history and traditions surrounding the food and any customs for serving and eating the food in the culture you have chosen.	

Prepare the recipe that you have selected

and present it to class.

#### IB. COMMUNICATE IN STANDARD ENGLISH FOR A VARIETY OF PURPOSES – SPEAKING/PRESENTING

	EXCELLENT	VERY PROFICIENT	PROFICIENT	APPROACHING PROFICIENCY	LACKING PROFICIENCY	SCORE
IB(a) Physical Presence	The student maintains excellent eye contact and appropriate body language, all of which contribute to a professional and poised presentation.	The student maintains good eye contact and appropriate body language, all of which contribute to a effective presentation.	The student maintains eye contact and usually maintains appropriate body language.	The student maintains minimal eye contact and body language.	The student maintains little to no eye contact and displays inappropriate body language.	
IB(b) Content	The student has excellent knowledge of the topic, demonstrating depth and elaboration in a concise manner.	The student has good knowledge of the topic, demonstrating depth and elaboration in a concise manner.	The student has knowledge of the topic, demonstrating depth and/or elaboration.	The student has minimal knowledge of the topic.	The student has little to no knowledge of the topic.	
IB(c) Organization	The student displays an excellent, logical and purposeful progression of subject matter and meets time requirements.	The student displays a logical and purposeful progression of subject matter and meets time requirements	The student displays adequate use of a logical progression of subject matter and meets time requirements.	The student displays a minimal progression of subject matter and time requirement is not met.	The student displays little to no progression of subject matter and time requirement is not met.	
IB(d)Sensory Aids	The student demonstrates an excellent use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates a good use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates an adequate use of sensory aids which enhances the presentation and develops a connection with the audience.	The student demonstrates a minimal use of sensory aids and little connection with the audience.	The student demonstrates little to no use of sensory aids and no connection with the audience.	
IB(e)Voice	The student's voice is audible, clear, expressive and well paced.	The student's voice is audible, clear, and well paced.	The student's voice is mostly audible and clear.	The student's voice is minimally audible and occasionally clear.	The student's voice and is not audible and/or clear.	

Topic:	Student Name:	Final Score:
TOPIC.	Student Name.	Tillal Score.

Name:	Date:	Block:	Score: _	
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## **POSTER RUBRIC**

CATEGORY	4 Above Proficient	3 Proficient	2 Below	1 Lacking
Title	Title can be read from 6 ft. away, it is quite creative and it uses WordArt.	Title can be read from 4 ft. away, describes content well, and it uses WordArt.	Title can be read from 4 ft. away, describes the content well, and it doesn't use WordArt.	The title is too small and/or does not describe the content of the poster well, and/or it does not use WordArt.
Attractiveness	The poster is exceptionally attractive in terms of design, layout, and neatness.	The poster is attractive in terms of design, layout and neatness.	The poster is acceptably attractive though it may be a bit messy.	The poster is distractingly messy or very poorly designed. It is not attractive.
Knowledge Gained	Student can accurately answer all questions related to facts in the poster and processes used to create the poster.	Student can accurately answer most questions related to facts in the poster and processes used to create the poster.	Student can accurately answer about 75% of questions related to facts in the poster and processes used to create the poster.	Student appears to have insufficient knowledge about the facts or processes used in the poster.
Mechanics	Capitalization and punctuation are correct throughout the poster.	There is 1 error in capitalization or punctuation.	There are 2 errors in capitalization or punctuation.	There are more than 2 errors in capitalization or punctuation.
Grammar	There are no grammatical mistakes on the poster.	There is 1 grammatical mistake on the poster.	There are 2 grammatical mistakes on the poster.	There are more than 2 grammatical mistakes on the poster.
Use of Class Time	Used time well during each class period. Focused on getting the project done. Never distracted others.	Used time well during each class period. Usually focused on getting the project done and never distracted others.	Used some of the time well during each class period. There was some focus on getting the project done but occasionally distracted others.	Did not use class time to focus on the project OR often distracted others.

	others.	occasionally distracted others.	
Feedback:		Subto Weigl Total:	ht:

#### Research Rubric

Name	 	
Due Date_		

Waterford High School Mission:

- Read, write and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Handed in	1school day	2 school (1	3 school	4 school (2	5 or more
	on due	late	class day)	days late	class days)	school days
	date		late		late	late
Research	All	Completed	All	Application	Application	No
	education	application	education	partially	only	education
	including	included	information	completed	included	information
	completed		downloaded			included
	application		and			
	included		included			
Essay	All 5 parts	4 parts	3 parts	2 parts	1 part	No written
	are	included	included	included	included	essay
	included					component
Essay	No errors	1-2	3-4	5-6	7-8	9 or more
grammar		grammatical	grammatical	grammatical	grammatical	grammatical
		errors	errors	errors	errors	errors
Essay	No errors	1-2 spelling	3-4 spelling	5-6 spelling	7-8 spelling	9 or more
spelling		errors	errors	errors	errors	spelling
						errors
Essay	No errors	1-2	3-4	5-6	7-8	9 or more
punctuation		punctuation	punctuation	punctuation	punctuation	punctuation
		errors	errors	errors	errors	errors
Total						

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i Otai	(1.))—	

UNIT: 2

	UNI		
	STAGE 1: IDENTIFY	DF	ESIRED RESULTS
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	Organization, planning and procedures are essential for an effective work environment.	1.	What is Mise en place and why is it important?
2.	Food preparation is the utilization of resources to produce a product.	2.	What are the steps in planning for food preparation?
3.	There are similarities and differences in the foods found throughout the world.	3.	What skills should one possess to create culturally diverse foods?
	<b>Knowledge</b> What students are expected		
	Students will know	lo Kr	Students will be able to
1.	The guidelines for safety and sanitation procedures when working with foods.	1.	Practice safety and sanitation procedures.
2.	The safe use and care of kitchen equipment and utensils.	2.	Practice Mise en place.
3.	Social expectations of the laboratory and as a student at WHS.	3.	Demonstrate selecting, using, and maintaining food production equipment.
4.	Fractions, measurements, and conversions when interpreting recipes.	4.	Work together collaboratively to produce a product.
5.	Kitchen management skills and Mise en place.	5.	Demonstrate accurate methods of measuring by volume and weight.
6.	How to increase and decrease recipes using math formulas.	6.	Calculate conversion factors for increasing or decreasing recipes.
7.	The rules and regulations of the FCS department and laboratory.	7.	Practice basic principles of kitchen management.

8. How to store food properly. 8. Identify equipment and utensils frequently used in foreign food cookery. 9. Mealtime table manners and 9. Practice the rules and regulations of the FCS department and laboratory. etiquette. 10. Various types of table settings from 10. Identify proper food storage around the world. methods. 11. Factors that influence individual 11. Apply mealtime manners appropriate to various cultures. eating patterns and customs. 12. Food science and food preparation 12. Examine types of table service used in various cultures. techniques. 13. Plate presentation for all food types. 13. Select dishes, glasses, and flatware appropriate to various cultures. 14. Menu service and presentations. 14. Identify factors that influence food choices and customs. 15. Cooking techniques from various 15. Compare and contrast American and regions and countries. foreign methods of food preparation. 16. Enhance food presentation techniques through garnishing. 17. Plan menus from various regions and cultures around the world. 18. Prepare a variety of dishes characteristic of cultures from around the world.

STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Working cooperatively in group settings,	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Text Readings
students will plan and prepare various meals from regions and countries of the world.  Food labs will include but not be limited to	<ul><li>Class discussions</li><li>Worksheets</li><li>Student Lab Rubrics</li><li>Quiz/tests</li></ul>
the foods of: Latin America Africa, North Africa The Middle East Western Europe Eastern Europe	International Foods Day Project
Eastern Europe Asia Southeast Asia India Caribbean Islands U.S and Canada	

## Rubric for Projects

	Name:	Date:	Block: Score:	
Criteria	4 - Professional	3 - Proficient	2 - Developing	1 - Incomplete
Choice of Project	☐ Appropriate ☐ Focused ☐ Innovative ☐ Relevant ☐ Purposeful	☐ Generally appropriate ☐ Evidence of some focus ☐ Moderate creativity ☐ Expresses some relevance ☐ Adequate purpose shown	☐ Somewhat appropriate ☐ Evidence of minimal focus ☐ Limited creativity ☐ Difficulty in identifying relevance ☐ Includes evidence of some purpose	☐ Inappropriate ☐ Lacks focus ☐ Lacks innovation ☐ Lacks relevance ☐ Purpose unclear
Use of Planning Process	☐ Well planned ☐ Willingness to take risks	☐ Attempts well developed ideas that lead to a general understanding ☐ Willingness to take slight risks	☐ Limited explanation of ideas creates misunderstanding of project ☐ Minimal evidence of risk taking	<ul> <li>□ Lacks thoroughness</li> <li>□ Little evidence of willingness to take risk</li> <li>□ No evidence of risk taking</li> </ul>
Written Summary	<ul> <li>□ Concise</li> <li>□ Depth of thought; thorough and specific development of ideas</li> <li>□ Writer exhibits mastery of grammar</li> </ul>	☐ Generally concise ☐ Ideas are thoughtful with moderate evidence of topic development ☐ Writer exhibits moderate command of grammar	☐ Some segments ramble ☐ Omits information that creates gaps in the information ☐ Errors in grammar	<ul> <li>□ Rambles to the extent that main point is lost</li> <li>□ Omits information that creates lack of understanding</li> <li>□ Limited evidence of correct use of grammar</li> </ul>
Oral Presentation	☐ Polished ☐ Engaging	☐ Well designed ☐ Informative	☐ Reasonably neat ☐ Somewhat maintains audience attention	☐ Sloppy ☐ Poorly presented
Assignmen	t Score -	+ Weighting	= Final Score	

Feedback and comments:

#### **Scoring Rubric: Kitchen Lab performance Evaluation**

	Kitchen # Produc	et Name:	Block:	Date:	
Cook:	Asst. Cook:	Mana	ager:	Swing:	
Criteria	Professional (5)	Above Proficiency (4)	Proficient (3)	Below Proficiency (2)	Lacks Proficiency (1)
Personal hygiene IV a,b,c,d	Follows the 5 hand washing steps; hair is secured; apron is worn properly	Follows 4 out of 5 hand washing steps; hair is secured and apron is worn.	Follows 3 out of 5 hand washing steps; hair is secured; however not properly; apron is on	Follows 2 out of 5 hand washing steps; hair does not stay secured; apron is dirty.	Does not follow steps of hand washing; hair not secured and no apron is worn.
Sanitation IV a,b,c,d	All work surfaces are cleaned w/a detergent and sanitized before & after lab; sink area is wiped clean at end of lab.  Maintains clean work space throughout activity. Floor is swept under table & around work triangle.	Work surfaces are cleaned w/a detergent & sanitized before & after lab; sink area is left clean & dry. Maintains clean work space. Floor is swept under table & work area	Work surfaces moderately cleaned; needed reminding of sink sanitation. Floor is swept in work triangle area only.	Work surfaces need to be cleaned & sanitized with more care to prevent cross- contamination. Floor area was not swept.	Does not follow sanitation rules when working in the kitchen lab.
Personal and Food Safety IV a,b,c,d	Extreme care is taken with all tools & equipment, including cutlery. Always pulls oven racks out; follows all safety rules as stated in beginning of course. Avoids crosscontamination throughout activity.	Care is taken with all tools & equipment, including cutlery. Pulls oven rack out occasionally; follows safety rules as stated; avoids cross contamination	Misuse in care & procedures for some tools, equipment &/or cutlery; needs to pull oven rack out; needs to follow safety rules as stated; may have caused cross contamination	Below proficiency with food safety procedures and has caused cross contamination with food or surface due to misuse of tool & equipment.	Lacks proficiency with too many personal and food safety issues.
Mise en Place (prep & planning) IIa,b,d IV a,b,c,d	Thorough and efficient planning is evident before and during lab activity. Jobs are rotated daily; all food measurements and equipment are in place on work table in order of usage. All utensils & tools are organized & stored properly	Thorough planning is evident before and during lab activity. Jobs are rotated daily; food measurements & equipment are in place on work table in order of usage. Tools & utensils are organized & stored properly	Adequate planning is evident during lab activity; usually rotates job responsibilities. Needs prompting to do planning. Some disorganization with Mise en place.	Planning is not evident; too much talking and not doing your job responsibilities. Doesn't listen & is not organized with Mise en place.	Lacks knowledge in prep work and planning. Kitchen is not organized at end of lab.
Directions oral & written	Very attentive to oral instructions; student	Attentive to oral instructions; student	Listens to directions w/some prodding;	Does not listen to oral direction; written	Does not follow any directions;

understands most recipe

terms; product came out

okay and group just

rings

finishes when the bell

Good social manners &

in table setting

table etiquette; two errors

directions are

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#### **SHORT ANSWERS:**

III, 2a,b,c,d

IV a,b,c,d,

Social

Manners

7,8,9,10

correctly

2. What would you change about the recipe or work for next time?

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Excellent social manners &

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Sub total:	_
(wt. x 1.66)	
Lab Total:	_
(out of 50 pts)	

does not

understand

and lab are

incomplete

Does not

demonstrate

social or table

manners; wrong table setting

terms; product

<sup>!.</sup> Explain how your product came out.

# Waterford High School Course Description

# Child Development

This year long course explores all aspects of pregnancy, childbirth and the growing child in today's society. The dilemmas of teenage pregnancy for both the teenage mother and father are discussed. Topics such as contraception and abortion are included in the unit pertaining to pregnancy as well as the physical and emotion changes during pregnancy. Parenting techniques, feeding, bathing, potty training, discipline and stimulating a child's creativity through play are among the many topics discussed. You experience the "joys" of parenting by having the computerized Baby over a weekend. Current issues in child development are discussed such as television and its effects on children, child abuse and adoption. Other topics include divorce and the single parent, disabled children and SIDS.

Prerequisite: None

Credits: 1.0

Level: All grades

#### Resources:

Children: The Early Years, Decker, Celia Anita. Goodheart-Wilcox

Field Trip: Lawrence and Memorial Hospital

#### Guest Speakers:

Adrien McElwee from Groton on relationships

Teen mom panel Planned Parenthood

Sandy Campbell from L&M Hospital

#### Videos:

Riding in Cars with Boys

Daddy

Fifteen and Pregnant Babies Having Babies Too Soon For Sex

Sex. Lies. and The Truth

In-Vitro Mix-Up Adoption Problems Chinese Adoption Baby Brokers Step Dancing: Remarried Family If These Walls Could Talk The Miracle of Life

The Miracle of Life
A Place for Amie

Baby Think it Over (both versions)

Pregnancy

Birth and the Newborn The Miracle of Birth The Timeless Way

Activity: Bingo

# Content Standards Applied to Topics in: CHILD DEVELOPMENT

#### STAGE 1: IDENTIFY DESIRED RESULTS

#### **Content Standard(s)**

Generalizations about what students should know and be able to do

# Family & Consumer Science National and State Standards: Nutrition, Food Production, and Services:

- A. Family and Consumer Sciences Skills: Develop a common core of skills related to Family and Consumer Sciences Education.
- B. Principles of Human Growth & Development: Analyze principles of human growth and development during childhood.
- C. Factors Affecting Human Growth& Development: Analyze conditions that influence human growth and development during childhood.
- D. Strategies for Promoting Growth & Development: Analyze strengths that promote growth and development during childhood.
- E. Roles and Responsibilities of Parenting: Analyze the roles and responsibilities of parenting.
- F. Parenting Practices: Evaluate parenting practices that maximize human growth and development.
- G. External Support Systems: Evaluate external support systems that provide services for parents.
- H. Pre-Parenting Factors: Analyze physical and emotional factors related to beginning the parenting process.
- I. Positive Collaborative Relationships: Demonstrate techniques for positive collaborative relationships with children.

#### **Waterford High School Expectations for Student Learning:**

- 1. Communicate in Standard English for a variety of purposes.
- 2. Read a variety of materials for the understanding, evaluations, and synthesis of information.
- 3. Apply mathematical principles to organize data, draw accurate conclusions, and solve and justify problems.
- 4. Acquire and evaluate information in order to interpret events, issues and/or ideas, and to make informed judgments and responses.
- 5. Apply the principles and processes of the sciences to analyze phenomena and solve problems related to the natural world.
- 6. Utilize technology to obtain, organize and communicate information and to solve problems.

#### Waterford High School Social Expectations:

- 7. Demonstrate behavior that adheres to reasonable and appropriate standards of conduct.
- 8. Practice behavior that reflects integrity and fairness.
- 9. Respect individual, cultural, and racial diversity.
- 10. Engage actively in cooperative work to accomplish a specific task.

UNIT: 1

	STAGE 1: IDENTIFY	DI	ESIRED RESULTS
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	Child Development is the scientific study of children from conception to adolescence.	1.	What is Child Development and why is it important to study it before having children?
2.	Parenting is one of the most difficult and also one of the most important jobs in the world.	2.	How does one become a good parent?
3.	There are many reasons why people become parents.	3.	What factors influence growth and development of children?
4.	Heredity and environment work together in child development.		
	Knowledge What students are expected		
	Students will know	IO KI	Students will be able to
1.	There are many reasons to study Child Development.	1.	List reasons for learning about Child Development.
2.	Children have physical needs, intellectual needs, social needs, trust needs, love/guidance needs.	2.	Describe the individual life cycle.
3.	Children's rights need to be protected.	3.	Describe changes affecting families today.
4.	Healthy families have specific characteristics.	4.	Explain the role of families in today's society.
5.	Culture influences the family.	5.	List the main advantages and disadvantages of living in different types of families.
6.	There are several forms of adoption.	6.	Explain changes that take place during the family life cycle.
7.	Parenthood can be obtained by several alternative means.	7.	Describe the major roles of parents.

8. There are many current family 8. Define three parenting styles. planning options. 9. Women have options when 9. Explain the differences between the deciding to carry a pregnancy to term types of families. or not. 10. It is costly to raise a child. 10. Explain the types of adoption. 11. The difficulty of balancing needs of 11. Analyze some of the motivations for family and work. and against parenthood. 12. Identify factors to consider before becoming a parent. 13. Describe types of family planning. 14. Explain physical and psychological problems of infertility. STAGE 2: DETERMINE ACCEPTABLE EVIDENCE **Performance Task(s) Other Evidence** Authentic application in new context to evaluate Application that is functional in a classroom student achievement of desired results designed context only to evaluate student achievement of according to GRASPS (Goal, Role, Audience, Setting desired results *Performance, Standards)* 1. You are a teen who has just decided to Vocabulary Sheets become sexually active. Research the Work Sheets various types of birth control available Class Discussion to you, how and where they could be Ouizzes obtained, and cost and then write a brief • Tests essay explaining how you would make Agenda book/rubric the decision about which one to use. Oral report rubric Research report rubric 2. Research and present to the class the cost of raising a child during the first year of life. Include store flyers showing the cost of formula, diapers, baby furniture and other layette necessities. Explain how you could support the cost of this child while you are still in high school. 3. Students will respond to the teen mom speakers by writing a brief essay on the pros and cons of becoming a teen mom.

### Agenda Rubric

## Waterford High School Mission:

• Apply skills in life practice

	(5)	(4)	(3)	(2)	(1)	(0)
Requirements	2 additional sections were added	1 additional section added	All required parts are included	Missing 1 part	Missing 2 or more parts	Nothing done
Topic of the day (what did we cover, not what we did, i.e. video, worksheet, test)	Entry for each class	Missing 1 entry	Missing 2 entries	Missing 3 entries	Missing 4 entries	Missing 5 or more entries
School Calendar	All blue/white days; guest speakers; social events; sporting events; SAT, PSAT, etc.	Missing 1 of the school calendar requirements	Missing 2 of the school calendar requirements	Missing 3 of the school calendar requirements	Missing 4 of the school calendar requirements	None of the school calendar requirements
Personal Calendar	Including more than 2 birthdays and 3 personal plans(date, work, practice, rehearsal schedule)	Missing one of the personal calendar requirement	Missing two of the personal calendar requirement	Missing three of the personal calendar requirement	Missing four of the personal calendar requirement	No personal plans
Appearance	Use of different color pen to show different types of events (school versus personal events)	Partial use of different color pens	Agenda is whole with your name on it	Agenda is tattered with your name on it	Agenda is tattered without your name on it	Agenda is not whole and your name is not on it
Timing	Agenda is handed in on due date	Agenda is handed in 1 school day late.	Agenda is handed in 2 school days late.	Agenda is 3 school days late.	Agenda is 4 or more school days late.	Agenda not turned in

Score	X 3.3=

A=90-100 B-80-89

B=80-89 C=70 D=60-69

F=59 or below

#### Child Development Birth Control Essay Rubric

Name			
Name			

Waterford High School Mission Statement:
• Read, write, read and think critically

- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Essay handed in on due date	Essay handed in 1 school day late	Essay handed in 2 school (1 class) day late	Essay handed in 3 school days late	Essay handed in 4 school (2 class) days late	Essay handed in 5 or more school days late
Chemical methods	5 or more chemical methods researched	4 chemical methods researched	3 chemical methods researched	2 chemical methods researched	1 chemical method researched	No mention of chemical methods
Barrier methods	5 or more barrier methods researched	4 barrier methods researched	3 barrier methods researched	2 barrier methods researched	1 barrier method researched	No mention of barrier methods
Others	5 other methods researched	4 other methods researched	3 other methods researched	2 other methods researched	1 other method researched	No other types of birth control mentioned
How obtained	All methods completely explained how and where they can be obtained	All methods generally explained how and where they can be obtained	Only 2 method completely explained	2 methods generally explained	1 method explained	No mention of where or how any method can be obtained
Cost	Complete cost comparison	Cost comparison of 2	Cost comparison of 1	Cost noted of 2-3 types	Cost noted of 1 type	Cost not mentioned
Explanation	Complete explanation of your choice	1 reason of explanation missing	2 reasons of explanation missing	3 reasons of explanation missing	Your choice noted	No explanation of your choice
Grammar, spelling, punctuation Total	No errors	1-2 errors	3-4 errors	5-6 errors	7-8 errors	8 or more errors
	1	l	I	l	l	I .

Total	X 2.5=
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## Child Development Cost of Raising a Child Rubric

Ν	lame	;			

Waterford High School Mission Statement:

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Project handed in on due date	Handed in 1 school day late	2 school (1 class) day late	3 school days late	4 school (2 class) days late	5or more school days late
Cost	All costs shown with attached support	All costs shown but no supporting evidence	Missing 1 major cost but with supporting evidence	Missing 1 item but no supporting evidence of anything	Missing 2 or more items and/ or all supporting evidence	Cost not itemized
Explanation	Explanation of student support complete and probable	Explanation of student support complete but not realistic	Explanation of student support incomplete	Explanation missing 1 major item	Explanation Missing major items	No explanation
Grammar, spelling, punctuation	No errors	1-2 errors	3-4 errors	5-6 errors	7-8 errors	9 or more errors
Oral report	Complete presentation, including supporting evidence, and able to answer all questions	General presentation but missing evidence or unable to answer questions	General presentation but 1 other part	General presentation	Vague presentation only	No oral presentation

Total	X 4=

#### Child Development Teen Mom Response Rubric

Name
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Waterford High School Mission Statement:

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Essay	1 school	2 school (1	3 school	4 school (2	5 or more
	handed in	day late	class) day	days late	class) days	school days
	on due date		late		late	late
Pros	5 or more	4 pros	3 pros	2 pros	1 pro	No mention
	pros to teen	discussed	discussed	discussed	discussed	of pros
	parenting					
	discussed					
Cons	5 or more	4 cons	3 cons	2 cons	1 con	No mention
	cons	discussed	discussed	discussed	discussed	of cons
	discussed					
Grammar,	No errors	1-2 errors	3-4 errors	5-6 errors	7-8 errors	9 or more
spelling,						errors
punctuation						
Total						

Total	X	4 =	:

UNIT: 2

STAGE 1: IDENTIFY	DESIRED RESULTS				
Enduring Understandings Insights learned from exploring generalizations via the essential questions (Students will understand THAT)	Essential Questions Inquiry used to explore generalizations				
1. Biologically conception can be thought of as the "miracle of life".	1. What is conception?				
2. The male and female reproductive parts are responsible for conception.	2. What is prenatal care?				
3. Prenatal care is essential for a healthy pregnancy and baby.	3. What are STDs and how do they affect pregnancy?				
4. Many prenatal tests are done to insure the health of the baby and mother.	4. What are the stages of pregnancy?				
5. Pregnant women have special dietetic needs.	5. How is a baby born?				
6. Some pregnancies can have complications.	6. What care does a newborn need?				
7. Newborns need special care.					
8. Newborns have certain physical traits.					
9. There are many ways to soothe a fussy baby.					
10. Parents have their own needs even with a new baby.					
Knowledge and Skills  What students are expected to know and be able to do					
Students will know	Students will be able to				
There are many reasons why a pregnancy should be planned.	Describe what happens during conception.				
2. It is important for the baby's father to be involved in the pregnancy.	Explain how genetic factors affect prenatal development.				

3. Choosing an obstetrician or nurse 3. Describe how a person inherits traits midwife is an important part of through genes. prenatal care. 4. Healthy habits contribute to a healthy 4. List the three different types of multiple pregnancies. baby. 5. Congenital problems are issues that 5. Differentiate the main stages of the baby is born with. prenatal development. 6. There are several methods of pain 6. Describe the early signs of management for the labor and pregnancy. delivery process. 7. Parents have many responsibilities 7. Explain the role of the environment concerning their newborns. on prenatal development. 8. Newborns have certain reflexes. 8. Explain the relationship between the health of the mother and the health of the baby. 9. There are advantages and 9. Describe how diseases, drugs, disadvantages to both bottle and radiation, environmental pollutants, and congenital problems can harm breast feeding. the fetus. 10. Babies need special layette items. 10. List ways family members can be involved during pregnancy. 11. Describe the birth process and some of the possible complications of delivery. 12. Describe physical and emotional changes in the mother during the postpartum period. 13. Describe the characteristics of a newborn. 14. Identify a newborn's physical, intellectual, and social-emotional needs.

	15. Explain how parents of newborns can meet their own needs.
STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)	Other Evidence
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Application that is functional in a classroom context only to evaluate student achievement of desired results
1. The student will take "Baby Think It Over" home for the weekend and care for "Baby" each time it cries. The student will complete a diary determining why "Baby" cried, give "Baby" a bath two times over the weekend and complete all required paperwork.	<ul> <li>Tests</li> <li>Quizzes</li> <li>Vocabulary sheets</li> <li>Work sheets</li> <li>Agenda Book</li> <li>Task Specific Rubrics</li> </ul>

Name				

### Agenda Rubric

## Waterford High School Mission:

• Apply skills in life practice

	(5)	(4)	(3)	(2)	(1)	(0)
Requirements	2 additional sections were added	1 additional section added	All required parts are included	Missing 1 part	Missing 2 or more parts	Nothing done
Topic of the day (what did we cover, not what we did, i.e. video, worksheet, test)	Entry for each class	Missing 1 entry	Missing 2 entries	Missing 3 entries	Missing 4 entries	Missing 5 or more entries
School Calendar	All blue/white days; guest speakers; social events; sporting events; SAT, PSAT, etc.	Missing 1 of the school calendar requirements	Missing 2 of the school calendar requirements	Missing 3 of the school calendar requirements	Missing 4 of the school calendar requirements	None of the school calendar requirements
Personal Calendar	Including more than 2 birthdays and 3 personal plans(date, work, practice, rehearsal schedule)	Missing one of the personal calendar requirement	Missing two of the personal calendar requirement	Missing three of the personal calendar requirement	Missing four of the personal calendar requirement	No personal plans
Appearance	Use of different color pen to show different types of events (school versus personal events)	Partial use of different color pens	Agenda is whole with your name on it	Agenda is tattered with your name on it	Agenda is tattered without your name on it	Agenda is not whole and your name is not on it
Timing	Agenda is handed in on due date	Agenda is handed in 1 school day late.	Agenda is handed in 2 school days late.	Agenda is 3 school days late.	Agenda is 4 or more school days late.	Agenda not turned in

Score X	3.3=

A=90-100 B=80-89

C=70

D=60-69

F=59 or below

Name_	
Date	

#### Waterford High School Mission:

- Apply skills in life practice
- Engage in a school culture that adheres to responsible standards of behavior, fosters acceptance and honors diversity

• Find success in both collaborative and individualized experiences

	5	4	3	2	1	0
Preparation	You arrived	On time	On time	On time	Late but	No show or
_	on due date	but 1 item	but 2	but 3 items	with all	no items
	with all	missing	items	missing	items	required
	requirements		missing			
Readiness	90% or	80%-89%	70% -79%	60%-69%	50%-59%	Less than
Quiz	better					59%
Car Seat	90% or	80%-89%	70%-79%	60%-69%	50%-59%	Less than
Quiz	better					59%
Diary	Complete	Complete	Complete	Incomplete,	Not	Not done
	with details	with some	with few	but details	complete,	
		details	details		no details	
Bath	2 detailed	1 detailed	2 no	1 no details		No bath
			details			time
Parent	Complete		Partially			Not done
evaluation			done			
Post	Complete		Partially			Not done
simulation			done			
questionnaire						
Performance	90%-100%	80%-89%	70%-79%	60%-69%	50%-59%	Inconclusive
data						
Total						

X 2.5=

UNIT: 3

STAGE 1: IDENTIFY	DESIRED RESULTS					
Enduring Understandings Insights learned from exploring generalizations via the essential questions (Students will understand THAT)	Essential Questions Inquiry used to explore generalizations					
1. Infants develop many motor skills during the first year.	1. How does a child develop physically during the first year?					
2. Brain development supports learning.	2. How does a child develop intellectually during the first year?					
3. Babies develop attachment behaviors.	3. How do babies communicate?					
Developmental delays can be recognized.	4. Social-emotional development of babies occurs in the first year.					
	5. Babies have developmental needs during the first year.					
Knowledge and Skills What students are expected to know and be able to do						
Students will know	Students will be able to					
Physical development is head-to-foot and center-to-extremity.	Identify how an infant develops physically during the first year.					
2. Children have motor, vision thinking and memory centers.	2. List the order in which an infant's motor skills develop.					
3. Infants have preferences for experiences.	3. Describe how infants express what they know through language.					
4. Babies express emotions.	4. List the order in which infants learn and become aware of themselves.					
5. Babies need a basic feeding plan for the first year.	5. Identify temperamental differences in babies.					
6. Babies have intellectual needs that call for an enriched environment.	6. Describe the infant's major first-year social tasks.					
7. Babies need sensory stimulation.	7. Explain the roots of four emotions—love, fear, anxiety, and anger.					

8. Babies have typical behavior patterns at different ages.	<ul><li>8. Plan ways to meet the developmental needs of babies in their first year.</li><li>9. Demonstrate skills that meet babies' physical needs.</li><li>10. Stimulate babies' metal development.</li></ul>
STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of
according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	desired results

Name				

### Agenda Rubric

## Waterford High School Mission:

• Apply skills in life practice

	(5)	(4)	(3)	(2)	(1)	(0)
Requirements	2 additional sections were added	1 additional section added	All required parts are included	Missing 1 part	Missing 2 or more parts	Nothing done
Topic of the day (what did we cover, not what we did, i.e. video, worksheet, test)	Entry for each class	Missing 1 entry	Missing 2 entries	Missing 3 entries	Missing 4 entries	Missing 5 or more entries
School Calendar	All blue/white days; guest speakers; social events; sporting events; SAT, PSAT, etc.	Missing 1 of the school calendar requirements	Missing 2 of the school calendar requirements	Missing 3 of the school calendar requirements	Missing 4 of the school calendar requirements	None of the school calendar requirements
Personal Calendar	Including more than 2 birthdays and 3 personal plans(date, work, practice, rehearsal schedule)	Missing one of the personal calendar requirement	Missing two of the personal calendar requirement	Missing three of the personal calendar requirement	Missing four of the personal calendar requirement	No personal plans
Appearance	Use of different color pen to show different types of events (school versus personal events)	Partial use of different color pens	Agenda is whole with your name on it	Agenda is tattered with your name on it	Agenda is tattered without your name on it	Agenda is not whole and your name is not on it
Timing	Agenda is handed in on due date	Agenda is handed in 1 school day late.	Agenda is handed in 2 school days late.	Agenda is 3 school days late.	Agenda is 4 or more school days late.	Agenda not turned in

Score	X 3.3=

A=90-100

B=80-89 C=70 D=60-69

F=59 or below

## **Child Development Term Paper Rubric**

Name	 	 
Due Date	 	
Date	 	
Grade		

	5	4	3	2	1	0
Timing	Paper handed in on	Paper handed in 1	Paper handed in 2	Paper handed in 3	Paper handed in 4	Paper handed in 5 or
Tilling	time	school day late	school days late	school days late	school days late	more days late
Introduction	Excellent	Good introduction	Adequate	Partial introduction	Poor introduction	No introduction
Introduction	introduction		introduction			
	Excellent	Good development	Good development	Good development	Adequate	Poor development
Developmental	development of	of subtopics, logical	of subtopics, logical	of subtopics and	development of	of subtopics, logical
paragraphs	subtopics, logical	order and good	order but lacking	transition but order	subtopics, logical	order or transition
paragraphs	order and good	transition	transition	is not logical	order and transition	
	transition					
Conclusion	Excellent conclusion	Good conclusion	Adequate	Incomplete	Poor conclusion	No conclusion
Conclusion			conclusion	conclusion		
Internal citations	All cited work is	Missing 1 cited	Missing 2 cited	Missing 3 cited	Missing 4 cited	No cited work
internal citations	included correctly	work	works	works	works	
Works cited	Included and	Included but 1 error	Included but 2 errors	Included but 3 errors	Included but no	Not included
WOIKS CITCU	correctly formatted	in formatting	in formatting	in formatting	formatting	
Grammar and	All grammar and	1-2 grammar /	3-4 grammar /	5-6 grammar /	7-8 grammar /	9 or more grammar /
	spelling correctly	spelling errors	spelling errors	spelling errors	spelling errors	spelling errors
spelling	done					
Cover Page	Present					Not present

#### UNIT: 4

	STAGE 1: IDENTIFY	DI	ESIRED RESULTS
the	Enduring Understandings  ights learned from exploring generalizations via  essential questions (Students will understand  AT)		Essential Questions Inquiry used to explore generalizations
1.	Play affects a child's mental, social- emotional, physical, and language development.	1.	Why is play a child's "job"?
2.	Play provides enrichment activities for children.	2.	What are the types of play?
3.	Parents must guide children through the various types of play and play experiences.	3.	What is the role of adults in children's play?
4.	Safe environments must be created to reduce the number of preventable accidents.	4.	How can some accidents be prevented?
5.	There are safety standards for children.	5.	What are the accidents that children are likely to experience?
6.	There are safety features for toys.		
	Knowledge		
	What students are expected Students will know	to Kr	Students will be able to
1.	Play is very important in the development of the whole child.	1.	Describe the importance of play and play activities in children's lives.
2.	The right environment and supplies enhance creative learning.	2.	Explain how adults can help children learn through play, art, music, science, and reading.
3.	Nutrition, rest, cleanliness, and physical activity are important to protecting children's health and safety.	3.	Explain ways to protect children from diseases and illnesses.
4.	There is a recommended childhood immunization schedule.	4.	Create a safe environment for young children.

Some of the symptoms indicating 5. Teach young children simple safety possible illnesses. practices. 6. Some accidents and illnesses require 6. Discuss the steps in preparing a child emergency care, some require for medical care in the doctor's medical attention and some can be office, in the hospital, and at home. dealt with home remedies. STAGE 2: DETERMINE ACCEPTABLE EVIDENCE **Performance Task(s) Other Evidence** Authentic application in new context to evaluate Application that is functional in a classroom student achievement of desired results designed context only to evaluate student achievement of according to GRASPS (Goal, Role, Audience, Setting desired results Performance, Standards) Students will create a poster for Creative Vocabulary Sheets Playschool, showing the 25 skills that play Class Discussion helps to develop in toddlers. Quizzes **Tests** Agenda Book Illness report Task Specific Rubrics

Poster rubric

Name				

### Agenda Rubric

## Waterford High School Mission:

• Apply skills in life practice

	(5)	(4)	(3)	(2)	(1)	(0)
Requirements	2 additional sections were added	1 additional section added	All required parts are included	Missing 1 part	Missing 2 or more parts	Nothing done
Topic of the day (what did we cover, not what we did, i.e. video, worksheet, test)	Entry for each class	Missing 1 entry	Missing 2 entries	Missing 3 entries	Missing 4 entries	Missing 5 or more entries
School Calendar	All blue/white days; guest speakers; social events; sporting events; SAT, PSAT, etc.	Missing 1 of the school calendar requirements	Missing 2 of the school calendar requirements	Missing 3 of the school calendar requirements	Missing 4 of the school calendar requirements	None of the school calendar requirements
Personal Calendar	Including more than 2 birthdays and 3 personal plans(date, work, practice, rehearsal schedule)	Missing one of the personal calendar requirement	Missing two of the personal calendar requirement	Missing three of the personal calendar requirement	Missing four of the personal calendar requirement	No personal plans
Appearance	Use of different color pen to show different types of events (school versus personal events)	Partial use of different color pens	Agenda is whole with your name on it	Agenda is tattered with your name on it	Agenda is tattered without your name on it	Agenda is not whole and your name is not on it
Timing	Agenda is handed in on due date	Agenda is handed in 1 school day late.	Agenda is handed in 2 school days late.	Agenda is 3 school days late.	Agenda is 4 or more school days late.	Agenda not turned in

Score	X 3.3=

A=90-100 B=80-89

B=80-89 C=70 D=60-69

F=59 or below

#### Child Development Childhood Disease Report Rubric

Name	
Date	
Assigned Ailment	 

## Waterford High School Mission Statement:

- Read, write, speak and think critically
- Analyzed challenging problems
- Engage in a school culture that adheres to responsible standards of behavior, fosters acceptance and honors diversity

	5	4	3	2	1	0
Timing	Turned in	1 school	2 school	3 school	4 school	5 or more
	on due date	day late	days (1	days late	days (2	school days
		-	class ) late		classes)	late
					late	
Length	1 or more	¾ typed	½ typed	½ typed	Less than	Not typed
	typed	page	page	page	1/4 typed	
	pages				page	
General	All	All	Most	Most	Minimal	Minimal
Information	information	information	information	information	information	information
	included	included	included	included	included	included
	and correct	but not	and current	but not	but current	
		current		current		
Incubation	Included or					Not
	N/A					mentioned
Communicability	Included or					Not
	N/A					mentioned
Signs and	Described	Most	Some	Few		Not
symptoms	completely	described	described	described		mentioned
Treatment	Described	Completely	Mostly	Somewhat	Little	Not
	in detail	described	described	described	mention	mentioned
Oral presentation	Report not	Report	Report	Report		Report read
	read at all	consulted	consulted	consulted		to class
		rarely	occasionally	frequently		
Questions	All	Most	Some	Few	Few	Had no
	questions	questions	questions	questions	questions	answers to
	answered	answered	answered	answered	answered	questions
	completely	completely	completely	without		
				help		
Total						

## Play Poster Rubric

Name: _		Block: _	Grade:
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Category	5	4	3	2	1	0
Number of Examples	All 25 examples are correctly identified	21 to 24 examples are correctly identified	18 to 20 examples are correctly identified	15 to 17 examples are correctly identified	11 to 14 examples are correctly identified	13 or less examples are correctly identified
Title	"Playtime" creatively displayed	"Playtime" displayed neatly	"Playtime" displayed	"Playtime" illegible	Sloppy title	No title
Pictures	Each picture creatively mounted and correctly labeled	All pictures neatly mounted and correctly labeled	All pictures mounted and labeled	Pictures not mounted and labeled neatly	Some pictures mounted and labeled	No pictures or labels
Spelling and Grammar	No spelling and grammar errors	1 – 2 spelling or grammar errors	3 – 4 spelling or grammar errors	5 – 6 spelling or grammar errors	7 – 8 spelling or grammar errors	More than 9 spelling or grammar errors
Timing	Project handed in on due date	Project handed in one school day late	Project handed in two days late (next class)	Project handed in three days late	Project handed in four school days late (two classes late)	Project handed in Five or more days late
Appearance	Poster shows considerable creativity, thoughtfulness and effort	Poster shows creativity, thoughtfulness and effort	Poster shows some thought and effort	Poster lacks effort	Poster is messy	Poster is unacceptable

# Waterford High School Course Description

# Early Childhood Education

## (College Career Pathways-College Credit)

Interested in pursuing a career as an elementary school teacher, social worker, pediatric nurse, doctor, day care provider or just like interacting with young children? This is the course for you! It is a follow-up course designed to help you practice the principles of child development previously learned in Child Development. The first half of the year you will be completing the requirements for the Three Rivers Community College Introduction to Early Childhood Education course. Field trips, use of a college textbook, and various college preparation activities will be included. The second half of the year, you will be completing an internship at The Friendship School. You will spend part of your time at Waterford High School learning how to do lesson plans, how to observe children, and coordinating activities around different themes. We will work on researching schools that offer this as a major, certification requirements, resumes, job searches, and applying for jobs. The rest of the time will be spent practicing those teaching skills with a Pre-K teacher for a hands-on experience.

Prerequisite: Child Development and teacher recommendation

Credits: 1.0

Level: Grades 10-12

#### Resources:

Beginning Essentials in Early Childhood Education, Gordon, Ann Miles and Brown, Kathryn Williams. Delmar.

Visual Aid: Presentations from Three Rivers Community College

#### Field Trips:

Pfizer Daycare Center L&M Daycare Center Montessori Preschool Creative Play School The Friendship School

#### Videos:

NAEYC Career Encounter: Early Childhood Education I Am Your Child – Quality Child Care: Making the Right Choice for You & Your Child Careers in Education

## Content Standards Applied to Topics in: EARLY CHILDHOOD EDUCATION

#### STAGE 1: IDENTIFY DESIRED RESULTS

#### **Content Standard(s)**

Generalizations about what students should know and be able to do

# Family & Consumer Science National and State Standards: Nutrition, Food Production, and Services:

- A. Family and Consumer Sciences Skills: Develop a common core of skills related to Family and Consumer Sciences Education.
- B. Principles of Human Growth & Development: Analyze principles of human growth and development during childhood.
- C. Factors Affecting Human Growth& Development: Analyze conditions that influence human growth and development during childhood.
- D. Strategies for Promoting Growth & Development: Analyze strengths that promote growth and development during childhood.
- E. Roles and Responsibilities of Parenting: Analyze the roles and responsibilities of parenting.
- F. Parenting Practices: Evaluate parenting practices that maximize human growth and development.

#### **Waterford High School Expectations for Student Learning:**

- 1. Communicate in Standard English for a variety of purposes.
- 2. Read a variety of materials for the understanding, evaluations, and synthesis of information.
- 4. Acquire and evaluate information in order to interpret events, issues and/or ideas, and to make informed judgments and responses.
- 5. Apply the principles and processes of the sciences to analyze phenomena and solve problems related to the natural world.
- 6. Utilize technology to obtain, organize and communicate information and to solve problems.

#### **Waterford High School Social Expectations:**

- 7. Demonstrate behavior that adheres to reasonable and appropriate standards of conduct.
- 8. Practice behavior that reflects integrity and fairness.
- 9. Respect individual, cultural, and racial diversity.

#### **Waterford High School Civic Expectations:**

11. Participate in activities that foster citizenship, the democratic process, and community awareness.

UNIT: 1

	STAGE 1: IDENTIFY DESIRED RESULTS					
Enduring Understandings Insights learned from exploring generalizations via the essential questions (Students will understand THAT)			Essential Questions Inquiry used to explore generalizations			
1.	The early childhood education field is the history and evolution of childrearing.	1.	What is it meant by field of early childhood education?			
2.	Throughout history many people have developed various philosophies concerning childrearing.	2.	Who were the early childhood philosophers?			
3.	There are several types of early childhood programs available from child care to early childhood education.	3.	What types of early childhood programs are currently available?			
4.	Developmentally Appropriate Practices (DAP) are the basis for contemporary preschool programs.	4.	What are DAPs?			
	Knowledge and Skills What students are expected to know and be able to do					
	Students will know		Students will be able to			
1.	The importance of childhood has evolved over the past 400 years.	1.	Identify the evolution and history of childhood for the past 400 years.			
2.	There are many different types of preschool programs.	2.	Identify and described the key people who influenced the field of early childhood education.			
3.	People such as John Dewy, Friedrich Froebel, Leo Vygotsky, Jean Piaget and Maria Montessori have influenced the field of Early Childhood Education.	3.	Define the characteristics of Waldorf schools, Montessori schools, Reggio Emilia, School Readiness, Head Start and Perry Preschool Programs.			
4.	Various early childhood programs have different characteristics.	4.	Explain what Developmentally Appropriate Practices are and why they are important.			

- 5. Developmentally Appropriate Practices: Early Childhood Programs from Birth through Age 8 (NAEYC's position paper) is used to plan and assess early childhood education programs.
- 5. Research the licensing regulations for child care programs in Connecticut.
- 6. There are specific licensing regulations for child care in each state.
- 6. Develop an evaluation plan for preschool programs.
- 7. There are specific guidelines for evaluating programs including The Physical Environment, The Staff, Parent Relationships, Organization and Administration, The Overall Program and Cultural Responsiveness.
- 7. Identify ten essentials for high quality programs.

### STAGE 2: DETERMINE ACCEPTABLE EVIDENCE

#### **Performance Task(s)**

#### Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)

#### **Other Evidence**

Application that is functional in a classroom context only to evaluate student achievement of desired results

- 1. Each student will research a theorist who has made a significant contribution to the field of Early Childhood Education, write a brief report highlighting his or her contributions to this field of study and present an oral report to the class.
- 2. Each student will research the Connecticut daycare licensing procedure and write a brief report on how to go about opening a daycare center in Connecticut.
- 3. Each student will research The National Association of Young Children (NAEYC). They each will write a report on when, how and why it was established and what guidelines have been suggested because of it.

- Vocabulary sheets
- Research reports
- Class discussion
- **Tests**
- Field trip to Montessori School
- Task Specific Rubrics

Name
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#### ECE Theorist Presentation and Notes

	5	4	3	2	1	0
Notes handed in on time to be copied	Day notes taken	Day before due for class	Morning due for class	Lunch on day of class	Handed in after presentation	Not handed in
Names	Names of all parties responsible for notes are on them	Some names on notes				No names on notes
Note Formation	Notes in bullet or numbered form, organized, neat, easy to read and understand, complete	Notes not numbered or in bullet form but complete	Notes neat and easy to read, organized and easy to understand but missing a couple important facts	Notes organized but missing several important facts	Notes are messy and incomplete	No notes turned in
Theorist	Notes include theorist first and last name spelled correctly	Notes included first and last name but one or both spelled incorrectly	Notes include only first or last name	Notes include first and last name but one misspelled	Notes include first and last names and both spelled incorrectly	Name of theorist not included in notes
Note information	All significant points are identified, included year of discovery	One significant point missing	Two significant points missing	Three significant points missing	Four or more significant points missing	Nothing significant noted
Presentation	Notes presented by all partners and all significant info included	Notes presented by one partner and all significant info included	Notes Presented by all partners but significant info missing	Notes presented by one partner and significant info missing	Note presentation incomplete, hard to follow	No presentation
Total						

90-100=A

80-89=B

70-79=C

60-69=D

59 and less=F

#### Early Childhood Education Connecticut Daycare Licensing Rubric

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Report handed in on due date	1 school day late	2 school (1 class) day late	3 school days late	4 school (2 class) days late	5 or more school days late
CT licensing procedure	All criteria Explained in detail	Missing 1 piece	Missing 2 pieces	Missing 3 pieces	Missing 4 or more pieces	No explanation
Grammar, spelling, punctuation	No errors	1-2 errors	3-4 errors	5-6 errors	7-8 errors	9 or more errors
Total						

Total	X 3.33=
1 Otal	$\Lambda$ 3.33 $-$

# Early Childhood Education NAEYC Research Rubric

Name			

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Report	1 school	2 school	3 school	4 school	5 or more
	handed in	day late	(1 class)	days late	(2 class)	school
	on due		day late		days late	days late
	date					
How,	All aspects	All	2	1	2	1
When,	of	aspects	discussed	discussed	discussed	discussed
Why	NAEYC	discussed	in detail	in detail	generally	generally
	discussed	in general				
	in detail					
Guidelines	All	All	Missing 1	Missing 2	Missing 3	Not
	guidelines	discussed	major	major	or more	mentioned
	discussed	generally	guideline	guidelines	guidelines	
	in detail					
Grammar,	No errors	1-2 errors	3-4 errors	5-6 errors	7-8 errors	9 or more
spelling,						errors
punctuation						
Total						

Total	X 4=

#### PRESCHOOL VISITION RUBRIC

Name
------

	5	4	3	2	1	0
Timing	Paper	Paper	Paper	Paper	Paper	Paper not
	handed in	handed in 1	handed in 2	handed in	handed in	handed in
	on time	school day	school days	3 school	4 or more	
		late	late	days late	school	
					days late	
	Paper	Paper	Paper	Paper not	Paper not	Paper not
	written in	written in	written in	written in	written in	written in
	complete	complete	complete	complete	complete	complete
Communication	sentences,	sentences	sentences	sentences	sentences	sentences
	using	with 1-2	with 3-4		with 1-2	with 3 or
	correction	punctuation	punctuation		other error	more other
	punctuation.	errors.	errors.			errors
Spelling	No spelling	1-2	3-4	5-6	7-8	More than
	errors	spelling	spelling	spelling	spelling	9 spelling
		errors	errors	errors	errors	errors
Analysis of	All	1 objective	2 objective	3 objective	4 objective	5 or more
preschool (1)	objective	question	questions	questions	questions	objective
	questions	not	not	not	not	questions
	answered	answered	answered	answered	answered	not
	correctly	correctly	correctly	correctly	correctly	answered
						correctly
Analysis of	All	1	2	3	4	5 or more
preschool (2)	subjective	subjective	subjective	subjective	subjective	subjective
	questions	question	questions	questions	questions	questions
	answered	not	not	not	not	not
	completely	answered	answered	answered	answered	answered
		completely	completely	completely	completely	completely.
TOTAL						

Total\_\_\_\_\_X 4 =\_\_\_\_\_

90-100=A

80-89 = B

70-79 = C

60-69 =D

59 or less=F

UNIT: 2

	UNII; 2						
	STAGE 1: IDENTIFY	Di					
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations				
1.	The "whole child" concept is based on the accepted principle that all areas of human growth and development are inter-related.	1.	What is meant by the term "whole child"?				
2.	There are adjustments for teaching children of varying levels of development.	2.	Who are the children with special needs?				
3.	There are major developmental and learning theories that affect early childhood education.	3.	What are central developmental topics that affect early childhood education?				
	Knowledge	and	l Skills				
	What students are expected	to ki					
	Students will know		Students will be able to				
1.	There are Guidelines for Using Word Pictures.	1.	Use Word Picture Guides for each age group of young children.				
2.	There are many ways to plan programs for developmental differences and learning styles.	2.	Identify the key learning domains commonly associated to child development such as Social-Emotional, Language, Motor, Creative and Cognitive.				
3.	There are a variety of disabilities a teacher may encounter.	3.	Recognize age appropriate and culturally appropriate developmental expectations for the young child.				
4.	Inclusive classrooms are mandated by law.	4.	Why are there school laws to protect special needs children?				
5.	The implications of the NCLB Act of 2002.	5.	Explain NCLB.				

6. Cultural, racial and ethnic sensitivity 6. Compare and contrast the theories of is necessary in every early education human development including but not limited to: Behaviorist Theory, program. Cognitive Theory, Humanistic Theory, and Multiple Intelligence Theory. 7. There are basic principles of 7. Who is Maslow and why is his development. theory so significant to education? 8. Maslow's theory of self-actualization 8. What is the importance of play in the is part of all learning. preschool environment? 9. Play is an important learning tool for 9. Identify the basic questions that young children. theorists and research attempt to answer. 10. Many theories can be applied to the classroom and work with young

STAGE 2: DETERMINE A	STAGE 2: DETERMINE ACCEPTABLE EVIDENCE					
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results					
Each student will participate in an observation in an inclusive classroom.  Students will produce a list of suggestions on ways to further include these students so they have the same educational opportunities as "normal" students.	<ul> <li>Vocabulary sheets for this unit</li> <li>Class discussion</li> <li>Tests</li> <li>Field trip to The Friendship School</li> <li>Task Specific Rubrics</li> <li>Observation rubric</li> </ul>					

children.

#### PRESCHOOL VISITION RUBRIC

T T		
Name		
ranic		

	5	4	3	2	1	0
Timing	Paper	Paper	Paper	Paper	Paper	Paper not
	handed in	handed in 1	handed in 2	handed in	handed in	handed in
	on time	school day	school days	3 school	4 or more	
		late	late	days late	school	
					days late	
	Paper	Paper	Paper	Paper not	Paper not	Paper not
	written in	written in	written in	written in	written in	written in
	complete	complete	complete	complete	complete	complete
Communication	sentences,	sentences	sentences	sentences	sentences	sentences
	using	with 1-2	with 3-4		with 1-2	with 3 or
	correction	punctuation	punctuation		other error	more other
	punctuation.	errors.	errors.			errors
Spelling	No spelling	1-2	3-4	5-6	7-8	More than
	errors	spelling	spelling	spelling	spelling	9 spelling
		errors	errors	errors	errors	errors
Analysis of	All	1 objective	2 objective	3 objective	4 objective	5 or more
preschool (1)	objective	question	questions	questions	questions	objective
	questions	not	not	not	not	questions
	answered	answered	answered	answered	answered	not
	correctly	correctly	correctly	correctly	correctly	answered
						correctly
Analysis of	All	1	2	3	4	5 or more
preschool (2)	subjective	subjective	subjective	subjective	subjective	subjective
	questions	question	questions	questions	questions	questions
	answered	not	not	not	not	not
	completely	answered	answered	answered	answered	answered
		completely	completely	completely	completely	completely.
TOTAL						

Total\_\_\_\_\_X 4 =\_\_\_\_\_

90-100=A

80-89 = B

70-79 = C

60-69 =D

59 or less=F

UNIT: 3

	UNI		
	STAGE 1: IDENTIFY	DI	ESIRED RESULTS
the	Enduring Understandings  ights learned from exploring generalizations via  essential questions (Students will understand  AT)		Essential Questions Inquiry used to explore generalizations
1.	Teaching is a professional commitment.	1.	What qualifications does a good teacher possess?
2.	Observation and assessment of children and teachers must follow best practices.	2.	How do observations help us to understand people and their behavior?
3.	There are multiple ways to assess both children and teachers.	3.	Why do children behave the way they do?
4.	Families and teachers must form an essential partnership for children to develop to their fullest potential.	4.	What are some major concerns of parents?
5.	The American family has changed in recent years and so have the concerns of parents regarding the education of their children.		
	Knowledge		
	What students are expected Students will know	to kr	now and be able to do Students will be able to
	Students will know		Students will be able to
1.	Good teachers have specific qualifications.	1.	Analyze personal development and relate to their growth as a teacher.
2.	There is a professional code of ethics for teachers.	2.	Explain what the professional code of ethics is for teachers.
3.	Teachers are evaluated on a regular basis.	3.	Develop a process for evaluating teachers.
4.	Teachers must be culturally competent.	4.	Describe ways that make teachers culturally competent.
5.	Classroom environment directly affects children's behavior.	5.	Critique classroom environments and assess how they affect the behavior of the children.

6. There is a difference between 6. Evaluate different methods of discipline and punishment. dealing with children with behavior problems. 7. Families deal with behavior problems 7. Identify the ingredients for a good in different ways. parent program. 8. There are many benefits to an 8. Generalize the components for a effective family-school partnership. successful parent-teacher conference. 9. Teachers play an important role in providing a supportive atmosphere for families. STAGE 2: DETERMINE ACCEPTABLE EVIDENCE **Performance Task(s) Other Evidence** Authentic application in new context to evaluate Application that is functional in a classroom student achievement of desired results designed context only to evaluate student achievement of according to GRASPS (Goal, Role, Audience, Setting desired results *Performance, Standards)* 1. Each student will develop a teacher Vocabulary sheets evaluation guide that a trained evaluator Class discussion could use to evaluate a teacher's Tests performance. Field trip Creative Playschool 2. Given two case studies, each student Task specific rubrics will assess how the behavior problem Case study rubric illustrated in each case was addressed and evaluate the teacher's handling of each situation, giving suggestions for improvement and also giving positive feedback where appropriate.

#### Early Childhood Education Case Study Rubric

Name	

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Case	1 school	2 school (1	3 school	4 school (2	5 or more
	studies	day late	class) day	days late	class) days	school
	handed in		late		late	days late
	on time					
Assessment	Each case	Each case	1 case	1 case	Both case	Neither
	study	adequately	study	study	studies	case study
	correctly	assessed	correctly	adequately	superficially	assessed
	assessed		assessed	assessed	discussed	
Teacher	Teacher	Teacher	Teacher	Teacher	Teacher	No
Evaluation	handles	handled	handled 1	handled 1	handled	mention of
	situation	situation	situation	situation	both	teacher 's
	correctly in	correctly in	adequately	incorrectly	situations	handling of
	both cases	1 case			incorrectly	situation
Suggestions	No	4	3	2	1	No
	suggestions	suggestions	suggestions	suggestions	suggestion	suggestions
	necessary	given	given	given	given	
Feedback	Comments	Only	Only	Irrelevant		No
	both	positive	negative	comments		comments
	positive	comments	comments	given		given
	and	given	given			
	negative					
	given to					
	teacher					
Total						

Total	X	4=	:

#### Early Childhood Education Teacher Evaluation Rubric

Name			

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Evaluation	1 school	2 school (1	3 school	4 school (2	5 or more
	turned in	day late	class) day late	days late	class) days	days late
	on due date				late	
Objective	Objective	DAP but	Very specific	General	Random	No
	DAP and	general	but not DAP	but not	objective	objective
	very			DAP		
	specific					
Teacher	Teacher	Teacher	Missing 2	Missing 3	Missing 4 or	Teacher
preparation	totally	missing 1	items	items	more items	totally
	prepared	item				unprepared
	with all	necessary				
	necessary	to				
	parts	complete				
		the task		G	T 11	27
Teacher	Great	Great	All students	Great	Little	No rapport
rapport	rapport	rapport	acknowledged	rapport	rapport with	with any
with	with all	with	and included	with a few	a few	student
students	students	majority		students	students	
Teacher	All	of students	½ students	½ students	Teacher	No
explanation	students	Majority of students	understood	understood	explanation	students
explanation	understood	understood	concept	concept	too vague,	understood
	concept	concept	Concept	Concept	difficult, out	anything
	Concept	concept			of sequence	anything
Class	Detailed	1 piece of	2 pieces of	Vague oral	Very	No oral
presentation	explanation	report	report missing	report	disorganized	report
1	in oral	missing			oral report	_
	report				•	
Total	_					

Total	X 3.33=	
LOIAL	A 3.33=	

#### PRESCHOOL VISITION RUBRIC

T T		
Name		
ranic		

	5	4	3	2	1	0
Timing	Paper	Paper	Paper	Paper	Paper	Paper not
	handed in	handed in 1	handed in 2	handed in	handed in	handed in
	on time	school day	school days	3 school	4 or more	
		late	late	days late	school	
					days late	
	Paper	Paper	Paper	Paper not	Paper not	Paper not
	written in	written in	written in	written in	written in	written in
	complete	complete	complete	complete	complete	complete
Communication	sentences,	sentences	sentences	sentences	sentences	sentences
	using	with 1-2	with 3-4		with 1-2	with 3 or
	correction	punctuation	punctuation		other error	more other
	punctuation.	errors.	errors.			errors
Spelling	No spelling	1-2	3-4	5-6	7-8	More than
	errors	spelling	spelling	spelling	spelling	9 spelling
		errors	errors	errors	errors	errors
Analysis of	All	1 objective	2 objective	3 objective	4 objective	5 or more
preschool (1)	objective	question	questions	questions	questions	objective
	questions	not	not	not	not	questions
	answered	answered	answered	answered	answered	not
	correctly	correctly	correctly	correctly	correctly	answered
						correctly
Analysis of	All	1	2	3	4	5 or more
preschool (2)	subjective	subjective	subjective	subjective	subjective	subjective
	questions	question	questions	questions	questions	questions
	answered	not	not	not	not	not
	completely	answered	answered	answered	answered	answered
		completely	completely	completely	completely	completely.
TOTAL						

Total\_\_\_\_\_X 4 =\_\_\_\_\_

90-100=A

80-89 = B

70-79 = C

60-69 =D

59 or less=F

UNIT: 4

	STAGE 1: IDENTIFY DESIRED RESULTS							
	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand	Essential Questions Inquiry used to explore generalizations						
1.	There are specific criteria in creating a developmentally appropriate learning environment.	1.	What criteria are used in creating a developmentally appropriate learning environment?					
2.	There is a relationship between play and curriculum.	2.	What health and safety measures are considered when planning the total environment?					
3.	Children learn a vast amount of knowledge in the early years.	3.	In creating an interpersonal environment, how does the teacher create an atmosphere for learning?					
4.	The teacher has a role in planning curriculum.	4.	What factors define curriculum in the early childhood setting?					
		5.	What is developmentally appropriate curriculum? Culturally appropriate curriculum?					
		6.	What are the physical and motor, cognitive, language, social, emotional, and creative skills that children acquire in an early childhood setting?					
	Knowledge							
	What students are expected Students will know	ιο κη	Students will be able to					
1.	In order to meet the needs of children the environment should include certain things.	1.	Determine recommended staff-child rations within group sizes.					
2.	The school environment should be anti-bias.	2.	Analyze the checklist for an inclusive environment.					
3.	Children's safety is of utmost importance.	3.	Compile a safety list for indoor environments.					

- 4. Scheduling should reflect the needs and ages while meeting the program's goals.
- 5. Routines are learning opportunities and that transition times are necessary for the classroom to run smoothly.
- 6. Classrooms must have developmentally appropriate and multicultural curricula.
- 7. Play is the cornerstone of learning.
- 8. There is a variety of motor skills that manifest themselves at different ages.
- 9. Teachers are responsible for helping children develop behavioral, emotional, sensory-motor and social skills.
- 10. Special adaptations are necessary for children with special needs.
- 11. There is a guideline for the physical development of children.

- 4. Recognize common childhood conditions and how they should be handled.
- 5. Develop a preschool child care center that meets safety and stimulation needs.
- Identify basic materials needed to develop a safe Early Childhood Classroom and Outdoor Playground/Yard.
- 7. Evaluate different program schedules to determine which best meets the needs of children's ages and stages.
- 8. Evaluate guidelines for Developmentally Appropriate Curriculum.
- 9. Identify Characteristics of a Multicultural curriculum.
- 10. Evaluate the guidelines for ways teachers facilitate play.
- 11. Evaluate curriculum planning for language development.
- 12. Evaluate adaption of curricula for children with special needs.
- 13. Discuss translating brain research into curriculum.

	STAGE 2: DETERMINE ACCEPTABLE EVIDENCE						
	Performance Task(s) Authentic application in new context to evaluate	Other Evidence Application that is functional in a classroom					
	student achievement of desired results designed cording to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	context only to evaluate student achievement of desired results					
1.	The student will develop weekly lesson plans for a preschool classroom and ways to evaluate them.	<ul><li>Vocabulary sheets</li><li>Class discussion</li><li>Tests</li></ul>					
2.	Each student will develop a weekly lesson planning showing inclusively for children with special needs.	<ul><li> Projects</li><li> Task Specific Rubrics</li></ul>					
3.	Using DAP equipment according to NAEYC standards students will plan a preschool classroom and playground.						
4.	Students will write a comparison paper of five preschool/daycare centers comparing and contrasting them according to philosophy, cost and teacher qualification.						
5.	After attending a local school board or PTO meeting the student will write a short report about how the needs of young children are being met by a particular school or district.						

#### Early Childhood Education Preschool/Playground Plan Rubric

Name	

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Plans handed in on due date	1 school days late	2 school (1 class) day late	3 school days late	4 school (2 class) days late	5 or more school days late
Preschool classroom	DAP in every part	1DAP piece missing	2 DAP pieces missing	3 DAP pieces missing	4 DAP pieces missing	No DAP pieces included
Playground	DAP in every part	1 DAP piece missing	2 DAP pieces missing	3 DAP pieces missing	4 DAP pieces missing	No DAP Pieces included
Total						

$\Lambda$ 0.00-	Total	X 6.66=
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#### Bulletin Board Rubric

Name	

	5	4	3	2	1	0
Timing	Done ahead	Done	Done	Done	Done as	Not done
_	of time but	ahead of	ahead of	morning	children	
	not before	time and	time but	children	are	
	previous	interferes	appears to	arrive but	arriving	
	week is	with	be thrown	well		
	over	previous	together	planned		
		week				
Theme	Theme	Theme	Theme	Theme is	Not	No theme
Appropriate	clearly	somewhat	represented	a	correct	
	evident	evident	very little	"stretch"	theme	
Age	Students get	Students	Too simple	Too	Peers get	Peers
Appropriate	it	get it		difficult	it when	didn't get
	immediately	when		for little	explained	it either
		explained		ones		
Eye	WOW	Creative	Colorful,	OK	Marginal	Blah
Catching		and	needs more			
		colorful	creativity			
Cost	Free and	Little cost	Few \$,	Little	Lot of \$,	Way
	very	and very	adequate	cost and	not much	overboard
	creative	creative	creativity	little	creativity	
				creativity		

Score	X 4 =	
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90-100 A

80-89 B

70-79 C

60-69 D

Less than 60 G

#### Early Childhood Education Lesson Plan Rubric

Name			

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice
- Find success in both collaborative and individualized experiences
- Engage in a school culture that adheres to responsible standards of behavior, fosters acceptance and honors diversity

	5	4	3	2	1	0
Objectives are DAP	Meet all DAP criteria	Missing 1 part of DAP criteria	Missing 2 parts of DAP criteria	Missing 3 parts of DAP criteria	None of objectives are DAP	No objective given
Timing	Lesson plans handed in on time	1 day late	2 days late	3 days late	4 days late	Lesson plans not handed in
Tasks	Very specific, DAP	Mostly specific but DAP	Somewhat specific but DAP	General but DAP	Not DAP	Not specific
Class	Can be successfully completed in allotted time	Can be successfully completed but somewhat rushed in allotted time	Can be adequately completed in allotted time	Can be somewhat completed in allotted time	Too much time allowed	Cannot be completed in allotted time
Directions	Directions well planned out and well organized	Directions complete but not well organized	Directions too vague	Directions disorganized	Directions not directed to all abilities	No directions given for tasks
Total						

X 4=
------

#### Early Childhood Education Comparison Paper Rubric

Name			

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Handed in on	1 school	2 school (1	3 school	4 school (2	5 or more
	due date	day late	class) day	days late	class) days	school days
			late		late	late
Facilities	All parts compared (space, bathrooms, playground, safety,	4 areas compared	3 areas compared	2 areas compared	1 area mentioned	No Comparison made
	learning areas, cleanliness)					
Teachers	Comparison of teacher qualifications, ratio, enthusiasm	Comparison of 2	1 mentioned			No comparison made
Cost	Cost comparison					No cost comparison
Philosophy	Comparison of philosophies described in detail		Some comparison of philosophy		Philosophy barely mentioned	No mention of philosophy
Preference	Explanation of which you prefer and why		Preference made but not reasoning			No preference mentioned
TOTAL						

X3.33 =	
x 1 11-	
113.33-	

#### Early Childhood Education Public Meeting Rubric

- Read, write, speak and think critically
- Apply Skills in life practice

	5	4	3	2	1	0
Timing	Handed in on due date	Handed in 1 school day late	Handed in 2 school (1 class) day late	Handed in 3 school days late	Handed in 4 school (2 class) days late	5 or more school days late
Description of Meeting facilitator	Name and position of facilitator	1 missing	Both missing	General idea of was in charge		No idea who ran the meeting
Comments/ Questions	Name 5 general or specific types of questions	Name 4	Name 3	Name 2	Name 1	None
Agree/Disagree	Explain why you agreed/disag reed with 5 items mentioned	4 items	3 items	2 items	1 item	No mention of your agreement/d isagreement
If you had a chance	5 thinks you would have brought up	4 things	3 things	2 things	1 thing	I don't know
Who was most know knowledgeable/ interested at the meeting	Got 3 or more of their names	2 names	1 name	No names but there were 3 or more	No names but there was 1-2	No one was interested
Place and date of meeting	Both	1				Not mentioned
Paper	Completely answered all questions	Completely answered 4 questions	Completely Answered 1-	Briefly answered all	Briefly answered 1-	Briefly mentioned

#### PRESCHOOL VISITION RUBRIC

T T		
Name		
ranic		

	5	4	3	2	1	0
Timing	Paper	Paper	Paper	Paper	Paper	Paper not
	handed in	handed in 1	handed in 2	handed in	handed in	handed in
	on time	school day	school days	3 school	4 or more	
		late	late	days late	school	
					days late	
	Paper	Paper	Paper	Paper not	Paper not	Paper not
	written in	written in	written in	written in	written in	written in
	complete	complete	complete	complete	complete	complete
Communication	sentences,	sentences	sentences	sentences	sentences	sentences
	using	with 1-2	with 3-4		with 1-2	with 3 or
	correction	punctuation	punctuation		other error	more other
	punctuation.	errors.	errors.			errors
Spelling	No spelling	1-2	3-4	5-6	7-8	More than
	errors	spelling	spelling	spelling	spelling	9 spelling
		errors	errors	errors	errors	errors
Analysis of	All	1 objective	2 objective	3 objective	4 objective	5 or more
preschool (1)	objective	question	questions	questions	questions	objective
	questions	not	not	not	not	questions
	answered	answered	answered	answered	answered	not
	correctly	correctly	correctly	correctly	correctly	answered
						correctly
Analysis of	All	1	2	3	4	5 or more
preschool (2)	subjective	subjective	subjective	subjective	subjective	subjective
	questions	question	questions	questions	questions	questions
	answered	not	not	not	not	not
	completely	answered	answered	answered	answered	answered
		completely	completely	completely	completely	completely.
TOTAL						

Total\_\_\_\_\_X 4 =\_\_\_\_

90-100=A

80-89 = B

70-79 = C

60-69 =D

59 or less=F

INTERNSHIP: SECOND SEMESTER

	STAGE 1: IDENTIFY		
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations
1.	Many traits must be developed to contribute to positive and caring relationships in the classroom.	1.	What are traits that contribute to positive and caring relationships are necessary to develop?
2.	Leadership skills are necessary to work effectively with other individuals in the classroom.	2.	What leadership skills and knowledge are necessary to work effectively with other individuals?
3.	There are many components essential for careers in education and family-community services.	3.	What components are essential for careers in education and family-community services?
4.	There are specific skills necessary for employment in a child oriented career.	4.	What are the employability skills necessary for a child oriented career?
	Knowledge What students are expected		
	Students will know		Students will be able to
1.	Teaching is an ever evolving and changing career.	1.	Work effectively with their cooperating teacher.
2.	Teachers must keep up with current trends in education.	2.	Participate with their cooperating teacher in technical assistance and hands on teaching.
3.	Teachers must be able to communicate with peers, students, parents and administration.	3.	Deal with peers, students, parents and administrators in a professional manner.
4.	Teachers must provide a positive, unbiased and safe environment for every child at all times.	4.	Identify laws that affect the workplace.
5.	There are laws to protect the safety of teachers in school.	5.	Describe discrimination in the workplace and identify some of the laws that protect teachers.

- 6. Teachers' Unions protect teacher's rights and serve as a representative to administration when a teacher feels that they were treated unfairly.
- 7. Stress causes many negative effects in the classroom to teachers, students and the learning process.
- 8. There are many ways to deal with the causes of stress in the classroom.
- 9. Mentoring programs can assist a teacher in any area that is causing stress or where the teacher needs additional support.
- 10. Gossip and pressure is in every profession.
- 11. Teachers must be evaluated by a trained assessor who should be able to give positive reinforcement and suggestions for improvement if needed.
- 12. Anger in the classroom is toxic to the atmosphere and must be dealt with outside of the teaching environment.
- 13. Teachers serve as a role model for students and therefore should dress, speak and act professionally at all times.
- 14. There is a professional code of conduct that all teachers must abide by.

- 6. Recognize sexual harassment and identify actions to combat it.
- 7. Describe the causes and effects of stress in the classroom.
- 8. Identify effective strategies for coping with stress in the classroom.
- 9. Assess the importance of positive attitude and self-confidence contributes to success in the classroom.
- 10. Explain the value of enthusiasm and energy when working with young children.
- 11. Describe positive ways to assert yourself in school with peers and administration.
- 12. Analyze the various ways to accept criticism of your performance or judgments in the classroom.
- 13. Explain best practice for handling your own anger in the classroom.
- 14. Dress and act professionally in the school environment.
- 15. Discuss the code of conduct for teacher.

STAGE 2: DETERMINE ACCEPTABLE EVIDENCE						
Performance Task(s)	Other Evidence					
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Application that is functional in a classroom context only to evaluate student achievement of desired results					
<ol> <li>Each student will be assigned to work with a cooperating teacher at The Friendship School. Students will have hand on experiences in the classroom including, but not limited to: assisting in lesson planning, carrying out planned lessons, bulletin boards, reading to students as a class and one on one, working with students one on one in a particular area where the cooperating teacher feels the preschooler needs additional help.</li> <li>Students will also observe students through the one way mirror to practice evaluation techniques.</li> <li>Students will either sit in on teacher/parent conferences or observe through the one way mirror.</li> <li>The class instructor will evaluate the student's performance and give feedback to the student on how they are performing their assigned duties in the classroom on a regular basis.</li> <li>Cooperating teacher will assess the student once each quarter and give feedback both positive and/or negative and suggestions for improvement.</li> </ol>	<ol> <li>Written evaluations by the student's instructor while observing the student in the preschool classroom.</li> <li>Student's instructor and cooperating teacher will discuss the student's compliance with the expectations set forth and evaluate the student's experience.</li> <li>Students will convene in seminar (on Wednesday afternoons) to compare their internship experiences.</li> <li>Students will write an evaluation of their experience during the middle and end of each quarter.</li> <li>Class discussion during seminar.</li> </ol>					

#### Bulletin Board Rubric

Name	

	5	4	3	2	1	0
Timing	Done ahead	Done	Done	Done	Done as	Not done
	of time but	ahead of	ahead of	morning	children	
	not before	time and	time but	children	are	
	previous	interferes	appears to	arrive but	arriving	
	week is	with	be thrown	well		
	over	previous	together	planned		
		week				
Theme	Theme	Theme	Theme	Theme is	Not	No theme
Appropriate	clearly	somewhat	represented	a	correct	
	evident	evident	very little	"stretch"	theme	
Age	Students get	Students	Too simple	Too	Peers get	Peers
Appropriate	it	get it		difficult	it when	didn't get
	immediately	when		for little	explained	it either
		explained		ones		
Eye	WOW	Creative	Colorful,	OK	Marginal	Blah
Catching		and	needs more			
		colorful	creativity			
Cost	Free and	Little cost	Few \$,	Little	Lot of \$,	Way
	very	and very	adequate	cost and	not much	overboard
	creative	creative	creativity	little	creativity	
				creativity		

90-100 A

80-89 B

70-79 C

60-69 D

Less than 60 G

#### Early Childhood Education Lesson Plan Rubric

Name			

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice
- Find success in both collaborative and individualized experiences
- Engage in a school culture that adheres to responsible standards of behavior, fosters acceptance and honors diversity

	5	4	3	2	1	0
Objectives are DAP	Meet all DAP criteria	Missing 1 part of DAP criteria	Missing 2 parts of DAP criteria	Missing 3 parts of DAP criteria	None of objectives are DAP	No objective given
Timing	Lesson plans handed in on time	1 day late	2 days late	3 days late	4 days late	Lesson plans not handed in
Tasks	Very specific, DAP	Mostly specific but DAP	Somewhat specific but DAP	General but DAP	Not DAP	Not specific
Class	Can be successfully completed in allotted time	Can be successfully completed but somewhat rushed in allotted time	Can be adequately completed in allotted time	Can be somewhat completed in allotted time	Too much time allowed	Cannot be completed in allotted time
Directions	Directions well planned out and well organized	Directions complete but not well organized	Directions too vague	Directions disorganized	Directions not directed to all abilities	No directions given for tasks
Total						

X 4=
------

The Friendship School Cooperating Teacher expectations:  $2^{nd}$  semester

- Cooperating teacher completes a rubric for intern twice per quarter (4 total).
- Cooperating addresses any concerns with student's instructor.
- Cooperating teacher allows intern to interact with students in any way they deem appropriate (the more hands on the better) whether it be reading to the class, working with students one-on-one, developing a lesson, teaching a lesson, doing a bulletin board or anything else that could be discussed with the instructor.
- Allowing student's instructor to observe the intern "in action" through the observation mirror.

WHS expectations of student interns: Interns show up for each scheduled date.

- Interns arrive on time for each scheduled date.
- Interns arrive dressed appropriately each time.
- Interns arrive with positive attitude and willing to do whatever is asked of them.
- Interns act professional at all times

#### Performance Evaluation Review Instrument

Based on the criteria below, rate the intern's performance.

4 = Strongly Agree2 = Somewhat Disagree3 = Somewhat Agree1 = Strongly Disagree

Criteria	4	3	2	1
Professionalism at Work				
Acts with maturity and professionalism				
Is punctual and dependable				
Is self-reliant				
Dresses neatly and appropriately				
Manages time well				
Takes responsibility for actions				
Attitude, Initiative, and Communication				
Has a cooperative, positive attitude				
Willing to accept new challenges				
Adapts to new circumstances				
Demonstrates a desire to learn				
Accepts and acts on criticism				
Respects others' skills, needs, and opinions				
Communicates articulately				
Asserts own views effectively				
Job Performance				
Meets deadlines				
Understands and follows directions				
Demonstrates job-related skills				
Demonstrates mastery of relevant job-related knowled	ge			
Demonstrates problem-solving skills				
Completes assigned tasks competently				
Is detail-oriented, accurate				
Additional comments:				
Sponsor's Signature Date				
Intern's Signature Date				

# Waterford High School Course Description

# Independent Living

You are now preparing to leave high school and whether you pursue further education or enter the world of work your life will change. These are some of the topics you will cover in order to ease the transition:

- How to live on your own, maintain your present lifestyle and how to cope in the event things do not work out as you planned
- Who's FICA and why does he get part of my paycheck?
- Higher education opportunities and costs
- What is the right career for you and what do you need to achieve it
- The cost of credit
- How to use your checkbook and keeping it current
- Keeping your wheels-and-you-rolling
- Buying and leasing cars
- Car, Health and Home insurances
- Cost of interest, budgeting and investment alternatives
- How to communicate and get along with others at home and in the workplace
- Wellness Issues: weight management, eating disorders, stress management
- Interpersonal relations: friendship, dating, and marriage and how your personal values and goals affect them all.

Prerequisite: None

Credits: 1.0

Level: grades 11-12

#### Resources:

Shaping Your Future, Eubanks, Eddye; Sasse, Connie R.; Glosson, Linda R. Glencoe-McGraw Hill.

#### Guest Speakers:

Dr. Gilbert Maffeo, Mitchell College Adrien McElwee, Groton Social Services Planned Parenthood Local Car Dealer

# Waterford High School Course Description

Resources: (continued)

Videos:

Ready...Set...Goals

Personality and Values: What's Important to You?

Your Place in the Family

Adult Living: Part 2

Getting Back into the Swing of Things: Returning to School

Finding a Job When Your Past is Not So Hot

Getting Basic Works Habits without College Training

Selling Yourself without a College Degree Career Self-Assessment: Where Do You Fit

The Road to College

Self-Image and Your Career

School to Work: Workplace Basics

Jobs for the 21st Century

Credit Cards: Living with Plastic

Checking Accounts: A Guide to Selection and Use

**User-Friendly Budgeting** 

A Penny Saved: How to Grow Money

Top 9 ½ Tips to Understanding Your Paycheck

Top 9 ½ Resume Tips

Body Language: An Intro to Non-Verbal Communications

Gender & Communication: She Talks, He Talks

Say it Better: Fearless Public Speaking

Communication: The Person to Person Skill

Risky Roads

Make the Right Move

How to Buy a Used Car

Your Consumer Rights

# Content Standards Applied to Topics in: INDEPENDENT LIVING

# **STAGE 1: IDENTIFY DESIRED RESULTS**

#### **Content Standard(s)**

Generalizations about what students should know and be able to do

# Family & Consumer Science National and State Standards: Nutrition, Food Production, and Services:

- A. Family and Consumer Sciences Skills: Develop a common core of skills related to Family and Consumer Sciences Education.
- B. Principles of Human Growth & Development: Analyze principles of human growth and development during childhood.
- C. Factors Affecting Human Growth& Development: Analyze conditions that influence human growth and development during childhood.
- D. Strategies for Promoting Growth & Development: Analyze strengths that promote growth and development during childhood.
- E. Roles and Responsibilities of Parenting: Analyze the roles and responsibilities of parenting.
- F. Parenting Practices: Evaluate parenting practices that maximize human growth and development.

#### **Waterford High School Expectations for Student Learning:**

- 1. Communicate in Standard English for a variety of purposes.
- 2. Read a variety of materials for the understanding, evaluations, and synthesis of information.
- 3. Apply mathematical principles to organize data,
- 4. Acquire and evaluate information in order to interpret events, issues and/or ideas, and to make informed judgments and responses.
- 6. Utilize technology to obtain, organize and communicate information and to solve problems.

#### **Waterford High School Social Expectations:**

10. Engage actively in cooperative work to accomplish a specific task.

#### Waterford High School Civic Expectations:

11. Participate in activities that foster citizenship, the democratic process, and community awareness.

UNIT: 1

	STAGE 1: IDENTIFY DESIRED RESULTS							
Enduring Understandings Insights learned from exploring generalizations via the essential questions (Students will understand THAT)			Essential Questions Inquiry used to explore generalizations					
1.	Family background has a huge impact in personal development.	1.	How did I get to be who I am today?					
2.	Learning to manage your life through problem solving, decision making, and goal setting is essential.	2.	How will relationships impact my life?					
3.	Being resilient and able to bounce back is important for overall life satisfaction.	3.	What do I need to learn to make decisions about my life?					
4.	A positive approach to life means having a resilient, "I-can-do-it" attitude.							
	Knowledge							
	What students are expected Students will know	to kn	Students will be able to					
	Students will know		Students will be uple to					
1.	Many factors such as interests and aptitudes influence career choices.	1.	Explore career interest areas.					
2.	A variety of resources are available for learning more about the world of work.	2.	Research different careers.					
3.	Keeping a positive approach is essential to have in the world of work.	3.	Identify the steps for decision making.					
4.	Goal setting, decision making, management, and problem solving help everyone deal with life's challenges and opportunities.	4.	Demonstrate the decision making process.					
5.	There are six steps to follow in the decision making process.	5.	Describe the characteristics of an independent person.					
6.	Understanding yourself, your needs, your values, and your worth will help you make good choices.	6.	Discuss the similarities and differences in the decision-making and management processes.					

- 7. Keeping a positive approach is essential to have in the world of work.
- 8. Values are the foundation of character.
- 9. Accepting responsibilities for your actions is part of being an adult.
- 10. How being involved in your community benefits you and others.
- 11. By volunteering, you help both yourself and others in the community.
- 12. Effective leaders have characteristics that include initiative and persistence; thoughtfulness; vision and imagination; sincerity and integrity; and acceptance.

- 7. Investigate goals according to values and priorities.
- 8. Identify common values and how they affect character.
- 9. Identify personal resources and how they can be used effectively.
- 10. Explain the importance of being positive.
- 11. List ways to become involved in community activities.
- 12. Plan a community service activity.
- 13. Summarize the benefits that you may receive from getting involved in the community.
- 14. Identify characteristics of effective leaders.

STAGE 2: DETERMINE ACCEPTABLE EVIDENCE					
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  The goal of this project is for students to write an essay explaining their values, goals, family background; why they are the person they have become.  It will be written in Standard English, typed, double spaced and two pages in length. Students will follow through with this project by producing a decoupage bottle about them and report orally to the class.	Other Evidence  Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Work Sheets • Quizzes/Tests • Oral presentation • Research Paper • Agenda Book • Task Specific Rubrics				
Research Paper: Students will research a career that they are interested in pursuing, including necessary education, educational requirements, cost employment trends. Students will use various technologies as research tools.					

Name				

#### Agenda Rubric

# Waterford High School Mission:

• Apply skills in life practice

	(5)	(4)	(3)	(2)	(1)	(0)
Requirements	2 additional sections were added	1 additional section added	All required parts are included	Missing 1 part	Missing 2 or more parts	Nothing done
Topic of the day (what did we cover, not what we did, i.e. video, worksheet, test)	Entry for each class	Missing 1 entry	Missing 2 entries	Missing 3 entries	Missing 4 entries	Missing 5 or more entries
School Calendar	All blue/white days; guest speakers; social events; sporting events; SAT,PSAT,etc	Missing 1 of the school calendar requirements	Missing 2 of the school calendar requirements	Missing 3 of the school calendar requirements	Missing 4 of the school calendar requirements	None of the school calendar requirements
Personal Calendar	Including more than 2 birthdays and 3 personal plans(date, work, practice, rehearsal schedule)	Missing one of the personal calendar requirement	Missing two of the personal calendar requirement	Missing three of the personal calendar requirement	Missing four of the personal calendar requirement	No personal plans
Appearance	Use of different color pen to show different types of events (school versus personal events)	Partial use of different color pens	Agenda is whole with your name on it	Agenda is tattered with your name on it	Agenda is tattered without your name on it	Agenda is not whole and your name is not on it
Timing	Agenda is handed in on due date	Agenda is handed in 1 school day late.	Agenda is handed in 2 school days late.	Agenda is 3 school days late.	Agenda is 4 or more school days late.	Agenda not turned in

S	core	X 3.3=

A=90-100 B=80-89 D=60-69 F=59 or h

C=70

F=59 or below

#### Independent Living Career Research Rubric

Name		
Due Date_		

Waterford High School Mission:

- Read, write and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Handed in	1school day	2 school (1	3 school	4 school (2	5 or more
	on due date	late	class day)	days late	class days)	school days
			late		late	late
Research	All	Completed	All	Application	Application	No
	education	application	education	partially	only	education
	including	included	information	completed	included	information
	completed		downloaded			included
	application		and			
	included		included			
Essay	All 5 parts	4 parts	3 parts	2 parts	1 part	No written
	are	included	included	included	included	essay
	included					component
Essay	No errors	1-2	3-4	5-6	7-8	9 or more
grammar		grammatical	grammatical	grammatical	grammatical	grammatical
		errors	errors	errors	errors	errors
Essay	No errors	1-2 spelling	3-4 spelling	5-6 spelling	7-8 spelling	9 or more
spelling		errors	errors	errors	errors	spelling
						errors
Essay	No errors	1-2	3-4	5-6	7-8	9 or more
punctuation		punctuation	punctuation	punctuation	punctuation	punctuation
		errors	errors	errors	errors	errors
Total						

Total	X3.3=	
LOIM	A 1 1—	

Name			
1 tallic			

#### INDEPENDENT LIVING "ME" PAPER RUBRIC

Waterford High School Mission:

- Read, write, and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Due date	Paper	Paper	Paper	Paper	Paper	Paper
	handed in	handed in 1	handed in 2	handed in 3	handed in 4	handed in 5
	on due	school day	school days	school days	school days	or more
	date.	late.	(1 class	late.	(2 class	school days
			day) late.		days) late.	late.
Paper length	Paper is 2	Paper is 1	Paper is 1	Paper is 1	Paper is 1	Paper is less
(handwritten	full typed	3/4 pages	½ pages	<sup>1</sup> / <sub>4</sub> pages	typed page.	than 1 typed
will be prorated)	pages or longer.	typed.	typed.	typed.		page.
Spelling	No spelling	1-2 spelling	3-4 spelling	5-6 spelling	7-8 spelling	9 or more
	errors.	errors.	errors.	errors.	errors.	spelling errors.
Picture	Picture on					No picture
	front cover.					on front
						cover.
Punctuation/	No	1-2	3-4	5-6	7-8	9 or more
Grammar	punctuation	punctuation	punctuation	punctuation	punctuation	punctuation/
	/grammar	/grammar	/grammar	/ grammar	/ grammar	grammar
	errors.	errors.	errors.	errors.	errors.	errors.
Paragraphs	Each topic	1 topic	2 topics	3 topics	4 topics	5 or more
	addressed	skipped.	skipped.	skipped.	skipped.	topics
	in separate paragraph.					skipped.
Topics	Each topic	Majority of	Majority of	All topics	Majority of	Majority of
complete	completely	topics	topics just	just	topics just	topics not
1	addressed.	completely	Vaguely	vaguely	vaguely	mentioned.
		addressed.	Addressed	addressed.	addressed.	
			but 1-2			
			completely			
			addressed.			

Score	_X2.85=

90-100=A

80-89= B

70-79 = C

60-69= D

UNIT: 2

	STAGE 1: IDENTIFY DESIRED RESULTS							
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations					
1.	When used and managed properly, credit cards offer us convenience, a sense of security and allow us to build a healthy credit history.	1.	How does one choose the best credit card?					
2.	Financial services that will help you manage your money and can help you reach your financial goals.	2.	Why do businesses check with credit bureaus before extending credit to individuals?					
		3.	How will you spend your money?					
		4.	What is a budget?					
	<b>Knowledge</b> What students are expected							
	Students will know	lo Kr	Students will be able to					
1.	Keeping and monitoring financial records is essential to remain solvent.	1.	Create a personal budget based on wants, needs, fixed expenses, flexible expenses and personal income.					
2.	Developing a budget plan involves estimating your income and expenses, planning for savings, and creating a trial budget.	2.	Identify guidelines for savings.					
3.	When using a budget, you will need to select a recordkeeping system.	3.	Create a personal log of all purchases made during the course of this unit.					
4.	Credit can be misused but also help meet financial goals.	4.	List personal, financial, legal, and practical issues to consider before living on your own.					
5.	Credit card companies are those that pay in full or keep a revolving balance.	5.	Identify types of credit card consumers.					
6.	There are many types of credit and the pros and cons of each.	6.	Identify how to use credit wisely.					

- 7. Keeping accurate records in your check register is necessary for keeping your account in balance.
- 8. Most checking account statements have a worksheet on the back that will help you reconcile your account.
- 9. Savings, checking and investments accounts vary.
- 10. ATMs and debit cards are convenient electronic ways to access checking accounts, but require careful use and accurate recordkeeping.
- 11. There are many ways to finance your education and training.

- 7. Discuss the important of establishing credit and maintaining a good credit history.
- 8. Compare types of credit companies.
- 9. Define terminology associated with savings & checking accounts.
- 10. Compare and contrast the characteristics of a passbook savings account, a CD and a bond.
- 11. Compare investment and savings alternatives.
- 12. Write checks, keep a check register and balance a checkbook.
- 13. Practice reconciling a checking account.
- 14. Demonstrate the use of a planner as an organizational tool.

STAGE 2: DETERMINE ACCEPTABLE EVIDENCE					
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results				
The goal of this project is for students to research and budget for a spring vacation for their senior year. You have \$2,000.00 saved for your vacation, and your friends are doing their research too! You want this to be the best vacation ever! Before the "trip", you may encounter expenses or unexpected income during class. Therefore, you may have to use some of your money you have saved. You will have to draw on this account before you leave for vacation. Information will be displayed on a poster and clearly advertised. You will be expected to keep a vacation itinerary and keep track of all your expenses. You will write checks to pay for all your expenses. Students will give an in-class oral report on their findings.	<ul> <li>Related Worksheets</li> <li>Quizzes/Tests</li> <li>Agenda Book</li> </ul>				

Name				

#### Agenda Rubric

# Waterford High School Mission:

• Apply skills in life practice

	(5)	(4)	(3)	(2)	(1)	(0)
Requirements	2 additional sections were added	1 additional section added	All required parts are included	Missing 1 part	Missing 2 or more parts	Nothing done
Topic of the day (what did we cover, not what we did, i.e. video, worksheet, test)	Entry for each class	Missing 1 entry	Missing 2 entries	Missing 3 entries	Missing 4 entries	Missing 5 or more entries
School Calendar	All blue/white days; guest speakers; social events; sporting events; SAT,PSAT,etc	Missing 1 of the school calendar requirements	Missing 2 of the school calendar requirements	Missing 3 of the school calendar requirements	Missing 4 of the school calendar requirements	None of the school calendar requirements
Personal Calendar	Including more than 2 birthdays and 3 personal plans(date, work, practice, rehearsal schedule)	Missing one of the personal calendar requirement	Missing two of the personal calendar requirement	Missing three of the personal calendar requirement	Missing four of the personal calendar requirement	No personal plans
Appearance	Use of different color pen to show different types of events (school versus personal events)	Partial use of different color pens	Agenda is whole with your name on it	Agenda is tattered with your name on it	Agenda is tattered without your name on it	Agenda is not whole and your name is not on it
Timing	Agenda is handed in on due date	Agenda is handed in 1 school day late.	Agenda is handed in 2 school days late.	Agenda is 3 school days late.	Agenda is 4 or more school days late.	Agenda not turned in

Score	X 3.3=
	•

A=90-100 B=80-89

C=70

D=60-69

F=59 or below

# Independent Living Checkbook Rubric

Name	 	
Due Date		

	5	4	3	2	1	0
Timing	Handed in on	1	2 school	3 school	4 (2	5 or more
	due date	school	(1 class)	dates	class)	days late
		day late	days late	late	days	
					late	
Check	All math	1-2	3-4	5-6	7-8	Not done
Register	correct	math	math	math	math	
		errors	errors	errors	errors	
Check register	All	1-2	3-4	5-6	7-8	Not done
	deposits/debits	errors	errors	errors	errors	
	in correct					
	column					
Check offs	All	Missing	Missing	Missing	Missing	Not done
	acknowledged	1	2	3	4	
	checks/deposits					
	checked off					
Writing	All checks	1-2	3-4	5-6	7-8	9 or more
checks	written	errors	errors	errors	errors	errors
	correctly					
Deposit slips	All completed	1-2	3-4	5-6	7-8	9 or more
	correctly	errors	errors	errors	errors	errors
Endorsements	All	1-2	3-4	5-6	7-8	9 or more
	endorsements	errors	errors	errors	errors	errors
	done correctly					
Reconciliation	Correctly done	1	2	3	4 or	Not done
1		mistake	mistakes	mistakes	more	
					mistakes	
Reconciliation	Correctly done	1	2	3	4 or	Not done
2		mistake	mistakes	mistakes	more	
					mistakes	
OK's	2 correct OK's	1	2 OK's			No OK's in
		correct	are			register after
	V 2_	OK	incorrect			reconciliation

Score\_\_\_\_\_X 2=

Independent Living

# Independent Living Vacation Project Rubric

Name		

#### Waterford High School Mission Statement:

- Read, write, speak and think critically (1,2,4)
- Analyze challenging problems (3,4,5,6)
- Apply skills in life practice (11)
- Find success in both collaborative and individualized experiences (10)

	5	4	3	2	1	0
Timing	Handed in on due date	Handed in 1 school	Handed in 2 school (1	Handed in 3 school days	Handed in 4 school (2	Handed in 5 or more days late
	uate	day late	class) day late	late	class) days late	more days rate
Checkbook	All checkbook uses correctly calculated; correct total to start from	1 checkbook mistake	2 checkbook mistakes	3 checkbook mistakes	4 checkbook mistakes	5 checkbook mistakes
Estimate	Estimate total cost of 1 vacation of your choice (lodging, food, travel, souvenirs, fees, clothing to take with you)	1 piece missing from estimate	2 pieces missing from estimate	3 pieces missing from estimate	4 pieces missing from estimate	5 pieces missing from estimate
Vacation itinerary	At least 5 places logged on your itinerary	4 places	3 places	2 places	1 place	No itinerary
Expenses	Each expense itemized (at least 10)	8-9 expenses	6-7 expenses	4-5 expenses	2-3 expenses	1 or less expenses
Checks	10 checks written correctly	8-9 checks	6-7 checks	4-5 checks	2-3 checks	1 or less checks
Register	All 10 entered and subtracted correctly	1-2 mistakes	3-4 mistakes	5-6 mistakes	7-8 mistakes	9 or more mistakes with the register
Conclusion	Money left over	Less than \$100 left	Less than \$50 left	Less than \$20 left	Broke even	Overdrawn
Oral report	Detailed explanation to class as to why trip was successful or not	1 detail omitted	2 details omitted	3 details omitted	4 details omitted	Not given
Total						

Total	Χ	')	 ".	2=		

**UNIT: 3** 

	STAGE 1: IDENTIFY DESIRED RESULTS						
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations				
1.	Effective communicators use affirmations, send assertive messages, and show respect.	1.	Why is listening just as important to communication as speaking?				
2.	How to identify and describe the positive and negative results of conflict.	2.	How do relationships change from teen years to adulthood?				
3.	Relationships inevitably change as you go through young adulthood.	3.	Why do relationships change during adulthood?				
4.	Many factors enter into whether or not you are ready to make a commitment to another person.	4.	How are friendships developed with those outside the family?				
		5.	How do you meet people to date?				
		6.	What makes a marriage successful?				
	<b>Knowledge</b> What students are expected						
	Students will know	IO KI	Students will be able to				
1.	Listening is just as important to communication as speaking and hearing.	1.	Identify styles of communication within one's family.				
2.	There are many forms of communication between family members.	2.	Explain the difference between listening and hearing.				
3.	I-messages help people communicate needs and wants without compromising the needs and wants of others.	3.	Compare and contrast "I statements" and "you statements".				
4.	The context of a situation refers to interrelated circumstances that affect the way you communicate.	4.	Compare and contrast clear messages and mixed messages.				

Most conflicts have a root cause. 5. Explain how context affects your communication with others. 6. Anger can be controlled with a 6. Practice techniques for active variety of anger management listening. techniques. 7. Identifying the underlying causes of 7. Practice effective communication conflict is important. The issues that skills. create conflict also provide clues about what it will take to resolve the problem. 8. Relationships within the family 8. Identify and describe the positive change during different stages. and negative results of conflict. 9. Friendships are very important 9. Evaluate ways to resolve conflict. because of trends in our changing lifestyles. 10. The same qualities that exist in close 10. Analyze methods for dealing with friendships tend to be found in and resolving conflict. successful dating relationships. 11. Engagement is a time when couples 11. Generalize the importance of family learn more about each other and grow ties. in their commitment before marriage. 12. Some broken relationships can be 12. Analyze the stages of adult development. rebuilt and made stronger. 13. There are pros and cons to the single 13. Differentiate between the types of life. adult relationships. 14. Successful marriages require 14. Identify and discuss ways to make friends. commitment and working together through good times and times of challenge. 15. Summarize the qualities found in healthy dating relationships. 16. Summarize positive things you can do to get over a broken relationship.

	<ul> <li>17. Identify ways to explore a possible romantic relationship.</li> <li>18. Critique several ways of developing your social life.</li> <li>19. Recognize the difference between love and lust.</li> <li>20. Identify the roles and responsibilities of marriage.</li> </ul>
STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results
<ol> <li>Poster on various types of families.         Show the similarities and differences between types of families and report your findings to the class.</li> <li>Report on: "How to Survive Living at Home." Write about your experiences in your family and how you have used the knowledge from this course to cope and survive in your family. Be prepared to discuss your findings in class.</li> </ol>	<ul> <li>Vocabulary Sheets</li> <li>Related Worksheets</li> <li>Quizzes/Tests</li> <li>Poster</li> </ul>

Name:	Date:	Block:	Score:	
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# **POSTER RUBRIC**

CATEGORY	4 Above Proficient	3 Proficient	2 Below	1 Lacking
Title	Title can be read from 6 ft. away, it is quite creative and it uses WordArt.	Title can be read from 4 ft. away, describes content well, and it uses WordArt.	Title can be read from 4 ft. away, describes the content well, and it doesn't use WordArt.	The title is too small and/or does not describe the content of the poster well, and/or it does not use WordArt.
Attractiveness	The poster is exceptionally attractive in terms of design, layout, and neatness.	The poster is attractive in terms of design, layout and neatness.	The poster is acceptably attractive though it may be a bit messy.	The poster is distractingly messy or very poorly designed. It is not attractive.
Knowledge Gained	Student can accurately answer all questions related to facts in the poster and processes used to create the poster.	Student can accurately answer most questions related to facts in the poster and processes used to create the poster.	Student can accurately answer about 75% of questions related to facts in the poster and processes used to create the poster.	Student appears to have insufficient knowledge about the facts or processes used in the poster.
Mechanics	Capitalization and punctuation are correct throughout the poster.	There is 1 error in capitalization or punctuation.	There are 2 errors in capitalization or punctuation.	There are more than 2 errors in capitalization or punctuation.
Grammar	There are no grammatical mistakes on the poster.	There is 1 grammatical mistake on the poster.	There are 2 grammatical mistakes on the poster.	There are more than 2 grammatical mistakes on the poster.
Use of Class Time	Used time well during each class period. Focused on getting the project done. Never distracted others.	Used time well during each class period. Usually focused on getting the project done and never distracted others.	Used some of the time well during each class period. There was some focus on getting the project done but occasionally distracted others.	Did not use class time to focus on the project OR often distracted others.

	others.	occasionally distracted others.	
Feedback:		Subto Weig Total	ht:

# Independent Living "How to Survive Living at Home" Rubric

Name		

Waterford High School Mission Statement:

- Read, write, speak and think critically
- Analyzing challenging problems

	5	4	3	2	1	0
Timing	Report	1 school	2 school (1	3 school	4 school (2	5 or more
	handed in	day late	class) day	days late	class) days	school days
	on due date		late		late	late
Report	Includes	General	Vague	Vague	No mention	No
	experiences,	experiences	experiences	experiences	of what	experiences
	what you	but	but new	but no new	was learned	mentioned
	have	includes	learnings	learnings	in class	
	learned in	new	included			
	this class to	learnings				
	cope in					
	detail					
Grammar,	No errors	1-2 errors	3-4 errors	5-6 errors	7-8 errors	9 or more
Spelling,						errors
punctuation						
Oral report	Very	General	General, no	Vague	Not much	Not done
	specific	with a few specifics	specifics	report	said	
Total		-F				

Total	_ X 5=
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#### Agenda Rubric

# Waterford High School Mission:

• Apply skills in life practice

	(5)	(4)	(3)	(2)	(1)	(0)
Requirements	2 additional sections were added	1 additional section added	All required parts are included	Missing 1 part	Missing 2 or more parts	Nothing done
Topic of the day (what did we cover, not what we did, i.e. video, worksheet, test)	Entry for each class	Missing 1 entry	Missing 2 entries	Missing 3 entries	Missing 4 entries	Missing 5 or more entries
School Calendar	All blue/white days; guest speakers; social events; sporting events; SAT,PSAT,etc	Missing 1 of the school calendar requirements	Missing 2 of the school calendar requirements	Missing 3 of the school calendar requirements	Missing 4 of the school calendar requirements	None of the school calendar requirements
Personal Calendar	Including more than 2 birthdays and 3 personal plans(date, work, practice, rehearsal schedule)	Missing one of the personal calendar requirement	Missing two of the personal calendar requirement	Missing three of the personal calendar requirement	Missing four of the personal calendar requirement	No personal plans
Appearance	Use of different color pen to show different types of events (school versus personal events)	Partial use of different color pens	Agenda is whole with your name on it	Agenda is tattered with your name on it	Agenda is tattered without your name on it	Agenda is not whole and your name is not on it
Timing	Agenda is handed in on due date	Agenda is handed in 1 school day late.	Agenda is handed in 2 school days late.	Agenda is 3 school days late.	Agenda is 4 or more school days late.	Agenda not turned in

Score	X 3.3=

A=90-100

B=80-89

C=70

D=60-69

F=59 or below

UNIT: 4

	STAGE 1: IDENTIFY DESIRED RESULTS						
the	Enduring Understandings  ights learned from exploring generalizations via essential questions (Students will understand AT)	Essential Questions Inquiry used to explore generalizations					
1.	You must take responsibility for your personal wellness.	1.	Why is staying healthy important?				
2.	In addition to eating sensibly, one of the most important habits individuals should develop is regular physical exercise.	2.	How does the media determine society's body image?				
3.	The habits that you develop now in your life will influence your physical wellness in later years.	3.	How important is physical fitness throughout life?				
		4.	What is a healthy weight?				
		5.	How do you handle medical emergencies?				
		6.	What are different types of life insurance?				
		7.	Why are exercise and healthy food choices important for wellness?				
		8.	How does stress affect wellness?				
		9.	How can you take responsibility for your personal safety?				
	Knowledge						
	What students are expected Students will know	to Kr	Students will be able to				
1.	To achieve wellness, you must know what behaviors can help you be healthy and make these behaviors part of your life.	1.	Identify nutritional needs for each stage of the life span.				
2.	To maintain a healthy weight one must balance food intake with exercise.	2.	Analyze the importance of developing good health-related habits during the teen years.				

3. The Dietary guidelines offer 3. Apply dietary guidelines in meeting suggestions for meeting food needs nutrition and wellness needs. and decreasing your risk of dietrelated illness. 4. Research current topics on nutrition 4. Keeping track of the foods you eat will help you maintain a balanced and wellness. diet. 5. Using your body mass index along 5. Assess the impact of food and fad with a height and weight chart is an diets, food addictions, and eating effective way to determine if your disorders on wellness. weight is in a target range. 6. The best time to choose a health care 6. Examine guidelines for maintaining a healthy weight. professional is before you need one. 7. Two major types of conventional 7. Describe the elements that make up health insurance include basic and My Pyramid. comprehensive coverage. 8. Recently people have turned to 8. Explain the importance of eating appropriate amounts from all the HMOs and PPOs instead of traditional insurance companies to different food groups and getting finance their health care needs. enough physical activity. 9. Most sexually transmitted diseases 9. Use the mypyramid.gov website to create a personal set of food can be prevented. guidelines. 10. Sexually transmitted diseases are 10. Determine your body mass index. diseases that are transmitted by sexual contact. 11. There are dietary guidelines for 11. Analyze ways to choose the right health care professionals. Americans. 12. Developing healthy eating habits 12. Analyze different types of life, health, dental, and prescriptions affects wellness.

plans.

13. Explain communicable vs.

noncommunicable diseases.

13. Maintaining a healthy weight

contributes to wellness.

14. Exercise should be a regular part of your life.	14. Identify sexually transmitted diseases, how they are spread, how they can be prevented and symptoms.
15. Stress triggers can be recognized and controlled.	15. Evaluate the benefits of physical activities.
16. Defensive driving is the key to your safety when you drive or cycle.	16. Explain the effects of stress.
	17. Analyze healthy ways to manage stress.
	18. Compare and contrast the behavior of safe and unsafe drivers.
STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)	Other Evidence
Performance Task(s)  Authentic application in new context to evaluate	Other Evidence Application that is functional in a classroom
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting	Application that is functional in a classroom
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)	Application that is functional in a classroom context only to evaluate student achievement of desired results
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets • Quizzes/Tests
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various ways to reduce stress and explain which would most appeal to them even as they	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various ways to reduce stress and explain which would most appeal to them even as they age.	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets • Quizzes/Tests
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various ways to reduce stress and explain which would most appeal to them even as they age.  2. Students will plan menus for one week	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets • Quizzes/Tests
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various ways to reduce stress and explain which would most appeal to them even as they age.  2. Students will plan menus for one week for a family of four using the Food	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets • Quizzes/Tests
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various ways to reduce stress and explain which would most appeal to them even as they age.  2. Students will plan menus for one week for a family of four using the Food Guide Pyramid and considering that	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets • Quizzes/Tests
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various ways to reduce stress and explain which would most appeal to them even as they age.  2. Students will plan menus for one week for a family of four using the Food Guide Pyramid and considering that there are 2 adults and 2 children ages 2	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets • Quizzes/Tests
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various ways to reduce stress and explain which would most appeal to them even as they age.  2. Students will plan menus for one week for a family of four using the Food Guide Pyramid and considering that there are 2 adults and 2 children ages 2 & 4. Their food budget for the week is	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets • Quizzes/Tests
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various ways to reduce stress and explain which would most appeal to them even as they age.  2. Students will plan menus for one week for a family of four using the Food Guide Pyramid and considering that there are 2 adults and 2 children ages 2 & 4. Their food budget for the week is \$75.00. They need to include a	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets • Quizzes/Tests
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various ways to reduce stress and explain which would most appeal to them even as they age.  2. Students will plan menus for one week for a family of four using the Food Guide Pyramid and considering that there are 2 adults and 2 children ages 2 & 4. Their food budget for the week is \$75.00. They need to include a shopping list, minus household staples,	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets • Quizzes/Tests
Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  1. Research Paper: Students will research effects of stress on the body, various ways to reduce stress and explain which would most appeal to them even as they age.  2. Students will plan menus for one week for a family of four using the Food Guide Pyramid and considering that there are 2 adults and 2 children ages 2 & 4. Their food budget for the week is \$75.00. They need to include a	Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary Sheets • Related Worksheets • Quizzes/Tests

#### Independent Living Menu Planning Rubric

Name			

Waterford High School Mission Statement:

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Handed in	1 school	2 school	3 school	4 school(2	5 or more
	on due date	day late	(2 class)	days late	class) days	school
			day late		late	days late
Menus	Planned for	Planned	Planned	Planned	Planned	Not
	7 days	for 6 days	for 5 days	for 3-4	for 1-2	included
				days	days	
Pyramid	Completely	1 day not	2-3 not	4-5 not	6 not	None
	planned	planned	planned	planned	planned	planned
	around it	around	around	around	around	around
	every day	Pyramid	Pyramid	Pyramid	Pyramid	Pyramid
Budget	Right on	Over	Over	Under	Under	Budget
	budget	budget by	budget by	budget by	budget by	not
		less than	more than	less than	less than	included
		\$20	\$20	\$20	\$40	
Shopping	Complete	Missing 1-	Missing 3-	Missing 5-	Missing 7	Not
List		2 items	4 items	6 items	or more	included
					items	
Store	Included	¾ planned	½ planned	¼ planned	Planned	Random
Brochures	and menu	around	around	around	around	planning
	planned	specials,	specials,	specials,	weekly	
	according	including	brochures	brochures	specials	
	to weekly	brochures	included	included	but no	
	specials				brochures	
Total						

Total	X 3.33=

#### Independent Living Stress Report Rubric

Name			

Waterford High School Mission Statement:

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Turned in on due date	1 school day late	2 school (1 class)day late	3 school days late	4 school (2 class) days late	5 or more school days late
Stress	Explanation of 5 or more ways to reduce stress	4 ways explained	3 ways explained	2 ways explained	1 way explained	No ways mentioned
Appealing	Explain 5 or more that appeal to you	Explain 4	Explain3	Explain 2	Explain 1	No explanation given
Grammar, spelling, punctuation Total	No errors	1-2 errors	3-4 errors	5-6 errors	7-8 errors	9 or more errors

7D ( 1	37.5
Total	X 5=
i Otai	A 3-

#### Research Rubric

Name	 	 
Due Date		

Waterford High School Mission:

- Read, write and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Timing	Handed in	1school day	2 school (1	3 school	4 school (2	5 or more
	on due	late	class day)	days late	class days)	school days
	date		late		late	late
Research	All	Completed	All	Application	Application	No
	education	application	education	partially	only	education
	including	included	information	completed	included	information
	completed		downloaded			included
	application		and			
	included		included			
Essay	All 5 parts	4 parts	3 parts	2 parts	1 part	No written
	are	included	included	included	included	essay
	included					component
Essay	No errors	1-2	3-4	5-6	7-8	9 or more
grammar		grammatical	grammatical	grammatical	grammatical	grammatical
		errors	errors	errors	errors	errors
Essay	No errors	1-2 spelling	3-4 spelling	5-6 spelling	7-8 spelling	9 or more
spelling		errors	errors	errors	errors	spelling
						errors
Essay	No errors	1-2	3-4	5-6	7-8	9 or more
punctuation		punctuation	punctuation	punctuation	punctuation	punctuation
		errors	errors	errors	errors	errors
Total						

Total	X3.3=	
Total	X 4 4—	
i Otai	<b>A.JJ</b> —	

Name			
1 (41110	 	 	_

#### Agenda Rubric

# Waterford High School Mission:

• Apply skills in life practice

	(5)	(4)	(3)	(2)	(1)	(0)
Requirements	2 additional sections were added	1 additional section added	All required parts are included	Missing 1 part	Missing 2 or more parts	Nothing done
Topic of the day (what did we cover, not what we did, i.e. video, worksheet, test)	Entry for each class	Missing 1 entry	Missing 2 entries	Missing 3 entries	Missing 4 entries	Missing 5 or more entries
School Calendar	All blue/white days; guest speakers; social events; sporting events; SAT,PSAT,etc	Missing 1 of the school calendar requirements	Missing 2 of the school calendar requirements	Missing 3 of the school calendar requirements	Missing 4 of the school calendar requirements	None of the school calendar requirements
Personal Calendar	Including more than 2 birthdays and 3 personal plans(date, work, practice, rehearsal schedule)	Missing one of the personal calendar requirement	Missing two of the personal calendar requirement	Missing three of the personal calendar requirement	Missing four of the personal calendar requirement	No personal plans
Appearance	Use of different color pen to show different types of events (school versus personal events)	Partial use of different color pens	Agenda is whole with your name on it	Agenda is tattered with your name on it	Agenda is tattered without your name on it	Agenda is not whole and your name is not on it
Timing	Agenda is handed in on due date	Agenda is handed in 1 school day late.	Agenda is handed in 2 school days late.	Agenda is 3 school days late.	Agenda is 4 or more school days late.	Agenda not turned in

Score	X 3.3=
	•

A=90-100

C=70

B=80-89

D=60-69

F=59 or below

**UNIT: 5** 

	STAGE 1: IDENTIFY DESIRED RESULTS					
the	Enduring Understandings ights learned from exploring generalizations via essential questions (Students will understand AT)		Essential Questions Inquiry used to explore generalizations			
1.	There are many options available for places to live.	1.	How do you go about finding your options on a place to live?			
2.	Buying cars and other necessities takes special skills and knowledge of consumerism.	2.	How do you determine what type of car to buy?			
3.	After years of living with parents or other adults who have taken responsibility for you, you will soon be living own your own and will have to balance your own work, family and community life.	3.	What skills are needed to get the most for you money in purchasing material necessities?			
	Knowledge What students are expected					
	Students will know	to Kr	Students will be able to			
1.	There are several options available for young people to meet their housing needs.	1.	Determine all housing options available to young people moving out on their own for the first time.			
2.	Independent living means living within your budget.	2.	List personal, financial, legal and practical issues to consider before living on your own.			
3.	Furnishing and decorating a place to live is both a necessary and can be fun without spending a lot of money.	3.	Predict cost of living independently from parents.			
4.	Buying a car is a major expense and must be given considerable thought.	4.	Use the classified ads to locate a place to live.			
5.	Premium costs for auto insurance are influenced by a driver's age, driving record, location, and type of car among other factors.	5.	Analyze apartment ads that appeal to you.			
6.	There are many ways to get the most for your money.	6.	Create a rental property checklist.			

- 7. For many teens, shopping is a social event, but handling money is an important life skill.
- 8. As a consumer you have a right to complain about faulty goods and services.
- 7. Furnish and decorate an apartment.
- 8. Use local newspapers and flyers to obtain prices for food, cars, and other goods and services.
- 9. Apply consumer skills to acquire and maintain transportation.
- 10. Asses what to look for when buying a car.
- 11. Summarize the relationship between lower auto insurance rates and automobile features.
- 12. Analyze the rights of consumers.
- 13. Discuss what a savvy consumer is.
- 14. Identify state and federal policies and laws providing consumer protection.
- 15. Write a letter of complaint.

STAGE 2: DETERMINE ACCEPTABLE EVIDENCE					
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  You just graduated from college and need to find a place to live. Using the classified section of your local newspaper find an apartment that sound like it would be suitable for you to live alone. After you have chosen the apartment write a short essay explaining why you chose that apartment. Now you must furnish and decorate the apartment. Given a floor plan and furniture templates furnish and decorate your new apartment according to your needs, wants, likes and comfort.	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  • Vocabulary sheets • Class discussion • Tests • Newspapers • Essay Rubric				
Students will do a blind taste test of 3 common grocery store items. After they have chosen their preferences the identities of the manufacturers will be identified. Students will compare taste, cost and appearance and write a brief comparison deciding which they would choose and why.					

# Independent Living "How to Survive Living at Home" Rubric

Name	

Waterford High School Mission Statement:

- Read, write, speak and think critically
- Analyzing challenging problems

	5	4	3	2	1	0
Timing	Report handed in on due date	1 school day late	2 school (1 class) day late	3 school days late	school (2 class) days late	5 or more school days late
Report	Includes experiences, what you have learned in this class to cope in detail	General experiences but includes new learnings	Vague experiences but new learnings included	Vague experiences but no new learnings	No mention of what was learned in class	No experiences mentioned
Grammar, Spelling, punctuation	No errors	1-2 errors	3-4 errors	5-6 errors	7-8 errors	9 or more errors
Oral report	Very specific	General with a few specifics	General, no specifics	Vague report	Not much said	Not done
Total						

Total X 5=	
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Name				

#### Agenda Rubric

# Waterford High School Mission:

• Apply skills in life practice

	(5)	(4)	(3)	(2)	(1)	(0)
Requirements	2 additional sections were added	1 additional section added	All required parts are included	Missing 1 part	Missing 2 or more parts	Nothing done
Topic of the day (what did we cover, not what we did, i.e. video, worksheet, test)	Entry for each class	Missing 1 entry	Missing 2 entries	Missing 3 entries	Missing 4 entries	Missing 5 or more entries
School Calendar	All blue/white days; guest speakers; social events; sporting events; SAT,PSAT,etc	Missing 1 of the school calendar requirements	Missing 2 of the school calendar requirements	Missing 3 of the school calendar requirements	Missing 4 of the school calendar requirements	None of the school calendar requirements
Personal Calendar	Including more than 2 birthdays and 3 personal plans(date, work, practice, rehearsal schedule)	Missing one of the personal calendar requirement	Missing two of the personal calendar requirement	Missing three of the personal calendar requirement	Missing four of the personal calendar requirement	No personal plans
Appearance	Use of different color pen to show different types of events (school versus personal events)	Partial use of different color pens	Agenda is whole with your name on it	Agenda is tattered with your name on it	Agenda is tattered without your name on it	Agenda is not whole and your name is not on it
Timing	Agenda is handed in on due date	Agenda is handed in 1 school day late.	Agenda is handed in 2 school days late.	Agenda is 3 school days late.	Agenda is 4 or more school days late.	Agenda not turned in

Score	X 3.3=

A=90-100 B-80-89

B=80-89 C=70 D=60-69

F=59 or below

#### Independent Living Chapter 16 Consumer Skills

Waterford High School Mission:

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1
Orange juice					
1					
Orange juice					
2					
Chocolate					
chip cookies					
1					
Chocolate					
chip cookies					
1					
Crackers 1					
Crackers 2					

Write a brief description of why you gave each item the rating you did. Consider appearance, taste, size, etc.

Write a brief explanation of whether you chose mostly store or name brands. Were you fooled by the unmarked packages?

# Independent Living 4<sup>th</sup> Benchmark

Name			

#### Waterford High School Mission:

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice
- Find success in both collaborative and individualized experiences

Decorate your apartment using the furniture templates provided. You may make more copies of any additional furniture pieces that you might need. Arrange the furniture to your satisfaction by cutting out and gluing the pieces to the apartment floor plan. Using colored pencils or markers color the entire apartment in a pleasing, appropriate manner. The entire apartment should be colored in, no white spaces allowed. You can get as creative as you want with designs on the floors, walls or furniture.

	5	4	3	2	1	0
Timing	Project handed in on due date	Project handed in 1 school day late	2 school days (1 class day) late	3 school days late	4 school days (2 class days) late	More than 5 school days late
Furniture	Appropriate amount of furniture for space and needs	Too much furniture for space	Inappropriate furniture used	Too few pieces of furniture		
Arrangement	Good traffic flow	Too bare	Too tight for traffic flow			
Decorating	Very creative in using designs	Color coordinated throughout	Color coordinated room by room	Not color coordinated at all	Not all areas colored in	Not colored in at all
Appearance	Very attractive apartment	Mostly pleasing eye appeal	Somewhat pleasing eye appeal	Little eye appeal	No eye appeal	
Comments	Explicit reasoning for how apartment is decorated		Moderate explanation of apartment decorating		Few words about the reasoning	Nothing written

UNIT: 6

	STAGE 1: IDENTIFY		
the	Enduring Understandings  ights learned from exploring generalizations via  essential questions (Students will understand  AT)	Essential Questions Inquiry used to explore generalize	ations
1.	Work is valuable because it provides income, social time with others, feelings of accomplishment, and the chance to contribute to society.	1. Why do we work?	
2.	Understanding your characteristics and matching them with the qualities needed for a particular career cluster is the best way to find a job and career that will bring you satisfaction and fulfillment.	<ol> <li>How can information about m aptitudes and abilities help me decisions about a job or career</li> </ol>	make
3.	Getting work experience before making final educational and training plans can help you make more realistic career decisions.	3. How do I get work experience	?
4.	Resumes are used by employers to screen job candidates. It may be the first impression an employer will have of you.	4. How can I have a resume whe never had a job?	n I have
5.	A job interview can mean the difference between being hired or not.	5. What steps can I take to prepa job interview?	re for a
6.	By volunteering, you help both yourself and others; you can help improve people's lives while you learn new skills at the same time.	6. Can doing community service job?	get me a
	<b>Knowledge</b> What students are expected		
	Students will know	Students will be able to	
1.	The impact of work on adult life.	Demonstrate successful life management and career development.	
2.	How to explore what's hot and what's not, in career paths.	2. Describe how to use aptitudes abilities in choosing a future	

3. How to identify your skills and 3. Write career goals for the near abilities and find jobs that match. future. 4. Ways to finance and reduce the costs 4. Research financial aid, grants and of education and training. other programs that provide assistance for gaining some type of post-secondary education or training. 5. How to develop a successful resume 5. Explore college campuses through write a cover letter and thank you on-line college searches. letter; and fill out an application form. 6. A resume should be accompanied by 6. Compare and contrast colleges and trades with similar intended majors. a cover letter. 7. Ways to prepare for a job interview. 7. Demonstrate job-seeking skills. 8. How to dress for success. 8. Develop a sound resume with experience and skill that support your objective. 9. Fill out application forms for 9. A well organized, creative career portfolio can be a powerful tool in an employment. employment or college interview. 10. How to critique the interviewing 10. Create a portfolio. process. 11. Working successfully with others by 11. Perform a practice interview with an applying skills and information to instructor. solve problems. 12. Develop abilities to identify 12. Ways of becoming involved in your community and how the community problems, locate and synthesize can benefit from your involvement. information and work with others. 13. Explore steps you can take to get involved in the community. 14. Locate and use community resources.

STAGE 2: DETERMINE A	CCEPTABLE EVIDENCE
Performance Task(s)  Authentic application in new context to evaluate student achievement of desired results designed according to GRASPS (Goal, Role, Audience, Setting Performance, Standards)  Project: Imagine you have graduated from school	Other Evidence Application that is functional in a classroom context only to evaluate student achievement of desired results  Related worksheets Quizzes/test
and are searching for a job. Given the "help wanted" ads from the local newspaper, select a job lead that is of interest to you. Write a letter of application for the position. Write a resume to be sent along with the application. Using school and community resources. Research the company's history, services, and products. After studying the information, develop a list of questions to ask during a job interview at the company. Print out and hand in a copy of your resume along with your cover letter.	<ul> <li>Job applications</li> <li>Resume</li> <li>Cover letter</li> <li>Thank you note</li> <li>Portfolio</li> <li>Agenda book</li> </ul>

# Rubric for College Search Independent Living

Student Name:	Score:	
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Criteria	Excellent	Accomplished	Proficient	Lacking
	( 4 )	( 3 )	(2)	( 1 )
Research (VI)	3- colleges (careers) researched. Use of the internet to complete this assignment. The worksheet is complete with required information.	3-colleges,etc. researched through the internet and complete. Worksheet is missing 1 or 2 pieces of information	3-colleges researched, however, in- formation on the worksheet is incomplete in many areas.	College research is incomplete, worksheet is incomplete, information is no accurate.
Language (IA)	The essay displays excellent use of Standard Written English. Sentences display clarity. Spelling and grammar are excellent.	The essay displays competency of Standard Written English. One or two errors found, but does not take away from the meaning of essay	There is a general competency of Standard Written English. The writer lacks fluency at times. Spelling & grammar were not checked.	There are problems with the written English. The writing is choppy and thoughts are incomplete.
Organization (IA)	Essay is logically Organized. There is no confusion. There is a beginning, middle & conclusion to your essay	For the most part the essay is logically organized, however, beginning or ending needs clarity	Some organization, points jump around; beginning and ending are unclear	Poorly organized no logical progression beginning and ending are vague
Comparing (VI) Colleges (IV) (careers)	Essay compares all three of the colleges to each other; mentioning all factors researched	Essay compares all three of the colleges; however comparison is somewhat jumpy	Essay compares two of your top top colleges pretty well, but forgot the 3 <sup>rd</sup> college	Poorly compared the three colleges
Contrasting (IA) Colleges (careers)	essay contrasts all 3 of the colleges as mentioned in your assignment directions.	Essay contrasts all 3 of the colleges as mentioned in your assignment	Essay contrasts 2 of the colleges researched	poor contrasting of the 3 colleges researched
Timeliness (IB)	Worked diligently and stayed focused on work; handed report on time.	productive work; got side tracked very little; handed report in on time	Got work done; Did a little too much talking; report is one class period late	report has illegible writing; wasted one lab day talking/not focusing on work; two class periods late

Assignment Score:	Weighted x 4
Final Score:	

#### Resume Rubric

Name	
Due Date	

- Waterford High School Mission:
   Read, write and think critically
  - Apply skills in life practice

	5	4	3	2	1	0
	Resume	1 school	2 school (1	3 school	4 school (2	5 or more
	Handed in	day late	class) days	days late	class) days	school days
	on due date		late		late	late
Format	Format	Format	Format	Format	Format	No format
	follows	Missing 1	missing 2	missing 3	missing 4	
	sample	element of	elements of	elements of	elements of	
	resume	sample	sample	sample	sample	
Personal	All required	1 piece of	2 pieces of	3 pieces of	4 pieces of	No
	information	personal	personal	personal	personal	personal
	included	information	information	information	information	information
		missing	missing	missing	missing	
Education	All high	All high	1 piece of	2 pieces of	3 pieces of	No high
	school and	school	high school	high school	high school	school
	extra	information	information	information	information	information
	education	listed	missing	missing	missing	listed
	listed					
Experiences	All work	Only work	Only LTS	All	Partial	No work
	and LTS	experiences	experiences	experience	experiences	experience
	given	given	given	listed but	listed but	given
				incomplete	incomplete	
References	All 3	2 complete	1 complete	References		No
	references	references	reference	furnished		references
	given are			upon		
	complete			request		
Appearance	Resume	Resume	All spelling,	Spacing is		Incorrectly
	looks	looks	punctuation,	off		done
	professional,	professional	etc correct			
	all spelling,	but errors in	but			
	punctuation	punctuation,	appearance			
	checked	spelling	not			
			professional			

Total	X 2.86=
90-100=A	
80-89=B	
70-79=C	

60-69=D

#### Cover Letter Rubric

Name	
Due Date	

#### Waterford High Mission:

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
	Cover letter handed in on due date	1 school day late	2 school (1 class) days late	3 school	4 (2 class days) late	5 or more days late
Appearance	Cover letter looks professional with no grammar, spelling, errors	Cover letter looks professional but has a couple of errors	Cover letter looks professional but several errors	Cover letter is grammatically correct but does not look professional		Cover letter looks very unprofessional with grammar errors
Content	All content is included	1 piece of content is missing	2 pieces of content are missing	3 pieces of content are missing	pieces of content are missing	5 or more pieces of content are missing
Salutation	Correctly used and spelled	Correctly used but misspelled	Spelled correctly but misused			No salutation
Format	Format correctly follows sample	Cover letter partially follows sample format	Cover letter does not follow sample format			No visible format

Total	X4=

90-100=A

80-89=B

70-79=C

60-69=D

59 or less=F

#### Independent Living Thank Note Rubric

Name_	
Date	 

#### Waterford High School Mission:

- Read, write, speak and think critically
- Analyze challenging problems
- Apply skills in life practice

	5	4	3	2	1	0
Neatness	Extremely	Generally	Adequately	Somewhat	Somewhat	Very messy
	neat	Neat	neat	neat	messy	
Ink	Written in					Not written
	ink					in ink
Legibility	Entire note	Entire note	Entire note	Entire	Parts of note	Not legible
	extremely	generally	adequately	note	not legible	
	neat	neat	neat	somewhat		
				neat		
salutation	Correctly	Correctly	Correctly			No salutation
	used and	used but	spelled but			
	spelled	misspelled	misused			
Spelling	No spelling	1 spelling	2 spelling	3 spelling	4 spelling	5 or more
	errors	error	errors	errors	errors	spelling
						errors
Punctuation	No errors	1 error	2 errors	3 errors	4 errors	5 or more
						errors
Content	Appropriate	Appropriate				Inappropriate
	and	but				
	complete	incomplete				
Closure	Appropriate				Inappropriate	No closing
Signature	Legible and				Inappropriate	Not legible
	appropriate					
Total						

Total	X 2.22=